**I-20 Instructions and Application**

Certificate of Eligibility for F-1 Student Status

for IEC Online GmbH **Graduate Visiting** Students: 2024-2025 Academic Year

**The Form I-20 is required to apply for the F-1 visa for entry into the United States. Please complete this I-20 application and submit it with the required financial documents listed on pages 2-3 and a copy of your passport photo page.**

**PART I: Personal Information**

Full Name (exactly as it appears on your passport!):

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*Last (surname) First (given name) Middle*

Gender  Male  Female Date of Birth:

*(MM/DD/YYYY)*

City of Birth:       Country of Birth:

Country of Citizenship:       Country of Permanent Residence:

Email Address:

|  |
| --- |
| **Permanent Address in your Home Country** |
| Name |
| Address |
| Address |
| City       State/Province |
| Postal Code       Country |
| Phone |

Have you ever been in F-1 or F-2 status in the U.S. in the past?  YES NO

If yes, list dates you were in the U.S. as F-1 or F-2. From       To

**PART II: Your Statement of Financial Support**

**Estimated costs can be found on page 4.**

Based on the fees outlined on page 4, what are your estimated costs to study at St. John’s University?

Which semester(s) do you plan to study at St. John’s University?

How will you support yourself during this period? Tell us the source(s) of your support below and indicate how much each source will give you:

Personal Funds

Funds from a Sponsor

* Sponsor’s name
* Second Sponsor’s name

**Financial Requirements:**

Proof of financial support for the duration of your program at St. John’s University is required for all visiting students. Carefully review the St. John’s University’s “Estimated Fees” on page 4 to understand the minimum financial requirements for your program.

The following is accepted as proof of financial capability (you may send any of these documents; you do not need to send them all):

1. Bank Statement
   1. Must be less than two months old, clearly state the account balance and currency
   2. If the bank statement is in the name of more than one person, each individual must submit an affidavit of support
   3. Statements that do not specify balances will not be accepted unless it is stated to be a minimum of six figures in U.S. dollars
2. Employer’s letter on letterhead stationery
3. Income tax returns or receipts
4. Investments
5. If self-employed: Income estimate by a bank or private accountant

If you are being sponsored by yourself: Submit a bank statement showing you have at least the required amount on page 4.

If you are being sponsored by someone other than yourself: Submit the Affidavit of Financial Support (page 5), sponsor’s bank statement, and proof of sponsor’s income. You may have as many sponsors as needed.

If you are being sponsored by a school, government or other organization: Submit an award letter in your name and endorsed by an official of the sponsoring organization. This letter must specify the award details, amount (in U.S. currency) and duration of the award. If the award does not cover all expenses, additional support is required to meet your minimum costs.

If you are being sponsored for accommodation expenses: Submit the Affidavit of Free Accommodation (enclosed), proof of sponsor’s income and a copy of the lease, deed, rent receipts or phone bill.

Supporting documents must be:

* Less than two months old.
* In English *(We cannot review documents that are not in English!)*
* Photocopies, ***not originals***. You will need the originals of all the documents you have sent us to take to the U.S. Embassy when we send you your I-20.

**Estimated Fees**

**These requirements are not negotiable.** They represent a modest average per-semester budget that does not include luxuries of any kind. We strongly recommend that you budget at least 10% more if possible. Too little money can cause distress and distract you from your primary objective – focusing on your courses. We insist that students and their families look closely at the costs of living and studying in the U.S. and make careful plans to be sure your needs will be met. Please note that these costs are *not* the costs that you will pay directly to St. John’s, but a **guideline** for what you can expect to spend each year in the U.S.

|  |  |
| --- | --- |
| **TUITION (payable to St. John’s University)** | $7,950 (9 credits)  $10,600 (12 credits) |
| **UNIVERSITY FEES (payable to St. John’s University)** |  |
| * University General Fee (charged each semester)   Includes the use of athletic facilities, the Counseling Center, Health Services, Library, Career Center, Transcripts and Registration. | $175 |
| * Technology Fee (charged each semester) | $250 |
| * Mandatory Health Insurance (charged each semester) * St. John’s University requires all international students purchase insurance through the university to ensure compliance with U.S. immigration regulations. | $1,758 |
| **HOUSING AND UTILITIES**  This is based on the average cost of a shared room in a private home or apartment. This is NOT the fee for on-campus accommodation. For on-campus accommodation fees, please visit the following site: <http://www.stjohns.edu/admission-aid/tuition-and-financial-aid/tuition> | $5,875 |
| **FOOD** | $3,510 |
| **PERSONAL ITEMS AND CLOTHING** | $895 |
| **TRANSPORTATION**  This includes local transportation only. Travel to and from your country, or the costs of owning a car are additional expenses. | $495 |
| **BOOKS AND SUPPLIES** | $335 |
| **TOTAL: ONE SEMESTER (9 credits)** | **$21,243** |
| **TOTAL: ONE SEMESTER (12 credits)** | **$23,893** |
| **TOTAL: TWO SEMESTERS (9 credits)** | **$42,486** |
| **TOTAL: TWO SEMESTERS (12 credits)** | **$47,786** |
| **SUMMER LIVING COSTS (Does not include summer tuition/fees if courses are taken)** | **$7,000** |

**Sponsor’s Affidavit of Cash Support**

**And Proof of Financial Capability**

By completing this affidavit, you are swearing to the U.S. government that you will provide this student with a specific amount of money from your own financial resources as long ashe or she is going to study at St. John’s University and live in the U.S. You are also proving that you can afford the support you are promising with the documents you have attached.

By signing this document, you understand that you are making a financial commitment to the student that should not be broken.

**Instructions:**

Fill this form out completely in English. **Promise only the amount of money you are able to give.** The most common reason we reject affidavits is that we do not believe a sponsor can afford to give as much as promised.

Attach the documentary evidence of support as explained in the Financial Requirements section of pages 2-3.

**Sworn Promise of Financial Support**

I,       , promise that I can and will provide no less than $      (USD) to support       for the entire duration of his/her program of study at St. John’s University.

My relationship to the student is       .

My address is

City       State/Province

Postal Code       Country

Phone       Fax       Email

Name of my employer

Annual salary $      (USD) Other Income $      (USD)

My proof of income and bank statements are attached:  YES  NO

I swear that the information I have provided above is true and correct.

Signature of Sponsor

Date

**Sponsor’s Affidavit of Free Accommodation**

**And Proof of Financial Capability**

By completing this affidavit, you are swearing to the U.S. government that this student will live with you free of any charge for room and food for as long as he or she is studying at St. John’s University and living in the U.S. (The student cannot be required to provide you with any services such as, babysitting, cleaning, etc., in exchange for the room and board, as that is considered unauthorized employment.) You are also proving that you are the person who owns or rents the property and can afford the support you are promising with the documents you have attached.

By signing this document, you understand that you are making a financial commitment to the student that should not be broken.

**Instructions:**

Fill this form out completely in English.

Attach the documentary evidence of support as explained in the Financial Requirements section of pages 2-3.

**Sworn promise of Free Accommodation**

I,       promise that for the full length of his or her program of study,       will live free of any charge in my place of residence at:

Address

City       State

Zip Code       Phone

I will not require any type of service to be performed in exchange for this benefit.

My relationship to the student is       (parent, spouse, brother/sister, or friend)

I  own  rent this property.

My proof of income and deed or lease are attached:  YES  NO

I swear that the information I have provided above is true and correct.

Signature of Sponsor

Date