iec online GmbH
Marienstrasse 19/20, D-10117 Berlin
Tel. +49 (0)30-20458687
www.ieconline.de

KPU

*All application fees are non-refundable.*

# Application for Admission
## for International Students

**Student No.** __ __ __ __ __ __ __ __ __
For office use only (Do not type)

***Please use the fillable fields to complete this form on a computer***

Before completing this application, refer to the University calendar at ***www.kpu.ca/calendar*** for information on KPU's programs and admission requirements. You may wish to discuss your goals with one of our International Recruitment & Admissions Coordinators prior to applying by contacting KPU International at 604-599-2866 or ***international@kpu.ca***

**DESIRED PROGRAM OF STUDY**

Faculty Name

Program Name

Start Term

☐ Fall (September) 2018 ☐ Spring (January) 2019 ☐ Summer (May) 2019

For assistance with the application, please contact IEC Online GmbH.

**FULL LEGAL NAME (NO INITIALS)**

| Surname (Legal Last/Family name) | | Former Surname (if applicable) |
|---|---|---|
| Legal Given **First** Name | Legal Given **Middle** Name | Preferred First Name |

*Preferred name is displayed in KPU's e-learning environment*

**CONTACT INFORMATION**

| Email Address | | Mailing Address | |
|---|---|---|---|
| City / Municipality | | State or Province | Country |
| Postal / ZIP Code | Home Telephone | | Cellular/ Mobile Phone |

**AGENT OR THIRD PARTY REPRESENTATIVE**

| Contact's Full Name: Julia Fischer | | Name of Agency (if applicable): IEC Online GmbH | |
|---|---|---|---|
| Mailing Address: Marienstrasse 19-20 | | City / Municipality: Berlin | Province: Berlin |
| Country: Germany | Postal Code: 10117 | Email: americas@ieconline.de | Agent Code: AG 0370 |
| Signature of Representative | | Telephone: 00493020458687 | Fax: 00493020458688 |

*Required for representative to receive information regarding the applicant*

**PERSONAL INFORMATION**

*Gender ☐ Male ☐ Female
* Date of Birth

| DD | MM | YYYY |
|---|---|---|

* Gender and date of birth are required for you to access the online student system and for identification purposes.

**CITIZENSHIP STATUS**

Country of Citizenship _____

First Language _____

Country of Birth _____

Are you in Canada now? ☐ Yes ☐ No

If yes, what immigration permit do you have?

☐ Study permit ☐ Work permit

☐ Visitor permit

☐ Other: _____

**EMERGENCY CONTACT**

| Surname (Legal Last/Family name) | Legal Given **First** Name | Telephone |
|---|---|---|

## SECONDARY SCHOOL EDUCATI ON (HIGH SCHOOL)

**If you are presently attending Secondary (High School), when will you graduate?** _____

School Name _____

Location _____

Present Grade _____ Date Term Ends _____

When will you be graduating? _____ mm / dd / yyyy

Personal Education Number (B.C only) _____

*If you are currently attending grade 12 in B.C. you need to submit the Post-Secondary Institution (PSI) Selections form between Nov—Jun of the school year to ensure your grades are released to Kwantlen Polytechnic University. The form is available online at: www.bced.gov.bc.ca/transcript/transcripts_info.*

**If you have already left high school, when did you graduate?** _____

Last School _____

Location _____

*If you are utilizing your Secondary School Academic Record for eligibility for admission to undergraduate-level studies and for meeting program and/or course requirements, you must request an official, sealed transcript to be sent from the issuing body/department of education to KPU Admissions. More information about required document submission can be found at* ***www.kpu.ca/admission****.*

## PREVIOUS POST-SECONDARY EDUCATION (COLLEGE OR UNIVERSITY)

1. Institution Name _____ Location _____ Month _____ Year _____ to Month _____ Year _____

2. Institution Name _____ Location _____ Month _____ Year _____ to Month _____ Year _____

Have you ever been suspended / expelled from any post-secondary institution and/or program? ☐ Yes ☐ No

*To apply for transfer credit (to meet prerequisite requirements, graduation requirements or receive transfer credit standing) you must request an official sealed transcript be sent to KPU directly from the issuing institution, fill out a Request for Transfer Credit form and submit the required fee (if applicable). Please allow up to eight weeks for official assessment. Submission deadlines, to ensure evaluation by the beginning of registration, are published online at* ***www.kpu.ca/transfercredit***

## FEES

A non-refundable $120 CAD admission application fee MUST be submitted with this form. You can pay by cheque, money order, bank draft, Visa, MasterCard or American Express. Cash and debit cards are accepted in person only. A service charge for any NSF or returned cheque will be assessed. **Applications received without the application fee will not be processed.**

☐ Visa / MasterCard / American Express _____ Expiry Date _____ / _____

Name as it appears on credit card

☐ Personal cheque enclosed ☐ Money order enclosed ☐ Bank draft enclosed

Select Amount ☐ $120 application fee

## LEGAL

I certify that all statements on this application are true and complete and that no information has been withheld. I understand that any misrepresentation of this may result in the cancellation of my admission or registration status and that falsifying documents or information on the application may result in immediate permanent dismissal from Kwantlen Polytechnic University. Completion of this signed application permits Kwantlen Polytechnic University to request and/or confirm any information necessary to support my application for admission.

I authorize the release of all British Columbia secondary school interim and final grades by the British Columbia Ministry of Education to Kwantlen Polytechnic University. If I am admitted to Kwantlen Polytechnic University, I agree to familiarize myself with and to abide by the most current policies of the University during my tenure as a student at the University.

In signing this application for admission, I understand that this information, along with subsequent information placed in my student records will be used for the purposes of admission, registration, graduation, research, alumni and development, student association and other purposes consistent with the mandate of the institution. Kwantlen Polytechnic University reserves the right for the Registrar to share information with the Ministry of Advanced Education, Training and Technology, or other related government agencies and dual enrolment partners. Kwantlen Polytechnic University also reserves the right for the Registrar to share information with other post-secondary institutions in situations where an applicant has been found to have falsified documents or other information on their Application for Admission. The use of this information will be in compliance with the Freedom of Information and Protection of Privacy Act. The information on the admission form is being collected under the authority of the University Act.

**Medical Insurance:** I understand as an international student living in British Columbia (BC) I need to apply for the BC Medical Services Plan offered by the provincial government to all residents of BC.

Signature: _____ Date: _____

## FOR OFFICE USE ONLY (Do not type in shaded areas)

| *Date* | *Entered By:* | *Initials* |
|---|---|---|
| *Comments* | | |
| | | |