

CURTIN SINGAPORE

STUDENT GUIDE

Undergraduate and Postgraduate
courses at Curtin Singapore 2010

Curtin 
Singapore



WELCOME TO CURTIN SINGAPORE

CONTENTS

Curtin University of Technology	2	Entry requirements	20
Why study at Curtin Singapore?	4	English language	22
Living in Singapore	6	Study abroad	26
A Curtin Singapore education	8	Fees	27
Pathway programs	10	Financial assistance	29
Undergraduate programs	12	Professional partnerships	30
Postgraduate programs	18	Applying to Curtin Singapore	32



Professor Jeanette Hackett
Vice-Chancellor
Curtin University of Technology

Introduction from the Vice-Chancellor of Curtin University of Technology

Curtin University of Technology is an Australian pioneer of tertiary education delivery in the international market. The University began delivering programs in Singapore in 1986, and now counts the Marketing Institute of Singapore, the Singapore Institute of Materials Management and the Singapore Human Resources Institute as valued long-term partners.

Curtin's Singapore Campus is an excellent opportunity to build upon these important relationships and take it a step further. Curtin Singapore enables current operations with our Singapore partners to be consolidated in a single location close to the bustling heart of the city. We look forward to greater benefits for our current and future students.

Curtin is Western Australia's largest university offering courses at

undergraduate, postgraduate and doctoral levels. In 2008 more than 42,200 students were enrolled at the University, with 17,500 being international students. Curtin is committed to strong international engagement and strives toward innovative, modern teaching methods and the highest academic standards. Curtin has extensive research activities with the University ranked 11th in a comparison of Australian universities total 2006 research income.

We are widely recognised for the practical and applied nature of our courses, and successful partnerships with industry, business and government that enable students to gain essential and relevant skills. This, coupled with our research that is focused on solving real world problems, produces graduates poised to make a real difference in the world.

Vision

Curtin Singapore aspires to be the preferred provider of international education in the region by 2020.

Mission

Curtin Singapore is committed to the provision of high quality and diverse academic programs which meet the education needs of the wider community.

Values

INTEGRITY

Being consistently honest and trustworthy in all activities

RESPECT

Having regard for self and others

FAIRNESS

Ensuring just decisions through open decision-making

CARE

Acting to ensure the welfare of others

Service policy

- We aim to provide timely and courteous service at all times
- We provide educational courses that are registered with the Ministry of Education, Singapore and the Immigration & Checkpoints Authority of Singapore
- We welcome feedback, be it comments or suggestions, via email or feedback form, to help us continuously improve to serve the public, visitors and students better

Academic Calendar 2010

YEAR	TRIMESTER	START OF CLASSES	LAST DAY OF CLASSES	STUDENT REVIEW WEEK	EXAM
2010	Trimester 1A	8 March	4 June	7 - 11 June	14 - 25 June
2010	Trimester 2A	2 August	5 November	8 - 12 November	15 - 26 November
2010	Trimester 3A	29 November	TBA	TBA	TBA

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Professor John Neilson
Pro Vice-Chancellor
Curtin Singapore

Introduction from the Pro Vice-Chancellor of Curtin Singapore

It is with pleasure that I welcome your interest in Curtin Singapore.

At Curtin Singapore we offer a variety of undergraduate and postgraduate courses. Curtin courses are widely recognised for their practical and applied nature, a combination which enables graduates to be effective in the workplace upon graduation.

Curtin Singapore is strongly committed to innovative, modern teaching methods and maintenance of the highest academic standards. At Curtin Singapore you will find a caring community with staff dedicated to providing a stimulating and supportive learning environment. As a Curtin

Singapore student you will be provided with a quality education that prepares you to live and work in the global environment

Curtin Singapore is the newest addition to Curtin's campuses around the world. When you choose Curtin Singapore you can be confident you are choosing a leading and internationally recognised education provider.

I look forward to welcoming you to Curtin Singapore.



CURTIN UNIVERSITY OF TECHNOLOGY

A DEGREE FROM CURTIN IS GLOBALLY RECOGNISED. CURTIN GRADUATES HAVE THE CONFIDENCE AND SKILLS THEY NEED FOR SUCCESSFUL CAREERS IN THE MODERN INTERNATIONAL MARKET.

