



- You must enclose:
1. A \$150 (Cdn) non-refundable Application Processing Fee.
 2. A passport-size photograph.
 3. An official copy of all educational documents and a translation, if necessary.
 4. Proof of successful completion of VIU English Language Centre, University Preparation Program, or minimum TOEFL iBT 80 with no section under 19 (Institutional code 9581), TOEFL Paper Based Test (PBT) 550, TOEFL Computer Based Test (CBT) 213 or IELTS 6. with no band under 5.5, CAEL 60, or Cambridge Certificate of Advanced English (min. 'B') or Proficiency in English (min. 'B').
 5. (a) Enclose a letter of introduction explaining how the MBA will contribute to your career plans.
(b) Enclose a résumé describing your work and/or volunteer experience.
(c) Enclose 2 letters of reference from former employers and/or professors.

iec online GmbH
Marienstrasse 19/20, D-10117 Berlin
Tel. +49 (0)30-20458687
www.ieconline.de

Personal Data	Family Name		First Name		Middle Name	
	Telephone Number	Fax Number	Date of Birth		Place of Birth	Male <input type="checkbox"/>
	(+49) (0) 30-20458687		(+49) (0) 30-20458688		Yr. Mo. Day	Female <input type="checkbox"/>
	Mailing Address c/o IEC Online GmbH; Marienstrasse 19-20; 10117 Berlin; Germany					
	Citizenship			E-mail Address: info@ieconline.de		
Program	First Language		Citizenship Status will be: <input type="checkbox"/> Study Permit <input type="checkbox"/> Other, specify			
	Passport/Travel Document No.		Country of Issue		Sponsoring Organization & E-mail Contact	
	MBA/MScIB start date requested _____ / _____ / _____ day month year					
Educational Background	I plan to begin my studies in VIU English Language Centre's University Preparation Program <input type="checkbox"/> Yes <input type="checkbox"/> No If no, enclose proof of English language ability. (See #4 at the top of this page.)					
	Name of last college/university attended _____					
	From _____ year		to _____ year		Transcript attached <input type="checkbox"/> Program of graduation attached <input type="checkbox"/> To be sent later <input type="checkbox"/>	
	Grade/Form/Level completed or Degree/Diploma earned _____ Address of last college/university attended _____ _____ City Country					
Payment & Declaration	Previous Year's History		Please indicate your main activity during the past year.		Please indicate where you were located.	
	<input type="checkbox"/> Other Educational Institution <input type="checkbox"/> Working		<input type="checkbox"/> Attending College <input type="checkbox"/> Attending University		<input type="checkbox"/> in British Columbia <input type="checkbox"/> in another province <input type="checkbox"/> in another country	
Payment & Declaration	Type of Payment		Please read the following before signing:			
	<input type="checkbox"/> Certified Cheque or Money Order – Reference # _____		1. I understand that acceptance of this application does not guarantee admission to a program or course.			
	<input type="checkbox"/> Bank Transfer – Reference # _____		2. I understand that my admission is subject to availability of a place for me in the program for which I have applied.			
	<input type="checkbox"/> Credit Card: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express		3. I agree to abide by the rules and regulations of Vancouver Island University and of the department and program in which I shall be registered, and any changes which may be made while I am a student at VIU.			
	<input type="checkbox"/> I authorize to charge \$150 (Cdn) to my credit card.		4. I certify that all statements on this application are true and complete. I understand that misrepresentation of this information in any material way may result in cancellation of my admission or registration status.			
Credit Card Number: _____		I hereby authorize Vancouver Island University to release transcripts of my record to: <input type="checkbox"/> Parents <input type="checkbox"/> Sponsoring Agency <input type="checkbox"/> Other Educational Institution				
Expiry Date: _____ Month Year		Date: _____				
Cardholder's Name: _____		Signature of Applicant: _____				
Cardholder's Signature: _____		I declare that the statements in this application are complete and correct.				