

APPLICATION FORM COLUMBIA UNIVERSITY

SCHOOL OF PROFESSIONAL STUDIES

Program Choice:

- Undergraduate Visiting Student (Auslandssemester im Bachelor)
- Graduate Visiting Student (Auslandssemester im Master)
- Summer Session
- Postbaccalaureate Studies, e.g. Certificate Program

Area of concentration (Postbaccalaureate applicants only): _____

Term for which you are applying:

- Spring
- Summer
- Fall

Year: _____

Applicant Information

(Names as they appear in machine-readable line on passport)

First Name: _____

Middle Name(s): _____

Last Name: _____

Date of Birth: Month: Day: Year: _____

Gender: Male
 Female

Place of Birth: _____

Country of Birth: _____

Country of Citizenship: _____

Email Address: _____

Is English your first and native language, or have you completed all coursework for and earned an undergraduate degree from an accredited institution in a country where English is the sole official language?

- Yes (specify: _____)
- No

Have you completed at least two years at a U.S. institution or an institution in a country where the sole official language is English and earned the undergraduate (or bachelor's) degree at that institution?

- Yes (specify: _____)
- No

Personal Information

Student's Current Address in Home Country

Address: _____

City: _____

State/ Province: _____

Country: _____

Postal Code: _____

Intl. phone number: _____

Valid Until: _____

Student's Permanent Address in Home Country (e.g. at parents')

Address: _____

City: _____

State/ Province: _____

Country: _____

Postal Code: _____

Intl. phone number: _____

Valid Until: _____

Emergency Contact

Person to Contact in Case of Emergency: _____

Relationship to Applicant (e.g. mother): _____

Address: _____

City: _____

Postal Code: _____

Country: _____

Daytime International Telephone: _____

Mobile/Evening Telephone: _____

Visa Information

If you are NOT a U.S. citizen, please provide the following information:

Are you a permanent resident of the U.S.?

Yes

No

If you are not a permanent resident, do you already hold a visa?

Yes

No

If yes, what type and when was it issued? _____

Planned Duration in the U.S. _____
(e.g. one semester, 4 years)

Course Plan

Please list the course(s) you plan to take in your first term, but note that filling out this form does not constitute registration. If you are admitted, you will receive registration information within your decision letter. Keep in mind that in some instances a course may reach its enrollment capacity before you are able to register.

To view courses please visit the Columbia Directory of Classes (www.columbia.edu/cu/bulletin/uwb). Please be aware that you must meet all necessary prerequisites in order to take a given course. It is your responsibility to search the Bulletin Online (www.college.columbia.edu/bulletin/depts/search.php) to determine if the course in which you are interested requires previous coursework in that field.

School of International and Public Affairs (SIPA)

If you are interested in taking classes at SIPA during the fall or spring terms, you will need to complete this application to the School of Professional Studies and then follow the registration instructions

(<http://bulletin.columbia.edu/sipa/registration/#crossregistrationtext>) for Non-SIPA students. In most cases this means waiting until the end of the first week of classes to receive registration permission from SIPA.

International Students

To maintain F-1 visa status, international students must register for at least 12.0 points of credit-bearing coursework, typically 4 separate courses.

Please list the courses you are planning to take:

No. Course Number and Title

1. _____
2. _____
3. _____
4. _____

Application Information

What attracted you most to Columbia's program? (50 words or less)

When did you begin to consider this particular program? (MM/YYYY) _____

Why are you pursuing this degree?

- Acquire new knowledge in my field
- Advance in my current career
- Change my career
- Begin my career
- Other (please specify: _____)

Are you currently employed to Columbia University?

- Yes
- No

Are you currently applying to another division of Columbia?

- Yes (Program(s): _____)
- No

Are you currently applying to other programs at another university?

- Yes:
University / Institution, Country
1. _____
2. _____
3. _____
4. _____
- No

Are you currently serving in the United States military?

- Yes
- No

Are you a U.S. veteran?

- Yes
- No

Has there been any significant interruption in your education or work?

- Yes (please include explanation in your application documents)
- No

Have you been suspended or dismissed from another college?

