



Variation of your Name  
found on Transcript or  
Other Official Records: \_\_\_\_\_

### APPLICANT'S CURRENT ADDRESS IN HOME COUNTRY

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Country: \_\_\_\_\_  
Street & Number: \_\_\_\_\_  
City: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Good until (Date): (DD/MM/YYYY) \_\_\_\_\_

### APPLICANT'S PERMANENT ADDRESS IN HOME COUNTRY

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Country: \_\_\_\_\_  
Street & Number: \_\_\_\_\_  
City: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Good until (Date): (DD/MM/YYYY) \_\_\_\_\_

Applicant's Email: \_\_\_\_\_  
Mobile Phone Number: (+ country code!) \_\_\_\_\_  
Other Phone Number: (+ country code!) \_\_\_\_\_

### EMERGENCY CONTACT (E.G. PARENT)

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First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Relationship to  
Applicant: \_\_\_\_\_  
Country: \_\_\_\_\_  
Street & Number: \_\_\_\_\_  
City: \_\_\_\_\_  
Postal Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_  
 (+ country code!)  
 \_\_\_\_\_  
 (+ country code!)

E-Mail Address: \_\_\_\_\_  
 \_\_\_\_\_

## PERSONAL INFORMATION

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Date of Birth: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Gender:  Male  
 Female

Are you Hispanic or Latino?  Yes  
 No

Check one or more of the following groups that you consider yourself to be a member:  American Indian or Alaska Native  
 Asian  
 Black or African American  
 Native Hawaiian/Other Pacific Islander  
 White  
 Prefer not to respond

Is English your first and native language?  Yes  
 No

What other languages do you read and/or speak? (Please list) \_\_\_\_\_  
 \_\_\_\_\_

Are you the dependant of a U.S. veteran?  Yes  
 No

## CITIZENSHIP INFORMATION

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Country of Birth: \_\_\_\_\_

City of Birth: \_\_\_\_\_

Primary Citizenship Country (you will travel to the U.S. with this passport): \_\_\_\_\_

Dual Citizenship Country: \_\_\_\_\_

Duration in the U.S. (years - if U.S. citizen but born abroad) \_\_\_\_\_

Age at which you arrived / will arrive in the U.S. (if you not born in U.S.) \_\_\_\_\_

I have read and understood the **visa requirement and eligibility information found [here](#)** and I am aware that it is not permissible to enrol in school while in B-1/B-2 status.

Yes **All applicants must check this box!**

## EDUCATIONAL INFORMATION

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Please provide the following information for all schools that you have previously attended.

What is the highest level of education you have attained?

- High School Diploma (or equivalent)  
 Associates Degree  
 Bachelor's Degree (or equivalent):

\_\_\_\_\_

Master's Degree (or equivalent):

\_\_\_\_\_

PhD/Doctorate:

Please indicate your current enrolment status:

- Enrolled  
 Not enrolled

### ***Undergraduate Studies 1:***

Please list the school from which your undergraduate degree was or will be conferred:  
(Name, City, Country) \_\_\_\_\_

Dates of Attendance:

From: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_  
To: (expected) Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Please indicate your current enrolment status:

- Enrolled in this university/college  
 Not enrolled in this university/college

Area of Study: \_\_\_\_\_

Degree Type \_\_\_\_\_

(e.g. B.A. or B.Sc.) \_\_\_\_\_

German Grade (average): \_\_\_\_\_  
 US Grade Point Average: \_\_\_\_\_

| U.S. Grade | U.S. GPA (Grade Point Average) | German Grade |
|------------|--------------------------------|--------------|
| A          | 4.00                           | 1,00         |
| A-         | 3.67                           | 1,01 - 1,30  |
| B+         | 3.33                           | 1,31 - 1,70  |
| B          | 3.00                           | 1,71 - 2,00  |
| B-         | 2.67                           | 2,01 - 2,30  |
| C+         | 2.33                           | 2,31 - 2,70  |
| C          | 2.00                           | 2,71 - 3,00  |
| C-         | 1.67                           | 3,01 - 3,30  |
| D+         | 1.33                           | 3,31 - 3,70  |
| D          | 1.00                           | 3,71 - 4,00  |
| F          | 0.00                           | 4,01 - 5,00  |
| passed     |                                | bestanden    |

I have included an official transcript showing my grades in the U.S. grading system.

