



International Students Office
 555 Broadway | Dobbs Ferry, NY 10522
 Email: international@mercy.edu
 Skype: Mercycollege_international
 Phone: (914) 674-7284
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I-20 Eligibility Form

PART I: STUDENT INFORMATION

Name on Passport		Date of Birth		Gender
Family (Surname)		First		(mm/dd/yyyy)
Country of Birth		Country of Citizenship		<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
		<input type="checkbox"/> Single <input type="checkbox"/> Married		Intended Major
Accepted to Mercy		Do you plan on living on-campus?		Preferred Phone
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		Preferred Email
Education Level	Address in Home Country		Prospective Address in U.S.	
<input type="checkbox"/> Associate's <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> Doctorate <input type="checkbox"/> Exchange or Short-Term <input type="checkbox"/> Special Matric	Number & Street <hr/> City, State, Zip <hr/> Country <hr/>		Number & Street <hr/> City, State, Zip <hr/> Country <hr/>	
Dependent Information				
<i>(Complete information below only if you will be bringing in dependents as F-2 (spouse and/or children))</i>				
Name (LAST, First)		Date of Birth (mm/dd/yyyy)	Country of Birth	Country of Citizenship

PART II: OBTAINING FORM I-20

How would you like to get your Form I-20?

<input type="checkbox"/> Hold for Pick-Up	Person picking-up form	Relationship to student	Phone Number
<input type="checkbox"/> Mail	Please CLEARLY print the address EXACTLY how it should appear on the mailing label		
Name			
Number/Street			
City		State/Province	Zip Code
Country		Phone Number	

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PART III: Current Status

If you are currently in the United States, complete this section. If not, skip to PART IV (Bottom of this page)

What is your Department of Homeland Security Admission Number?	Look on your Form I-94 Departure Record (White Card) stapled in your passport opposite your visa or retrieve your I-94 number by visiting https://i94.cbp.dhs.gov/ .	
	<div style="border: 2px solid black; width: 500px; height: 30px; margin: 0 auto;"></div>	
What is your current immigration status?	<input type="checkbox"/> F-1 Student (Circle below what your new I-20 form will be for) (1) Transferring/changing U.S. Schools (2) Changing educational level/program at Mercy College (3) Reinstatement of F-1 Status	<input type="checkbox"/> *Another Status: Which one? _____ *Before we issue your Form I-20, an appointment with the international student advisor is required!
Do you plan to travel outside of the U.S. before school starts?	<input type="checkbox"/> Yes ☞ If you are F-1, please contact the International Students Office to discuss travel and SEVIS record transfer guidelines ☞ Be sure that you provided the correct mailing address in PART II	<input type="checkbox"/> No ☞ If you are F-1, please submit review the "F1 Transfer Information" below ☞ If you hold another status, we will issue your I-20 after we have met with you

Transfer Student Information
If you are an international student that is transferring from another school within the United States, it is important that you do the following: <ul style="list-style-type: none"> <input type="checkbox"/> The institution that holds your active SEVIS record must complete the Mercy's "F1 Transfer Form" <input type="checkbox"/> Inform your International Student Advisor at your previous school that you intend on transferring to Mercy College <ul style="list-style-type: none"> ○ Once accepted to Mercy, provide a copy of your acceptance letter to your previous advisor so that your SEVIS record can be transferred to Mercy ○ Your new Form I-20 cannot be issued unless your SEVIS record is released to Mercy <input type="checkbox"/> In addition, be sure to submit the following to the International Students Office at Mercy College: <ul style="list-style-type: none"> ○ I-20 Eligibility Form ○ Copy of your Passport and I-94 ○ Copies of ALL I-20's you have from any previous schools you have attended in the U.S. ○ Notarized Affidavit of Support with the necessary financial documentation

PART IV: FINANCIAL SUPPORT

As an international F-1 student, you must show that you can support the costs of studying and living in the U.S. for the **entire duration of your program**. This is required by law. Annual costs include **both** Tuition & Living Expenses. We look to see readily available funding for at least the first year. Proof of income can be used to show ability to cover the costs beyond the first year.

Tuition

For the most up-to-date Tuition costs, please review the *Mercy College Course Bulletin.

Living Expenses

Living expenses at Mercy College are estimated at \$14,000 for I-20 issuance purposes. It is the estimated cost of living, books, and transportation for international students studying at Mercy. This is the estimated costs regardless of whether students live on or off-campus. You must provide proof for I-20 issuance that you can cover the \$14,000 estimated living expenses. You may spend more or less, but this is what we estimate that you will spend on living books, transportation, etc.



