

## Study Abroad and Exchange Partner Information for Course Restrictions and Additional Requirements

Last updated: March 2017

### General Entry Requirements and Information

For all questions and any clarifications required on the following information, please contact Victoria International at [victoria-international@vuw.ac.nz](mailto:victoria-international@vuw.ac.nz)

### ENGLISH ENTRY REQUIREMENTS

Study Abroad and Exchange students are required to meet the minimum English requirements for undergraduate programmes at Victoria if they wish to take undergraduate courses.

If a student wishes to take postgraduate courses, postgraduate programme English requirements will apply.

### ACADEMIC ENTRY REQUIREMENTS

Student Abroad and Exchange students are required to have a minimum cumulative GPA of 2.7, or the equivalent, before we will accept them at Victoria University of Wellington.

Please check the country specific requirements here to see your country's equivalent grade [www.victoria.ac.nz/international/study/abroad/entry-requirements](http://www.victoria.ac.nz/international/study/abroad/entry-requirements) If your country is not listed please contact Victoria International.

If a student has not achieved a minimum CGPA of 2.7 or higher, but are very near the requirement, we encourage them to apply. However, they should be aware that if they are offered a place, it will likely be conditional upon achieving the required minimum CGPA of 2.7.

If students are applying with a lower CGPA than 2.7, please request them to provide both an academic reference letter and a statement of intent stating the reason they should be considered for admission though they did not meet the requirement. We will reassess their application if these documents are received.

If a student wishes to take postgraduate courses while at Victoria, they will need to have completed a New Zealand-equivalent Bachelor degree from a recognised institution. They will be required to submit their final academic transcript and degree certificate, as well as their current transcript in order to take postgraduate courses.

## GRADING SYSTEM

For information regarding the grading system at Victoria please see [www.victoria.ac.nz/grades](http://www.victoria.ac.nz/grades)

Please note that some courses are graded as pass or fail only. See the specific course notes below.

Students often request Victoria to assess how much credit can be granted toward their home university degree once they have completed their study at Victoria. This is the decision of the home university, and students must check with their home university *before* selecting courses to ensure their courses will be transferred back to their degree.

## COURSE CODES AND TITLES AT VICTORIA

Courses at Victoria are coded according to the level of study they are taught for. For an overview of courses, and to search by levels of study please see [www.victoria.ac.nz/study/programmes-courses/courses](http://www.victoria.ac.nz/study/programmes-courses/courses)

Undergraduate courses (except Law and Engineering) are marked by codes (3 digit numbers) beginning with 1XX, 2XX, or 3XX.

Postgraduate courses (except Law and Engineering) are marked by codes beginning with 4XX or higher.

Law and Engineering undergraduate courses are marked by codes beginning with 1XX, 2XX, 3XX, and 4XX. Postgraduate courses are marked by codes beginning with 5XX or higher.

Note: *There are no postgraduate (LLM) exchanges accepted in the Faculty of Law.*

Course outlines for the Faculty of Humanities and Social Sciences and Victoria Business School can be accessed online at the links below. Course outlines for all other Faculties can be requested by contacting [victoria-international@vuw.ac.nz](mailto:victoria-international@vuw.ac.nz)

Faculty of Humanities and Social Sciences: [www.victoria.ac.nz/fhss/student-admin/course-outlines](http://www.victoria.ac.nz/fhss/student-admin/course-outlines)

Victoria Business School: [www.victoria.ac.nz/vbs/studenthelp/course-outlines](http://www.victoria.ac.nz/vbs/studenthelp/course-outlines)

## Course Restrictions and Additional Requirements

### FACULTY OF ARCHITECTURE AND DESIGN

#### **100 level SARC courses**

These courses are not available to Study Abroad and Exchange students in Trimester 1 as these courses are only available to full degree Architecture students.

#### **200 level and above Architecture and Design courses**

All Architecture or Design courses with a code 2XX or higher require a portfolio of work to be submitted for assessment. This portfolio should be submitted with a student's application, and must be submitted *before* International Orientation and Enrolment if a student wishes to take these courses.

All portfolios must be submitted in a PDF, website, on a USB, or properly printed booklet format. The portfolio must be an accurate representation of the student's work and skill-set to date. Printed portfolios are strongly discouraged.

#### **Limited spaces are available in the following high-demand courses**

DSDN 132, DSDN 142 and DSDN 144.

Spaces in these courses are limited by resources and preference is given to full-degree Victoria students.

### VICTORIA BUSINESS SCHOOL

#### **100 level Commerce courses**

Students can gain direct approval for all 100 level courses, *except* FINA 101 – Finance for Business.

#### **400 level IBUS and MARK courses**

These courses are not available to Study Abroad and Exchange students.

#### **500 level MMBA/MMIM/EGOV/GOVT courses**

These are postgraduate courses which have the additional requirement of a minimum 5 years full-time relevant work experience. Students must submit a detailed C.V. with their application if they wish to take these courses. This is in addition to the standard postgraduate level course requirements.

#### **500 level PADM and MAPP**

These courses are not available to Study Abroad and Exchange students.