- Yes  
 No → You will need to get one in order to apply to Columbia!

**Please note: You are required to submit transcripts from all colleges, professional schools and universities attended (including Columbia)!**

***Undergraduate Studies 2:***

Please list the school from which your undergraduate degree was or will be conferred:  
 (Name, City, Country) \_\_\_\_\_

Dates of Attendance:

From: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_  
 To: (expected) Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Please indicate your current enrolment status:

- Enrolled in this university/college  
 Not enrolled in this university/college

Area of Study: \_\_\_\_\_  
 Degree Type  
 (e.g. B.A. or B.Sc.) \_\_\_\_\_  
 German Grade Average \_\_\_\_\_  
 U.S. GPA \_\_\_\_\_

I have included an official transcript showing my grades in the U.S. grading system.

- Yes  
 No → You will need to get one in order to apply to Columbia!

**Graduate Studies 1:**

Please list the school from which your graduate degree was or will be conferred:

(Name, City, Country) \_\_\_\_\_  
\_\_\_\_\_

Dates of Attendance:

From: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

To: (expected) Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Area of Study: \_\_\_\_\_

Degree Type \_\_\_\_\_

(e.g. M.A. or M.Sc.) \_\_\_\_\_

German Grade Average \_\_\_\_\_

U.S. GPA \_\_\_\_\_

I have included an official transcript showing my grades in the U.S. grading system.

- Yes  
 No → You will need to get one in order to apply to Columbia!

**Graduate Studies 2:**

Please list the school from which your graduate degree was or will be conferred:

(Name, City, Country) \_\_\_\_\_  
\_\_\_\_\_

Dates of Attendance:

From: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

To: (expected) Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Area of Study: \_\_\_\_\_

Degree Type \_\_\_\_\_

(e.g. M.A. or M.Sc.) \_\_\_\_\_

German Grade Average \_\_\_\_\_

U.S. GPA \_\_\_\_\_

I have included an official transcript showing my grades in the U.S. grading system.

- Yes  
 No → You will need to get one in order to apply to Columbia!

**If you attended more universities/colleges, please continue on another sheet.**

## EMPLOYMENT HISTORY

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Do not include internships, part-time, or research positions held while enrolled in your undergraduate studies!

Total years of work experience:

Less than a year

1-2 years

3-5 years

6-10 years

Employer Name: \_\_\_\_\_

Current/Recent Job Title: \_\_\_\_\_

Industry:

Student

Construction/Architecture

Consulting

Consumer Products/Retail/Fashion

Education

Energy/Utilities

Engineering

Financial Services/Accounting/Banking/Insurance

Government/Public Administration

Health Care/Pharmaceuticals

Human Resources

Law

Leisure/Tourism/Sports

Manufacturing

Marketing/Advertising/Public Relations

Media/Entertainment/Journalism/Publishing

Nonprofit

Real Estate

Sales

Tech/Software/Communications/Network

Transportation

Job Category:

Student

Unemployed

Self-employed

Entry level

Experienced non-manager

Manager

Director

Executive

Senior Executive

Licensed Professional (doctor, lawyer, teacher)

Retired

Are you currently with this employer?

Yes

No

Date of Employment: from \_\_\_\_\_ until \_\_\_\_\_ (DD/MM/YYYY)

## COURSE PLAN

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Please list the courses you plan to take in your first term, but note that filling out this form does not constitute registration! List course number + title:

Course 1 \_\_\_\_\_  
Course 2 \_\_\_\_\_  
Course 3 \_\_\_\_\_  
Course 4 \_\_\_\_\_  
Course 5 \_\_\_\_\_  
Course 6 \_\_\_\_\_

## APPLICATION INFORMATION

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How did you first hear about the program to which you are applying?