Why Curtin?

Curtin aims to produce career-ready graduates with a passion for life-long learning and a commitment to serving the needs of the broader community. Courses have applied, practical subjects with a strong emphasis on industry links, which means students are able to work closely with companies in their chosen field, often securing employment before graduation.

Courses at Curtin are designed to best meet student and industry needs. The University does this by ensuring industry links, intercultural and indigenous awareness and interdisciplinary study are embedded into each course.

Curtin is continuing to provide world-class teaching facilities in partnership with the biggest industry players to ensure that every graduate receives a diverse, challenging and rewarding education that is grounded in the real world.

Curtin Bentley, Western Australia

Curtin's main campus is in Bentley, a suburb of Perth, Western Australia's capital city. It is the largest and most multi-cultural university in the state, with Australia's third-largest international student population. The University offers undergraduate and postgraduate courses across five faculties: The Centre for Aboriginal Studies, Curtin Business School, Science and Engineering, Health Sciences and Humanities. Curtin's key strengths lie in health, energy and resources, business, technology and sustainability.

Curtin Sydney

Curtin Sydney is a recent addition to Curtin's campuses around the world and gives students access to a flexible and superb education in one of the world's most cosmopolitan cities. The campus

is located in the heart of the Sydney central business district, allowing students to have access to a variety of cultural experiences unique to Sydney. Curtin Sydney continues the dynamic emphases on innovative teaching methods, strong industry links and highly employable graduates that are synonymous with the Curtin name.

Curtin Sarawak

Curtin's Sarawak Campus is the University's first offshore campus, established in 1999 in partnership with the Sarawak Government. Located in Miri, Sarawak, the campus is the first foreign university campus in East Malaysia. Curtin Sarawak provides an exciting opportunity for students in the region as it establishes a direct link with the extensive resources in the Curtin network. Curtin Sarawak is a state-of-the-art campus with fully



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equipped laboratories and teaching facilities, which provide an ideal educational environment for students from Sarawak, other parts of Malaysia and further afield.

International emphasis

The University has a longstanding reputation in the international market and was a pioneer in the provision of international education, particularly in South-East Asia. Curtin Singapore continues this strong international focus.

Industry links

With 42,200 students from more than 105 countries, Curtin has established a worldwide reputation as a dynamic and stimulating place of learning. Committed to academic excellence, innovation and modern teaching methods, Curtin's close links with

business, industry, government and the community reflect its applied focus. These important links provide a valuable resource for the University as students are able to develop a real world approach to learning.

Professional partnerships

Curtin has important links, developed over many years, with professional partners in Singapore: Marketing Institute of Singapore, Singapore Institute of Materials Management and the Singapore Human Resources Institute. Each of these organisations provides high levels of professionalism for their members, particularly with the benefit of their international perspective.

Supportive

Curtin's student-centred approach ensures students will excel. Curtin offers

convenient, high-quality services to meet just about every student need, including learning strategies, practical study skills and advice. The University's commitment to its diverse student population is reflected in the flexible study options it offers across a wide range of disciplines. It is all part of Curtin's commitment to delivering an excellent education.

Teaching excellence

Curtin's growing reputation and success can be attributed to its high-quality teaching and research staff. The University is committed to the highest academic standards and cutting edge teaching methods. The confidence that comes from a quality education ensures Curtin graduates are in demand and well-placed to pursue career opportunities around the world.



WHY STUDY AT CURTIN SINGAPORE?

Students at Curtin Singapore enjoy first-rate facilities, high calibre staff, innovative teaching methods and links with industry practitioners. The state-of-the-art Curtin Singapore campus is located just outside the central business district, one of the major economic hubs of Asia. Curtin Singapore continues the dynamic emphasis on innovative teaching methods, strong industry links and highly employable graduates that are synonymous with the Curtin name. When you choose Curtin Singapore you can be confident that you are choosing a leading educator that is recognised globally. Students can take the opportunity to study a trimester at other Curtin campuses in Sydney or Perth to gain further international exposure during their education. Curtin Singapore offers a range of undergraduate and postgraduate courses.

