

Study Abroad at UCLA
Brief Overview of UCLA and UCLA Extension Courses

Preface: Study Abroad at UCLA allows students who are enrolled in degree programs at their home universities to enroll in one to three quarters of study at UCLA either in UCLA or UCLA Extension courses (one quarter = 12 weeks). Study Abroad students who take UCLA courses will enroll as non-matriculated students in UCLA courses and the majority of their classmates will be matriculated degree-seeking UCLA students. Students enrolling in UCLA Extension courses will enroll in the same manner as other American participants, many of whom are working professionals. University of California Los Angeles (UCLA) Extension offers a variety of courses and types of credit. Please see the back of the attached sample transcript for a more complete and detailed description of UCLA and UCLA Extension courses and credit.

UCLA is accredited by the Western Association of Schools and Colleges (WASC), and UCLA Extension is included in the accreditation. All courses and certificate programs offered by UCLA Extension are developed, approved and administered in accordance with Extension policy and the regulations of the Academic Senate of the University of California.

Following international student (F-1) visa regulations, Study Abroad at UCLA students must enroll in courses that will be accepted for degree credit by their home universities.

Credit-bearing Courses: Courses preceded by “XL 1 – 199,” “X 1 – X 199,” and “XLC 1 – 199” carry transferrable credit within the University of California. Instructors for XL and X courses are approved by UCLA departments.

- XL courses are equivalent to courses offered on the UCLA campus.
- X courses are structured in accordance with requirements for UCLA undergraduate courses but will include subject matter that is not a part of the regular UCLA undergraduate curriculum.
- XLC courses are undergraduate courses taught by regular UCLA faculty. Students who are not matriculated at UCLA are permitted to attend, enroll, and record their credit through UCLA Extension.

Explanation of course numbers:

- Numbers 1 – 99 indicate lower division (1st and 2nd year) undergraduate courses.
- Numbers 100 – 199 indicate upper division (3rd and 4th year) undergraduate courses.

X 400 – 499 Courses: Many UCLA Extension courses are designated as X 400-level courses. The syllabus for each X 400 course as well as each course instructor must be approved by the UCLA academic department that is responsible for the content in the course. Many X 400-level courses are accepted for transferrable undergraduate or graduate degree credit; however the decision to accept these courses rests with the receiving (home) institution. Since Study Abroad students are obliged to enroll in courses carrying transferable credit, a representative of the students’ home universities must provide written approval that students will receive credit for each X-400-level in which they wish to enroll.

X 400-level course are defined by UCLA Extension as follows: *Generally post-baccalaureate credit-bearing courses and lecture series in professional fields, designed in content, focus, and presentation style to standards of instruction used in professional-level degree programs. Credit earned in these courses may lead to the award of formal certificates by UCLA Extension and may be transferrable for advanced standing in degree programs in professional studies elsewhere, subject to the procedures of the receiving institution.*

Transcripts: Study Abroad at UCLA students will receive UCLA Extension transcripts (see attached) with UCLA courses prefaced by XLC and UCLA Extension courses prefaced by one of the designations above or on the back of the sample transcript.

**Study Abroad at UCLA
Permission to Enroll in UCLA Extension X 400 – 499 Courses**

Student Information

If you wish to enroll in one or more UCLA Extension X 400-level courses, you will need permission from your advisor or a designated university official to enroll in each X 400-level course. Please present this document with accompanying information and specific X 400-level course description(s) to your advisor or designated university official for written permission to enroll in one or more specific courses.

Administrative Information

Please review the accompanying description of X 400 – 499 courses. We recommend also that you review the course description for specific X 400-level course relevant to your student’s interests. Please note also that each X 400-level course as well as each instructor who teaches one of the course has been approved by the UCLA department which is responsible for the course content.

In accordance with U.S. international student (F-1) visa regulation, Study Abroad at UCLA students must be enrolled in credit courses that will be accepted by the student’s home university.

As a designated institutional official with authority to approve or reject courses that will be accepted by your institution for transferrable credit, your approval is needed in order for the student named below to enroll in one or more UCLA Extension X 400-level courses.

Permission to Enroll

I hereby give permission to _____ to enroll for transferable credit in
(student’s name – please print)
___ any UCLA Extension X 400-level course

___ the following UCLA Extension X 400-level course(s):

Your Name (Please Print): _____

Your Signature: _____

Your Title: _____

Your Contact Information (Phone and/or E-mail Address): _____

Date: _____

Your University or Institution and Location: _____