



**SECTION THREE – APPLICANT’S DECLARATION**

**APPLICANT’S DECLARATION AND SIGNATURE**

- I declare that I have read the instructions on this application form and that the information I have provided is complete and correct.
- I understand that the information collected on this form is to enable Curtin Singapore to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University’s other courses/events. The information will be accessed by University officers strictly for these purposes and disclosed to state and Singapore Government agencies where required by law, and to contractors (such as mail houses) engaged by the University to perform services on its behalf. Where personal information is to be provided to contractors, the University will require that Confidentiality Agreements be first entered into.
- I accept that information supplied in this application may also be made available to a Curtin Singapore overseas representative to provide assistance with my application and the University’s preferred medical insurance provider to assist with effecting medical insurance.
- I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application.
- I authorise Curtin Singapore to obtain further academic information or official student records from any educational institution or recognised educational qualifications assessment body necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.
- If I do not meet all the University’s entry requirements, I authorise the University to provide my full application to Curtin College, a private college operated by Colleges of Business and Technology (WA) Pty Ltd. for consideration for the Curtin College preparatory program. I understand that successful completion of this program will help qualify me for admission into specified courses of Curtin Singapore.
- I understand that I have the right to access and amend personal information that Curtin holds about me, subject to legislation, by contacting the Freedom of Information Coordinator at foi@curtin.edu.au.
- I acknowledge that Curtin Singapore reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.

Signature of Applicant

Date

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**Please return this form to:**

Curtin Singapore  
 90 - 92 Jalan Rajah  
 Singapore 329162  
 Email: info@curtin.edu.sg

**For further information:**

Curtin Singapore  
 Tel: +65 6593 8000  
 Fax: +65 6593 8001  
 Email: info@curtin.edu.sg  
 Web: curtin.edu.sg/courses/study-abroad

**Privacy Statement:** At Curtin Singapore, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does, is “personal information”. For details of how the University will use, disclose and protect your personal information please refer to [www.global.curtin.edu.au/legal/privacy.cfm](http://www.global.curtin.edu.au/legal/privacy.cfm)

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 CRICOS Provider Code 003013

**STUDY ABROAD APPLICATION FORM**

**ELIGIBILITY**

**Applicants must:**

- be currently enrolled as a student at a recognised institution
- meet Curtin minimum English entry requirement

**Upon successful application:**

You will be sent a Letter of Offer and acceptance guide through the email address you have provided. The Offer will request acceptance in writing (Acceptance of Offer form), Standard Student Contract, and payment of tuition fees. Once these are received, your Student’s Pass (VISA) will be applied by the Admissions Office.

**WHAT TO SUBMIT/CHECKLIST**

- This Application Form – all sections completed clearly and legibly
- Original official study abroad or credit transfer approval letter from your home university or college – certified English language translations if applicable
- Certified\* evidence of English language competency e.g. TOEFL, IELTS
- Statement of Purpose – see section two for more information
- Passport

\* Certified means witnessed by a Curtin Representative, a Notary Public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the institution that issued the transcript. For further information refer to the Guidelines on Certification at [http://students.curtin.edu.au/local/docs/certification\\_guidelines.pdf](http://students.curtin.edu.au/local/docs/certification_guidelines.pdf)

**PROSPECTIVE STUDENT COUNSELLING INFORMATION**

Prospective students are required to understand all the information below which is important in selecting your school and course of study to meet your needs. All information can be found at <http://apply.curtin.edu.sg>. Please ensure you have understood all topics in this section and tick all boxes applicable to you.

<input type="checkbox"/>	Location, facilities and infrastructure in place at Curtin Singapore	<input type="checkbox"/>	Total payable fee throughout the course duration, including both tuition fees & non-tuition fees, payment methods and schedule	<input type="checkbox"/>	Application requirements and procedures (including Admissions and English language requirements)
<input type="checkbox"/>	Courses on offer that match aspirations and interests of applicant	<input type="checkbox"/>	Opportunities for further education or job prospect after graduation	<input type="checkbox"/>	Refund policy
<input type="checkbox"/>	Course duration and content (modules & outlines) and assessment schedules	<input type="checkbox"/>	Council for Private Education (CPE), EduTrust and Student Contract	<input type="checkbox"/>	Transfer and withdrawal policy
<input type="checkbox"/>	Course progression and award criteria	<input type="checkbox"/>	Medical insurance	<input type="checkbox"/>	Student support services available
<input type="checkbox"/>	Type of certificate awarded on completion of the courses	<input type="checkbox"/>	Fee protection scheme (FPS) insurance		
<b>Additional information for international students</b>					
<input type="checkbox"/>	Relevant Singapore laws especially relating to Immigration & Checkpoints Authority (ICA) and Ministry of Manpower (MOM). This includes employment issues and immigration requirements.	<input type="checkbox"/>	Living cost in Singapore	<input type="checkbox"/>	Visa and Student’s Pass application requirements and procedures
<input type="checkbox"/>	Accommodation availability and requests			<input type="checkbox"/>	General healthcare services in Singapore

**APPLICANT’S DECLARATION AND SIGNATURE**

By signing this section, I am aware that I confirm I have been properly and fully informed about all the above areas in relation to potentially enrolling and studying at Curtin Singapore.

Signature of Applicant

Date

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