Undergraduate courses

Bachelor of Commerce with single and double majors in:

- Accounting
- Accounting and Finance (double major)
- Finance and Marketing (double major)
- Management and Human Resource Management (double major)
- Marketing
- Management and Marketing (double major)
- Marketing and Advertising (double major)
- Marketing and Public Relations (double major)
- Logistics and Supply Chain Management

Postgraduate courses

- Master of Accounting
- Master of Human Resources
- Master of Logistics (Supply Chain Management)

** Further undergraduate and postgraduate courses in other discipline areas will be starting in the near future (please check curtin.edu.sg for updates)*

The courses offered by Curtin Singapore utilise the exact same structure and curriculum content as those offered at the Bentley Campus in Western Australia.

Pathway programs are also offered on campus by Navitas Education Centre to provide a route to a Curtin degree for students who might not necessarily meet the entry requirements to start a degree program directly.

Enrich your life: cultural adventures in Singapore

Curtin Singapore students not only have access to a quality education but to a variety of cultural experiences unique to the island city. Singapore is well known as a safe and secure destination. From its beginnings as a humble trading post to the bustling metropolis it is today, Singapore is unique. A bridge between the East and the West for centuries, Singapore is a vibrant melting pot of ideas, cultures and people. Local in its perspective but global in its outlook, where age-old traditions and cutting edge innovations are celebrated, Singapore is a place brimming with unbridled energy and bursting with exciting events.

Chinatown

Hit the chaos and clatter of Keong Siak Road and its surrounds in Chinatown. Young Singaporeans are setting up stylish bars, restaurants, and funky boutique hotels. In Chinatown you will find some of Singapore's best hawker food and most entertaining night life. It's a walk that will take you past colourful shop fronts filled with Chinese medicines, tailors, homewares and charming souvenirs.

Little India

Little India is the focal point of Singapore's Indian community. Its spice-scented streets beckon you to an abundance of ethnic jewellery, jasmine garlands and silk saris. From the large Tekka Centre and Little India Arcade to the small provision shops, Little India is packed with interesting things to discover. During Deepavali (usually between October and November), the Indian Festival of Lights, Little India is transformed into a fairyland of gaily decorated, brightly lit streets bustling with shoppers. Witness also the faith of devotees during the colourful and ritualistic Thaipusam in January and February each year. Colourful temples co-exist side by side with churches and mosques, parrot fortune tellers stationed by the five-foot way and the tantalising scents of spices drifting out from restaurants.



CURTIN SINGAPORE GIVES STUDENTS ACCESS TO A GLOBALLY RECOGNISED AUSTRALIAN UNIVERSITY EDUCATION IN ONE OF THE WORLD'S SAFEST, MOST COSMOPOLITAN BUSINESS CITIES.

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Geylang Serai

Geylang Serai is the cultural heart of the Malay community in Singapore. At the Malay village, go back in time and discover the traditional kampung lifestyle of Malays in the 1950s and 1960s. Or experience traditional Malay arts and crafts like batik painting, kite-making and kampung games such as top spinning.

Sentosa

A slice of paradise right on Singapore's doorstep, Sentosa offers a kaleidoscope of attractions and activities. Once you step onto the island, you will be mesmerised by the breathtaking beauty of the lush greenery peppered with exciting attractions. It's a themed attraction, tropical resort, nature park and heritage centre all rolled into one.



I chose Curtin Singapore because I prefer the vibrant city life in Singapore and I wanted to study at a well respected university, such as Curtin. Curtin Singapore's small class sizes makes learning easier. //

Natasha, Australia

LIVING IN SINGAPORE

LIVE AND STUDY IN ONE OF THE MOST COSMOPOLITAN AND PICTURESQUE CITIES IN THE WORLD. EXPERIENCE A VIBRANT ARTS CULTURE, STUNNING SCENERY, SUPERB SHOPPING AND A PLEASANT CLIMATE WHILE YOU GAIN AN INTERNATIONALLY RECOGNISED AUSTRALIAN UNIVERSITY EDUCATION.



