



UNIVERSITY OF SOUTH WALES APPLICATION FORM FOR STUDY ABROAD

APPLICANT DETAILS (AS IT APPEARS ON PASSPORT)

E-Mail: _____

First Name(s): _____

Family Name: _____

Student Type:

Home/UK

EU

International

Title:

Mr

Mrs

Ms

Gender:

Male

Female

Surname at age 16 _____

Only complete this field if your surname was different at age 16

Date of Birth: Day: _____ Month: _____ Year: _____

Country of Birth: _____

Area of Permanent Residence: _____

Specify the country/area in which you are normally resident. For the purpose of this question, time spent studying away from your main country of residence is classed as temporary.

Nationality: _____

Have you ever applied to the University of South Wales before? (previously the University of Glamorgan and the University of Wales, Newport?)

Yes

No

Have you ever studied at the University of South Wales before? (previously the University of Glamorgan and the University of Wales, Newport?)

Yes

No

COURSE SELECTION

Course title / Programme (e. g. Master of Finance, Bachelor of Business Administration o. Study Abroad): _____

Level of Study:

Bachelor

Master

Mode of Study:

Full-Time

Part-Time

Year you wish to commence your studies: _____

STUDENT'S HOME ADDRESS

You must inform the University immediately if you change your home address, telephone number or e-mail address, after you have submitted your application form, by e-mailing Europe@ieconline.de detailing your name and date of birth

Permanent Address: _____

City: _____

State / Province: _____

Country: _____

Postal Code: _____

Home phone: _____

Mobile phone: _____

CORRESPONDENCE ADDRESS

Enter details here if you wish all your correspondence to be sent to a different address to that of your permanent home address.

Name: _____
Address: _____
City: _____
Country: _____
Postal Code: _____
Phone: _____

Have you ever served in a branch of the UK HM Forces or Reserves?

Yes No

HM Forces include: Regular or reserve personnel of the Royal Navy, Royal Marines, British Army, Royal Air Force, RFA or Merchant Navy.

QUALIFICATIONS

(1) Qualification Name (e. g. BA History

University of Munich,

MSc Business University of Regensburg, Abitur): _____

Institute Name: _____

Duration of Study: _____

Date obtained (the date you either obtained this qualification or when you expect to obtain the qualification): _____

Subjects (name of the subject unit or module, e.g. Mathematics, Engineering, Chemistry etc.): _____

Result (grade or 'score'; if a result is pending please write 'Pending'.) _____

(2) Qualification Name (e. g. BA History
University of Munich,
MSc Business University of Regensburg, Abitur): _____

Institute Name: _____

Duration of Study: _____

Date obtained (the date you either obtained
this qualification or when you expect to obtain
the qualification): _____

Subjects (name of the subject unit or module,
e.g. Mathematics, Engineering, Chemistry etc.): _____

Result (grade or 'score'; if a result is pending
please write 'Pending'.) _____

WORK EXPERIENCE

Name of Company: _____

- Full-time
- Part-time

Job Title: _____

Extra Information

Write down brief details outlining your role please.

Name of Company: _____

- Full-time
- Part-time

Job Title: _____

Extra Information

Write down brief details outlining your role please.

If you would like to add further work experience, please provide it on an additional sheet.

FUNDING

Who will pay your tuition fee for the duration of the course?

LANGUAGE SKILLS

Qualification Name: _____

Institute Name: _____

Date obtained (the date you either obtained this qualification or when you expect to obtain the qualification): _____

Result (if a result is pending please write 'Pending'): _____

REFEREES

Referee 1

Name: _____

Occupation (i.e. teacher, lecturer etc.): _____

Address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Referee 2

Name: _____
Occupation (i.e. teacher, lecturer etc.): _____
Address: _____
Telephone Number: _____
Fax Number: _____
Email Address: _____

REQUIRED INFORMATION

How did you hear about the university?

CRIMINAL CONVICTIONS

To help us reduce the risk of harm or inquiry to our students and staff caused by the criminal behavior of other students, we must know about any relevant criminal convictions that an applicant has. Please read the following carefully: Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant.

What is a relevant criminal conviction?