PART V: CALCULATING COST PER YEAR

Please use the appropriate table below to calculate your estimated cost per year.

UNDERGRADUATE

Full-Time Tuition*	Registration Fee (\$305 per term)	Living Expenses	Total Cost Per Year			
\$ _____	+	\$610	+	\$14,000	=	\$ _____

For the most up-to-date Tuition costs, please review the *Mercy College Course Bulletin

***Does not include one-time international student fee, \$450.**

GRADUATE

Cost per Credit*	Number of Credits Per Year	Living Expenses	Registration Fee (\$153 per term)	Total Cost Per Year				
\$ _____	×	_____	+	\$14,000	+	\$ _____	=	\$ _____

***Does not include one-time international student fee, \$450.**

*Please refer to the bottom of this page to determine how many credits you are required to take to maintain full-time status and how many required terms there are each academic year for your program

EXCHANGE STUDENTS

If you are an exchange student coming from one of our partner institutions abroad, you are only responsible to show financial capability to cover living expenses (\$14,000/year). This is our best estimate of how much you will spend on living expenses, transportation, and books.

Living Expenses	Total Cost Per Year
\$14,000	= \$14,000

As an F-1 international student, you must maintain full-time status for each required term. The definition of a full-time student depends on your program. Please see the table below for the definition of a full-time student based on semester, trimester, and quarter based programs

EDUCATION LEVEL	TERM SCHEDULE	REQUIRED TERMS	CREDITS NEEDED TO BE FULL-TIME
UNDERGRADUATE	Semester Only	Fall and Spring	12 credits
GRADUATE	Semester	Fall and Spring	9 credits per semester
		MSOL Program Only (Fall, Spring, Summer)	12 credits per semester
		PA Program (Summer, Fall, & Spring)	6 credits per semester
Trimester	PT & OT Programs (Fall, Spring, and Summer)	6 credits per trimester	
Quarter	Fall, Winter, & Spring	6 credits per quarter	



PART VI: FUNDING AVAILABLE FOR STUDY

TYPE OF FUNDING	AMOUNT AVAILABLE TO YOU YEARLY in \$USD	MUST Submit
<input type="checkbox"/> Personal Funds The amount available to me from my own resources every year is (divide by the number of years in your program)	_____	<input type="checkbox"/> BANK STATEMENT <input type="checkbox"/> PROOF OF INCOME (if applicable)
<input type="checkbox"/> Funds from this School The amount that is renewable every year	_____	<input type="checkbox"/> AWARD LETTER
<input type="checkbox"/> Cash Funds from a Sponsor to be given to me every year. Sponsor's name _____	_____	<input type="checkbox"/> NOTARIZED AFFIDAVIT OF SUPPORT <input type="checkbox"/> PROOF OF INCOME <input type="checkbox"/> BANK STATEMENT
<input type="checkbox"/> Funds from Government Sponsor Sponsor's name _____	_____	<input type="checkbox"/> Letter stating government funding and amount
<input type="checkbox"/> Cash Funds from a Second Sponsor to be given to me every year. Sponsor's name _____	_____	<input type="checkbox"/> NOTARIZED AFFIDAVIT OF SUPPORT <input type="checkbox"/> PROOF OF INCOME <input type="checkbox"/> BANK STATEMENT
<input type="checkbox"/> Cash Funds from a Business Sponsor's name _____	_____	<input type="checkbox"/> NOTARIZED AFFIDAVIT OF SUPPORT <input type="checkbox"/> Profit & Loss Statement <input type="checkbox"/> Business Registration/License
<input type="checkbox"/> Free Room & Board from a local sponsor with whom I will live Sponsor's name _____	Cash Equivalent of \$14,000	<input type="checkbox"/> NOTARIZED AFFIDAVIT OF SUPPORT <input type="checkbox"/> PROOF OF INCOME <input type="checkbox"/> PROOF OF RESIDENCE (Lease, deed, rent receipts, etc.)

Total amount available to me every year of study

This amount must be the same or more than the total cost per year calculated on Page 3.

Important Notes: Documents can be no older than 3 months old

Proof of Income: This can be a letter from the employer confirming employment and salary OR a recent pay stub

Bank Statement: Must include a transaction history showing the recent transactions in the bank account.

Notarized Affidavit of Support: Must be submitted for EACH sponsor.

Does the "Amount available to you yearly" equal or exceed the "Total cost per year?"	<input type="checkbox"/> Yes <input type="checkbox"/> No
Did you attach ALL required documentation for the funding source?	<input type="checkbox"/> Yes <input type="checkbox"/> No