



Application No.
(for office use only)

Application form for European and International students

IMPORTANT

It is important when completing this application form that you complete ALL sections and give as much information as possible. Your application form is used to make a decision on the programme you have applied. Please complete in Black Ink and attach any additional information to your application.

1. Programme Details

Full title of the programme-please refer to the list of programmes in either the International Prospectus or the University's web page: www.sunderland.ac.uk

Important: Arts and Design programmes requires portfolio, slides, CD's or web page)

	Level:	
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FOR UNDERGRADUATE ONLY – PROGRAMME / UCAS CODE (IF KNOWN):

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2. Personal Details

It is obligatory and absolutely imperative that you fill **your own contact** details at the home Address box or the address of correspondence.

If you have applied through a Representative, their contact details should only be filled at section 3

Title: Mr /Mrs /Miss /Ms/ Dr	Surname / Family name:	First name(s):	Gender: M / F
Home address:		Address for correspondence (if different from home address)	
Country:		Country:	
Post Code:		Post Code:	
E-mail address:		E-mail address:	
Telephone number:		Telephone number:	
Mobile:		Mobile:	
Fax:		Fax:	
Date of birth:		Country of birth:	
Nationality:		Status:	

3. Representative's details

Company's name:

Business Address:

Country:

Post-Code:

E-mail:

Telephone Number:

Mobile:

Fax:

Representative's code:

4. Last two educational establishments attended

Dates		Secondary school and University / College	Did you study full time or part time? F/T or P/T
From (Month / Year)	To (Month / Year)		

5. Examinations you have completed and results

Remember: Please attach an official and translated in English transcript of your qualifications

Please give full details of the title of your previous studies, qualifications and enclose certified copies.
You will be required to produce the original documents at registration.

Date of examination Month & Year	Title of qualification (for example Diploma)	School, College or University where you studied	Subjects (for example Mathematics)	Results / grade (for example Grade C, 60%)

6. Examinations to be taken and still waiting for results

Date of examination Month & Year	Title of qualification (for example Diploma)	School, College or University where you studied	Subjects (for example Mathematics)	Results / grade (for example Grade c, 60%)

7. English Language

It is essential that you provide qualifications of your ability in the use of the English Language and enclose copies of your certificates. Examples of acceptable evidence include IELTS, TOEFL, Proficiency of Cambridge or Michigan, CPL, WELT, or IGCSE (International GCSE) et al...

Date of test	Awarding organization	Test/examination	Result/grade/score

8. Work Experience

Give details of work experience, training and employment. You may wish to attach a copy of your Curriculum Vitae in English. (This information will be taken into account for particular programmes, where work experience is required for example; the MBA program requires evidence of a minimum of 2 years managerial experience)

From	To	Company Name	Job Title	Job description and main responsibilities	Full or Part time

9. Fees

If you are living in the European Union but were born outside the EU please state date of first entry to the EU and your reasons for being here.

Payment of fees. Who is expected to pay your fees?

Yourself	Family member	Sponsor	Employer	Other
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10. Disability / Special Needs (including dyslexia/medical conditions)

Do you have a disability or specific learning difficulty? Yes No

If your answer is Yes, it is important that you give details on a separate sheet of paper to let us know if you use or will require any particular equipment and support during your studies. Please note if you do not complete either box in this section then your application will not be proceed.

11. Criminal Conviction

Do you have criminal conviction? Yes No

You are required to state whether or not you have any criminal convictions. If you answer yes you may be required to provide details of any convictions. Please note if you do not complete either box in this section then your application will not be proceed.

12. Personal Statement

Please write your personal statement on a separate sheet

Please give your reasons for choosing the programme and any additional information that may be relevant to your application; for example, include details of all your academic qualifications, work experience, vocational training, your level of English language, your hobbies, why you chose Sunderland, why you chose this programme.

You are expected to write a full A4 page

13. Reference

Please attach the references on a separate sheet

Please give the name and address of a person who will provide a reference or testimonial for you, for example Teacher, College Lecturer or Employer. References from a family member or friends or academic representative's are NOT acceptable.

Name of Referee:	Title:
Name and Address of Institution:	
Telephone No:	Fax No:

14. Checklist

<input type="checkbox"/>	I have enclosed certified certificates showing my qualifications
<input type="checkbox"/>	I have enclosed certified evidence of my English Language qualifications

15. Declaration

Please read this declaration carefully before signing.

I confirm that, to the best of my knowledge, the information given in this form is correct and complete. I have read and understand the University's rules and regulations as stated in the International Prospectus and I agree to abide by these.

The University is registered under the Data Protection Act 1998 and information given on this form will only be used in accordance with the terms of the University's registration.

Applicant's Signature:

Date:

Representative's Signature:

Date: