

ADMISSION CHECKLIST

ALL APPLICANTS MUST COMPLETE AND SUBMIT THE FOLLOWING DOCUMENTS TO THE OFFICE OF ADMISSION FOR CONSIDERATION.

- Admission Checklist/ Admission Fee
- Complete Section 1, 2, and 3: Application for Admission
- Complete Section A: Transcript Request Form
- Complete Section B: Creative Supplements
 - Narrative Statement
 - Creative Portfolio
- Complete Section C: Letter of Recommendation Form
- Supporting Documents (May be sent separately):
 - SAT or ACT Scores (DI code: 6513) (Optional for international students)
 - TOEFL Score for International Students (Code: 6857)

Send your completed application for admission to:

**New York Film Academy
Office of Admissions
100 Universal City Plaza
Bldg. 9128, Suite 179
Universal City, CA 91608**

PAYMENT

The application fee is non-refundable. You may pay by check, money order, wire transfer or credit card.

U.S. Residents: \$50.00 USD; International Students: \$50.00 USD

If you already applied online and paid the application fee of \$50, please note when payment and online application was submitted: _____
MM / DD / YYYY

Payment by Check / Money Order / Credit Card

Attach the check or money order to this form (skip if paying by credit card)

Check No.: _____ Amount: \$ _____

Please make your check or money order, in U.S. dollars, payable to: The New York Film Academy, LTD.

Please call at 818-733-2600 to make a payment by Credit Card.

Details regarding payment schedule will be sent with acceptance notification. For a copy of the NYFA rules and regulations, and the refund policy, please contact the admissions office.

The New York Film Academy reserves the right to dismiss students from programs for poor conduct, poor attendance, lack of preparation, if they present a threat to themselves or others, or if they cause a disruption of any kind.

TEAR HERE

HOW DID YOU LEARN ABOUT THE NEW YORK FILM ACADEMY?

ADS (WHERE)

SEARCH ENGINES (PLEASE CIRCLE): GOOGLE YAHOO ASK MSN BING OTHER SEARCH ENGINE: _____

FRIEND NYFA STUDENTS BROCHURE COLLEGE TV SPOT NYFA CAFÉ WEBSITE: _____

TEACHER, AGENT, OR COUNSELOR FAIR OTHER: _____

FLYER (WHERE)

POSTER (WHERE)

TEAR HERE

1. Student's Name* _____
LAST (FAMILY) FIRST MIDDLE
2. Maiden/other name(s) you use _____
3. Email Address info@ieconline.de Birth Date _____
MM / DD / YYYY
4. Current Mailing Address - Please be sure this is as complete as possible
c/o IEC Online GmbH; Marienstrasse 19/20
STREET ADDRESS
Berlin 10117 Germany
CITY STATE OR PROVINCE ZIP/POSTAL CODE COUNTRY NAME
5. Telephone Number +49-30-20458687 Secondary Number _____
6. Birthplace - City _____ State _____ Country _____
7. Gender: Male Female
8. Marital Status: Married Single
9. Please indicate start date:
 Sep 10, 2010 Jan 6, 2011 Sep 8, 2011 Jan 5, 2012
10. The BFA in Filmmaking is offered at our Los Angeles Campus at Universal Studios.
 If you are planning to complete a year of course work first in the One-Year Filmmaking non-degree program at our New York City Campus, please indicate here:
11. I request assistance with housing
12. Check the box that best describes your citizenship/residency.
 I am a citizen of the United States. (If you check this box, skip to question 16)
 I am a permanent resident of United States and a citizen of _____
COUNTRY
 I am an international student and a citizen of _____
COUNTRY

INTERNATIONAL STUDENTS ONLY

13. Do you plan to apply for the F-1 student visa to enter the US? Yes No
 Are you in the US as an F-1 student and plan to transfer your I-20 to NYFA? Yes No
 Will you be in the US in another immigration status other than F-1 student and do not require an I-20 Certificate?
 Yes No
14. Permanent or foreign mailing address (if different from current). International students must provide an overseas address

15. What is your native spoken language _____

**CONTACT THE INTERNATIONAL OFFICE AT INTERNATIONAL@NYFA.EDU WITH ANY QUESTIONS.
 APPLICATIONS FOR ADMISSION WILL BE DECIDED WITHOUT REGARD TO IMMIGRATION STATUS.**

** International students must apply using full name as it appears on your passport.*

Student's Name _____
LAST (FAMILY) FIRST MIDDLE

Birth Date ____ / ____ / ____ Email Address _____
MM / DD / YYYY

Today's Date (MM / DD / YYYY) _____

16. High School Level - School History

Your school's CEEB Code*	Name of School at which you earned High School diploma or foreign equivalency	City, state or province, and country, if not US	Dates attended (mo/yr) From - To	Date of conferred diploma (mo/yr)

*College Board codes are needed when you send score reports to college. To find your CEEB code, please visit: <https://www1.wnec.edu/admissions/ceeb/index.cfm>

17. Post-Secondary Level - (IF APPLICABLE) List ALL colleges and universities attended, in chronological order. International Students should include any ESL programs, if applicable.

1) _____
NAME OF COLLEGE OR UNIVERSITY SCHOOL CODE

_____ CITY STATE OR PROVINCE

_____ COUNTRY DEGREE RECEIVED (OR EXPECTED)

_____ START (MM/YY) END (MM/YY) MAJOR

2) _____
NAME OF COLLEGE OR UNIVERSITY SCHOOL CODE

_____ CITY STATE OR PROVINCE

_____ COUNTRY DEGREE RECEIVED (OR EXPECTED)

_____ START (MM/YY) END (MM/YY) MAJOR

I have attended additional schools (attach on separate sheet if necessary)

18. Have you ever been subject to serious disciplinary action or been dismissed from school Yes No

19. Have you ever been convicted of a felony? Yes No

20. Emergency Contact

_____ LAST (FAMILY) NAME FIRST NAME RELATIONSHIP

_____ ADDRESS CONTACT PHONE NUMBERS

21. Emergency Contact

_____ LAST (FAMILY) NAME FIRST NAME RELATIONSHIP

_____ ADDRESS CONTACT PHONE NUMBERS

TEAR HERE

Student's Name _____
LAST (FAMILY) FIRST MIDDLE

Birth Date ____ / ____ / ____ Email Address _____
MM / DD / YYYY

Today's Date (MM / DD / YYYY) _____

22. Is there any health problem that NYFA should know about? No Yes (Have your physician contact us)

HEALTH INSURANCE COMPANY _____ GROUP/POLICY # _____

We strongly advise students to acquire health insurance coverage, please contact us for more information.

23. List names of two persons who will serve as reference

NAME	TITLE
ADDRESS	
NAME	TITLE
ADDRESS	

Applicant Signature

I certify that the information I have provided on this application is complete and accurate to the best of my knowledge. I understand that all documents that I send to The New York Film Academy become the property of The New York Film Academy and will not be returned to me or duplicated for any purpose. I agree that, if I am admitted to The New York Film Academy, my admission is contingent upon verification of official records from the institutions I have attended and upon satisfactory completion of all course work prior to enrolling at The New York Film Academy.

All dates, locations, schedule, curriculum, and tuition are subject to change. The New York Film Academy reserves the right to use a student's name, likeness or films in brochures, advertising, the web, and in any other promotional materials or for educational purposes.

Students may request that their studies and course work be considered for transfer credit, an award of credit, or degree by the New York Film Academy's west coast headquarters at Universal Studios, California. To qualify, students must meet all admissions criteria, standards of course work, attendance, and the course of study must have been deemed equivalent to an approved course at the New York Film Academy at Universal Studios, California.

The New York Film Academy reserves the right to dismiss students from programs for poor conduct, poor attendance, lack of preparation, if they present a threat to themselves or others, or if they cause a disruption of any kind.

SIGNATURE

DATE

TEAR HERE

STUDENTS

Fill out this form completely and ask the registrar of the school where you earned your diploma (or last attended) to attach the form to your official transcript and send it to:

New York Film Academy
Office of Admissions
100 Universal City Plaza
Bldg. 9128, Suite 179
Universal City, CA 91608

iec online GmbH
Marienstrasse 19/20, D-10117 Berlin
Tel. +49 (0)30-20458687
www.ieconline.de

We suggest that you make a copy of this page in case you need to submit multiple transcripts.