- Yes (please include explanation in your application documents)
- No

Employment History

Total Years of Work Experience (mark with X):

- Less than a year
- 1-2 years
- 3-5 years
- 6-10 years

Industry (mark with X):

- | | |
|---|---|
| Student | Law |
| Construction/Architecture | Leisure/Tourism/Sports |
| Consulting | Manufacturing |
| Consumer Products/Retail/Fashion | Marketing/Advertising/Public Relations |
| Education | Media/Entertainment/Journalism/Publishing |
| Energy/Utilities | Nonprofit |
| Engineering | Real Estate |
| Financial Services/Accounting/Banking/Insurance | Sales |
| Government/Public Administration | Tech/Software/Communications/Network |
| Health Care/Pharmaceuticals | Transportation |
| Human Resources | |

Job Category (mark with X):

- | | |
|-------------------------|---|
| Student | Director |
| Unemployed | Executive |
| Self-employed | Senior Executive |
| Entry level | Licensed Professional (doctor, lawyer, teacher) |
| Experienced non-manager | Retired |
| Manager | |

Title/Position: _____

Educational Background

You are required to submit transcripts from all colleges, professional schools and universities attended (including Columbia).

What is the highest level of education you have completed? (Mark with X)

- Doctorate
- Masters Degree
- Bachelor's Degree
- Associates Degree
- High School/GED equivalent

Undergraduate School 1

Name: _____

Street Address, City, Country: _____

Dates of Attendance: From (month/year): _____ To (month/year): _____

Grade Point Average: _____

Currently enrolled: Yes
 No

Type of Degree Granted:
e.g. Bachelor of Arts: _____

Area of Study:
e.g. Business, Media, Biology _____

(Expected) Date of Graduation: _____

Undergraduate School 2

Name: _____

Street Address, City, Country: _____

Dates of Attendance: From (month/year): _____ To (month/year): _____

Grade Point Average: _____

Currently enrolled: Yes
 No

Type of Degree Granted: _____
e.g. Bachelor of Arts: _____

Area of Study: _____
e.g. Business, Media, Biology _____

(Expected) Date of Graduation: _____

Undergraduate School 3

Name: _____

Street Address, City, Country: _____

Dates of Attendance: From (month/year): _____ To (month/year): _____

Grade Point Average: _____

Currently enrolled: Yes
 No

Type of Degree Granted: _____
e.g. Bachelor of Arts: _____

Area of Study: _____
e.g. Business, Media, Biology _____

(Expected) Date of Graduation: _____

Graduate School 1

Name: _____

Street Address, City, Country: _____

Dates of Attendance: From (month/year): _____ To (month/year): _____

Grade Point Average: _____

Currently enrolled: Yes
 No

Type of Degree Granted: _____
e.g. Master of Sciences: _____

Area of Study: _____
e.g. Business, Media, Biology _____

(Expected) Date of Graduation: _____

Graduate School 2

Name: _____

Street Address, City, Country: _____

Dates of Attendance: From (month/year): _____ To (month/year): _____

Grade Point Average: _____

Currently enrolled: Yes
 No

Type of Degree Granted:
e.g. Master of Sciences: _____

Area of Study:
e.g. Business, Media, Biology _____

(Expected) Date of Graduation: _____

English Proficiency: Self-reported Test Scores

TOEFL	Reading	Listening	Speaking	Writing
IELTS	Reading	Listening	Speaking	Writing
DAAD	Oral interaction	Reading	Writing	

Application Fee

*** Currently, there is no application fee for IEC applicants. ***

All applicants must sign below.

Certification

I certify that the information I have provided on this application is complete and accurate. I understand that failure to disclose correct information may result in the cancellation of my application or admission.

Important Reminder: Only complete applications will be reviewed by Columbia.

Notification of admissions decision: Students are notified of admissions decisions via e-mail, please check them regularly.

Student Signature: _____

Place, Date (mm/dd/yyyy): _____

Authorization for IEC to process the application

I hereby permit International Education Centre (IEC Online GmbH) to submit the information which I have provided on the Application Form of the Columbia University School of Professional Studies (SPS) via an electronic online application form created and maintained by the SPS.

Student Signature: _____

Place, Date (mm/dd/yyyy): _____