- |   |   |
|---|---|
| Online Advertising                        | New York Times Print Advertisement                        |
| Google Search                             | Other Print Advertisement (please specify)                |
| Columbia University Website               | New York Times Online Advertisement                       |
| Print Advertising (please specify)        | Other Online Advertisement (please specify)               |
| Facebook                                  | Social Media (LinkedIn, Facebook, etc.,) (please specify) |
| LinkedIn                                  | School Fair (please specify)                              |
| Email                                     | WNYC Radio Advertisement                                  |
| Columbia University Alum (please specify) | Professional Association or Listserv (please specify)     |
| Word of Mouth (please specify)            | Searched Columbia Website                                 |
| Association (please specify)              | Online Search   |
| Other (please specify)                    |   |
| Email from Columbia University            |   |

Why are you interested in pursuing this program?

- Acquire new knowledge in my field
- Advance in my current career
- Change my career
- Begin my career
- Other \_\_\_\_\_

When did you begin to consider this particular program?

Month: \_\_\_\_\_ Year: \_\_\_\_\_



Do you belong to any professional association?

- Yes
- No

Did you participate in an online information session/webinar?

- Yes
- No

Did you attend an information session in person?

- Yes
- No

Are you currently employed by Columbia?

- Yes
- No

What is the highest level of education you have attained?

- High School Diploma (or equivalent)
- Associates Degree
- Bachelor's Degree (or equivalent)
- Master's Degree (or equivalent)
- PhD/Doctorate

Has there been any significant interruption in your education?

- Yes (please attach explanation)
- No

Have you been suspended or dismissed from another educational institution?

- Yes (please attach explanation)
- No

What attracted you most to Columbia's program (50 words or less)?

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Are you currently applying to other programs at Columbia University or elsewhere?

- Yes ( please list): University + Program \_\_\_\_\_
1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
- No

Are you a current student or alum of Columbia University?

- Yes
- School: \_\_\_\_\_
- Program: \_\_\_\_\_
- (Expected) Date of Graduation: (DD/MM/YYYY) \_\_\_\_\_
- No

**SELF-REPORTED TEST SCORES (ENGLISH SKILLS):**

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|              |         |           |          |         |
|--------------|---------|-----------|----------|---------|
| <b>TOEFL</b> | Reading | Listening | Speaking | Writing |
|              |         |           |          |         |

|              |         |           |          |         |
|--------------|---------|-----------|----------|---------|
| <b>IELTS</b> | Reading | Listening | Speaking | Writing |
|              |         |           |          |         |

|             |                  |         |         |
|-------------|------------------|---------|---------|
| <b>DAAD</b> | Oral interaction | Reading | Writing |
|             |                  |         |         |

**Test Date:** (DD/MM/YYYY) \_\_\_\_\_

**APPLICATION FEE**

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*Please note: IEC applicants currently don't have to pay the application fee!*

**NOTIFICATION OF ADMISSIONS DECISION:**

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Applicants are notified of admissions decisions via e-mail, so please pay attention to your inbox and spam folder(s).

## CERTIFICATION

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**All applicants must sign below.**

I certify that the information I have provided on this application is true and correct. I understand that failure to disclose correct information may result in the cancellation of my application or admission.

Important Reminder: Only complete applications will be reviewed.

Applicant Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_ (MM/DD/YYYY)

**Authorization for IEC to process this application**

I hereby permit International Education Centre (IEC Online GmbH) to submit the information which I have provided on the Application Form of the Columbia University School of Professional Studies (SPS) via an electronic online application form created and maintained by the SPS.

Applicant Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_ (MM/DD/YYYY)

**Please submit your application with all required documents to IEC:**

IEC Online GmbH  
z. Hd. Julia Fischer  
Marienstrasse 19-20  
10117 Berlin  
Germany