Please submit a transcript for all work you have completed. If you did not earn a degree at a particular college, you must still submit a transcript of whatever coursework you did complete. A high school diploma or higher is required for consideration for acceptance into the Bachelor of Fine Arts Program. If you attended school outside of United States, your degree(s) must be equivalent to a U.S. high school diploma.

Student's Name _____
LAST (FAMILY) FIRST MIDDLE

Birth Date / / E-Mail Address _____
MM / DD / YYYY

Today's Date (MM / DD / YYYY) _____

I am applying to NYFA for: SEP 2010 SEP 2011
 JAN 2011 JAN 2012

Name of School sending transcripts _____ CEEB Code* _____

*College Board codes are needed when you send score reports to college. To find your CEEB code, please visit: <https://www1.wnec.edu/admissions/ceeb/index.cfm>

Address of School sending transcripts

STREET ADDRESS _____ CITY _____

STATE _____ COUNTRY, IF NOT U.S. _____ ZIP CODE _____

APPLICANT SIGNATURE _____ DATE _____

TEAR HERE

Student's Name _____
LAST (FAMILY) FIRST MIDDLE

Birth Date _____ / _____ / _____ Email Address _____
MM / DD / YYYY

Today's Date (MM /DD /YYYY) _____

A. NARRATIVE STATEMENT

The narrative statement shall be a mature and self-reflective essay (Maximum of 3 typed pages) detailing the applicant's reasons for pursuing a degree in the motion picture arts. The essay should take into account the individual's history, formative creative experiences, contemporary influences and inspirations, and personal artistic dreams.

B. CREATIVE PORTFOLIO

The creative portfolio is a contributing factor for admission to the BFA in Filmmaking program. However, the New York Film Academy does not assume applicants have prior filmmaking experience or examples of film work. The admissions committee understands that many applicants have a wide range of creative interests, and welcomes examples of creative writing or other art forms (please see details below). For many applicants, the narrative statement and letters of recommendation, reveal the most about an applicant's potential for success in the program.

Applicants must submit one or two examples of original work that best demonstrate their talent and ability as creative individuals. All film/video submissions must be submitted on DVD or hyperlink where the submission can be viewed, regardless of image capture format (20 minutes maximum). Applicants may also submit supporting materials such as slides or photographs (10 maximum).

Creative samples are accepted in various stages of development, or as completed work. Examples of work can range from drawings, conceptual illustrations, storyboards, designs, photographs, three dimensional models, or digitally generated images. Students may choose to submit a typed screenplay or short story (10 page maximum).

1. Submission Type: Film/ Video Slide/ Photos Screenplay Other _____

Title _____

Description _____

If Film / Video Submission, Type: DVD VHS Running Time _____

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Title _____

Description _____

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Student's Name _____
LAST (FAMILY) FIRST MIDDLE

Birth Date ____ / ____ / ____ Email Address _____
MM / DD / YYYY

Today's Date (MM/DD/YYYY) _____

NEW YORK FILM ACADEMY - LETTER OF RECOMMENDATION FORM

To Applicant:

Applicants to the NEW YORK FILM ACADEMY BFA programs must submit a minimum of 2 letters of recommendation verifying the applicant's ability to undertake college-level study in the field successfully. Letters must be submitted directly to the admissions department from the individual writing on the applicants behalf. Letters received by the admissions department must be sealed and stamped. Provide a copy of this form to each individual writing you a letter of recommendation.

To Recommender:

Please attach this form to your letter of recommendation. Attaching this form to recommendations will help to ensure that your letters are matched up with the appropriate application. Letters received by the admissions department must be sealed, stamped and sent directly from the recommender.

 RECOMMENDER NAME

 OCCUPATION

 TITLE

 RELATION TO APPLICANT

Please address your letter of recommendation as follows:

New York Film Academy
 Office of Admissions
 100 Universal City Plaza
 Bldg. 9128, Suite 179
 Universal City, CA 91608

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