Relevant criminal offences include convictions, cautions, admonitions, reprimands, final warnings, bind over orders or similar involving one or more of the following:

- Any kind of violence including (but not limited to) threatening behavior, offences concerning the intention to harm or offences which resulted in actual bodily harm.
- Offences listed in the Sex Offences Act 2003.
- The unlawful supply of controlled drugs or substances where the conviction concerns commercial drugs dealing or trafficking.
- Offences involving firearms.
- Offences involving arson.
- Offences listed in the Terrorism Act 2006.

If your conviction involved an offence similar to those set out above, but was made by a court outside of Great Britain, and that conviction would not be considered as spent under the Rehabilitation of Offenders Act 1974, you should select yes.

Warnings, penalty notices for disorder (PNDs), anti-social behaviour Orders (ASBOs) or violent offender Orders (VOOs) are not classed as convictions for the purpose of this section, unless you have contested a PND or breached the terms of an ASBO or VOO and this has resulted in a criminal conviction.

What does 'spent' mean?

If a person does not re-offend during their rehabilitation period, their conviction becomes 'spent' (as defined by The Rehabilitation of Offenders Act 1974). Convictions that are spent are not considered to be relevant and you should not reveal them. You should note that certain offences are never spent.

Also, for certain courses, you are required to declare all convictions whether spent or unspent. These do not have to be declared in answer to this question which relates only to relevant, unspent criminal convictions but you must reveal them if a course has been denoted as requiring a criminal records check. You will be asked this question when you choose a relevant course (i.e. you will be contacted for further information by us). Please see the entry requirements for your course choices to see if this requirement applies to you.

NOTE: For courses in teaching, health, social work or courses involving work with children or vulnerable adults, any criminal convictions, cautions (including verbal cautions), reprimands, final warnings and bind-over orders are exempt from the Rehabilitation of Offenders Act 1974. Having a relevant conviction does not preclude you from applying but the University will contact you for further details.

For more information on offences and rehabilitation periods, read www.cjsonline.gov.uk/downloads/application/pdf/Rehabilitation_of_Offenders.pdf

What is the Rehabilitation of Offenders Act 1974?

The Rehabilitation of Offenders Act 1974 aims to help people who have been convicted of certain criminal offences and have not re-offended since being convicted. People with few or minor convictions will therefore be able to 'put their past behind them' and be treated as everyone else with regard to employment and equal opportunity.

How will the University of South Wales handle my application if I declare a relevant criminal conviction?

If you enter yes you will not be automatically excluded from the application process. The information concerning criminal convictions will be passed to appointed persons at the University.

In line with best admissions practice, we will consider your application separately from your academic and achievement merits. During this consideration, we may ask you to provide further information about your conviction. If we are satisfied, your application will proceed in the normal way although we may add certain conditions to any offer we may make. Otherwise we will notify you of their decision.

Failure to declare a relevant criminal conviction may result in expulsion from the University.

All information concerning criminal convictions will be treated sensitively, confidentially and managed in accordance with the Data Protection Act 1998.

What if I receive a relevant criminal conviction after I have applied?

If you are convicted of a relevant criminal offence after you have applied, you must tell us during the application cycle. Do not send details of the offence; simply tell us that you now have a relevant criminal conviction. We may then ask you for more details.

Do you have any relevant criminal convictions?

You need to indicate if you have a 'relevant' criminal conviction. 'Relevant' is defined as:

Those for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking.

Yes

No

EQUAL OPPORTUNITIES & DISABILITY / DYSLEXIA MONITORING

Ethnic Origin: _____

Disability:

If you have a specific need please check yes and provide further details. The University's Students Services department may contact you to discuss support arrangements.

- Yes
- No

Further Details: _____

CERTIFICATION

All applicants must sign below.

I certify that the information I have provided on this application is true and correct. I understand that failure to disclose correct information may result in the cancellation of my application or admission.

Important Reminder: Only complete applications will be reviewed.

Applicant Signature: _____

Place: _____

Date: _____ (MM/DD/YYYY)

Authorization for IEC to process this application

I hereby permit International Education Centre (IEC Online GmbH) to submit the information which I have provided on the Application Form of the University of Liverpool via an electronic online application form created and maintained by the university.

Applicant Signature: _____

Place: _____

Date: _____ (MM/DD/YYYY)

Please submit your application with all required documents to IEC:

IEC Online GmbH
z. Hd. Team Welt
Marienstrasse 19-20
10117 Berlin
Germany