## FACULTY OF EDUCATION

### All TCHG/EPSY/MSSL courses

These courses are not available to Study Abroad and Exchange students.

### The following courses are available to Study Abroad and Exchange students

EDUC 101, EDUC 115, EDUC 116, EDUC 141, EDUC 215, EDUC 221, EDUC 222, EDUC 223, EDUC 224, EDUC 243, EDUC 244, EDUC 321, EDUC 322, EDUC 323, EDUC 341, EDUC 342, EDUC 343

## FACULTY OF HUMANITIES AND SOCIAL SCIENCES

### 200 level or above CMPO courses

These are Composition courses which have the additional requirement of submitting samples of their compositions. Students should submit two or three works that they feel are representative of the field of composition they are interested in study at Victoria. These must be submitted in PDF and/or MP3 formats.

### 200 level or above PERF courses *except* PERF 250/PERF 251/PERF 351

These are Performance courses which have the additional requirement of submitting an audition. Students must submit an Application to Audition form, and a DVD or electronic recording of their audition. DVD recordings will not be returned.

Download the Application to Audition here [www.victoria.ac.nz/nzsm/study/entry-requirements/audition](http://www.victoria.ac.nz/nzsm/study/entry-requirements/audition)

There are strict requirements for an audition recording. These must be followed in order to have the audition assessed. Access the requirements here [www.nzsm.ac.nz/study-careers/audition/undergraduate-auditions](http://www.nzsm.ac.nz/study-careers/audition/undergraduate-auditions)

### PERF 250/PERF 251/PERF 351 courses

These courses do not have any extra requirements. Students wishing to take these courses are excluded from the audition requirements above.

### MUSC 166/CMPO 101/CMPO 130 courses

These are Theory courses which have the additional requirement of submitting evidence that the student has passed Grade 5 Music Theory (Trinity, ABRSM, or AMEB) or successfully passed an equivalent recognised by the New Zealand School of Music.

### All CREW courses

These are Creative Writing courses which are limited entry. They have the additional requirements of submitting an Additional Information form; a 5 – 10 page writing sample; and a Cover Letter. All material for CREW applications should be submitted with a student's application, and must be submitted *before* the deadline.

Additional Information forms must be requested from Victoria International.

For CREW applications of study beginning in Trimester 1 (February), all documentation *must* be submitted before 1 December of the previous year. Notification of acceptance is given by mid-January.

For CREW applications of study beginning in Trimester 2 (July), all documentation *must* be submitted before 1 May of the same year. Notification of acceptance is given by mid-June.

Note: *CREW courses are not graded. Students receive an ungraded pass (P) or ungraded fail (F). Students should be aware of this and check that this is acceptable with their home university before selecting CREW courses.*

### **200 level and above FILM/THEA courses**

The following courses are limited entry. They have the additional requirements of submitting additional information. The additional information required is specific to each course. Students must contact Victoria International if they wish to take any of the following courses:

FILM 210, FILM 310, FILM 311, THEA 203, THEA 204, THEA 210, THEA 301, THEA 302, THEA 304, THEA 308, THEA 323.

### **200 level and above language courses**

Enrolment in these courses will not be confirmed until students have their proficiency in the language assessed by the relevant school or faculty staff upon their arrival in person at Victoria.

### **FHSS 202/FHSS 302 courses**

These courses are not available to Study Abroad and Exchange students.

## **FACULTY OF LAW**

### **LAWS 122\*/LAWS 123/LAWS 301/ LAWS 312/LAWS 389**

These courses are not available to Study Abroad and Exchange students.

*\*An exception may be made for LAWS 122, for students who have a background in Civil Law.*

### **200 level LAWS courses**

These courses are not available to Study Abroad and Exchange students.

### **300 level and 400 level LAWS courses**

Students may enrol in most 300 level elective LAWS courses, excluding those stated above. Study Abroad and Exchange students may also enrol in *one* 400 level LAWS course. Students will be initially waitlisted for a 400-level LAWS course which is subject to capacity and is confirmed upon student arrival.

### **500 level LAWS courses**

These courses are not available to Study Abroad and Exchange students.

## FACULTY OF SCIENCE

**The following courses are not available to Study Abroad and Exchange students**

BIOL 222, BIOL 243, BIOL 314, BIOL 343, BIOL370, BIOL 371, BIOL 414, BIOL 424

ESCI 241, ESCI 341, ESCI 342, ESCI 343, ESCI 344

GEOG 222

**Limited spaces are available in the following high-demand courses**

BIOL 111, BIOL 113, BIOL 114, BIOL 227, BIOL 228, BIOL 252, BIOL 271, BIOL 325, BIOL 327, BIOL 328, BIOL 340, BIOL 372

BMSC 117, BMSC 301, BMSC 323, BMSC 334, BMSC 335, BMSC 339, BMSC 343, BMSC 354

## FACULTY OF ENGINEERING

### **COMP 313**

This course is a high-demand course with limited availability, and no applications submitted after 10 December will be considered.

**Limited spaces are available in the following high-demand courses**

COMP 308, NWEN 304