A cosmopolitan lifestyle

If there is one word that best captures Singapore, it is unique. Singapore is renowned for being safe, secure and clean. A dynamic city rich in contrast and colour, you'll find a harmonious blend of culture, cuisine, arts and architecture. Brimming with unbridled energy, this little dynamo in South-East Asia embodies the finest of both East and West.

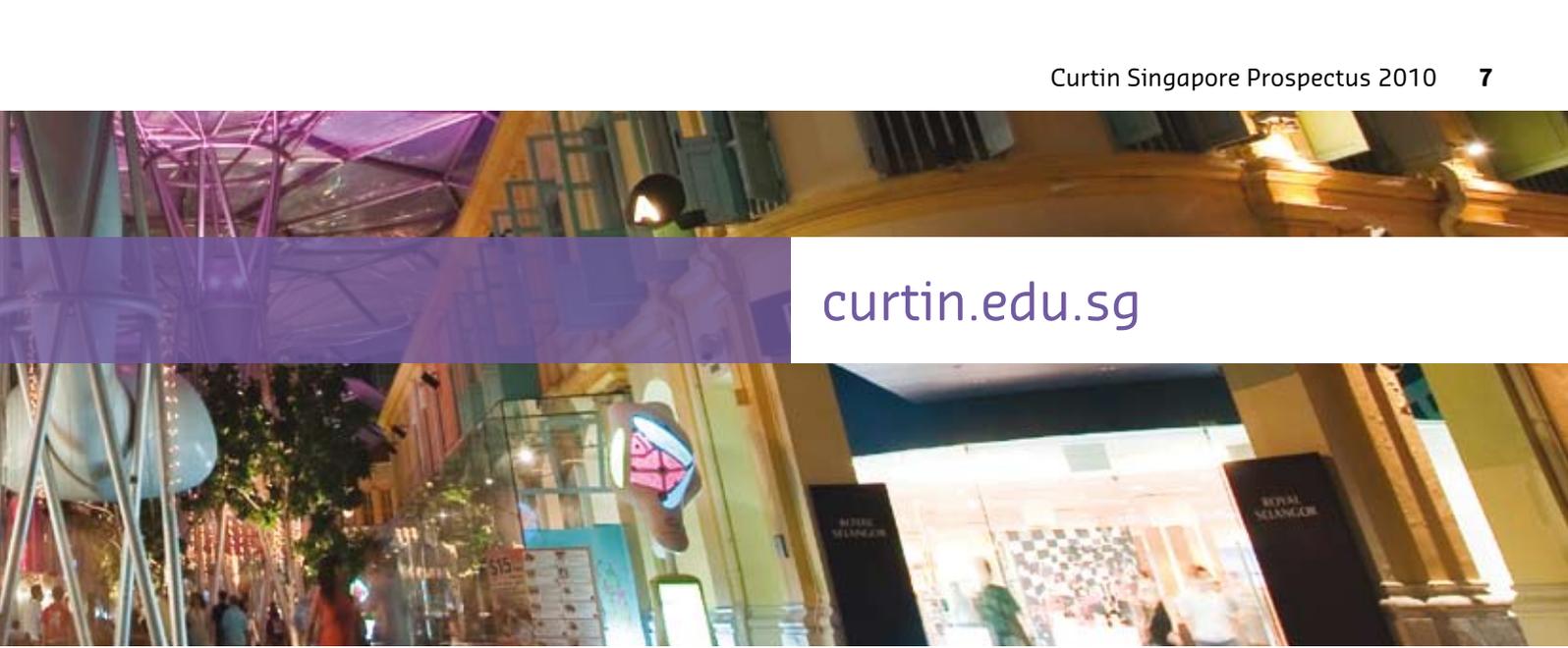
The former British trading post and colony has carved a unique niche for itself in its two short centuries of existence, offering a vivid combination of ultra-modern skyscrapers, remnants of tropical rainforest and colourful ethnic urban areas.

Singapore is well-known in the world as a melting pot of cultures, and for its religious tolerance.

Singapore's population of almost four million comprises 77 per cent Chinese, 14 per cent Malays, eight per cent Indians and one per cent Eurasians and

“ I’m a student who needs a very relaxed, fun environment to study in. I need to be in a university where I know I’m going to meet new people that I’m going to be friends with. The rich diversity of different nationalities combined here in Singapore offers a very interesting culture. ”

Lydia, Germany


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people of other descent. The original inhabitants were Malay fishermen, but after the arrival of Sir Stamford Raffles and its establishment as a British trading post, Singapore became a magnet for migrants and merchants. Seeking a better life for themselves and their families, they came from the southern provinces of China, Indonesia, India, Pakistan, Sri Lanka and the Middle East. Each group has retained its own cultural identity while becoming an integral part of the Singapore community.

Language

There are four official languages in Singapore: Malay, Mandarin, Tamil and English. English is the language of business and administration, and is widely spoken and understood. Most Singaporeans are bilingual, and speak their native tongue as well as English. Malay is the national language.

Religion

With its ethnic mix also comes a diverse set of religions. Singapore's skyline boasts the distinctive minarets of mosques, spires of gothic cathedrals, intricate figurines of Hindu temple gods and the distinctive roof architecture of Chinese temples. The main religions are Islam, Taoism, Buddhism, Christianity, Hinduism, Sikhism and Judaism.

Climate

Singapore experiences a tropical climate with hot, humid weather all year round. Daytime temperatures average 86°F (30°C) and humidity is usually above

75 per cent. Singapore has two distinct monsoon seasons, the North-Eastern season from December to March and the South-Western season from June to September.

Cost of living

Living costs vary according to taste, interest and finances. Students and parents should set a budget based on individual needs with flexibility to allow for changes. Singapore is a large city with a range of options to suit the lifestyle you may choose to lead. Budget a minimum of SG\$9,000 - 18,000 per year to cover essential living expenses.

EXPENSE	COST PER MONTH SG\$
Accommodation (rent and utilities)	\$300 - \$800
Food	\$200 - \$320
Travel (public transport)	\$20 - \$80
Books and stationery	\$30 - \$60
Other	\$200 - \$240
Total per month	\$750 - \$1,500
Total per year	\$9,000 - \$18,000

Accommodation options

Singapore boasts a diverse range of options to suit all requirements and budgets. Students may choose to stay in hostels with the option of single or shared rooms. Renting a room or sharing an apartment with friends is another popular alternative. Students have the choice of renting government

housing (Housing Development Board apartments), or private housing (landed property or condominiums). Curtin Singapore can assist students with their accommodation search. After receiving an offer letter from the university, students also receive an accommodation booking form explaining their options in advance. Students can choose between student hostel accommodation or flats.

ACCOMMODATION OPTIONS

Condominium room SG\$800 to SG\$1500 per month - Generally higher end accommodation option and comes equipped with in-house facilities such as gymnasiums, swimming pools and tennis courts.

HDB Flats SG\$350 to SG\$600 per month - Flats located in self contained estates conveniently built around public amenities such as schools, bus interchanges, supermarkets, clinics, food centres and recreational facilities.

Off-campus private hostel SG\$300 to SG\$800 per month - Off-campus hostels are not managed by Curtin Singapore. Students may expect to share common facilities at the hostel with students from other schools.

The final rental amount depends on a variety of factors that include actual location of accommodation, type of dwelling and facilities provided. All accommodation options come furnished with basic amenities. Students will be contacted as early as possible in order to confirm their accommodation before arrival in Singapore.

A CURTIN SINGAPORE EDUCATION

CURTIN SINGAPORE COURSES USE THE SAME CURRICULUM AS THOSE OFFERED AT THE BENTLEY CAMPUS WITH THE ADDED ATTRACTION OF OFFERING A TRIMESTER ACADEMIC CALENDAR ALLOWING STUDENTS TO COMPLETE THEIR DEGREE IN A SHORTER AMOUNT OF TIME.

Curtin provides a superb international education and is committed to producing well taught, flexible, creative and entrepreneurial graduates. Curtin courses are distinguished by their variety, applied approach and relevance to the corporate world. Curtin Singapore continues the Curtin philosophy of an innovative learning environment that produces graduates who are prepared, confident and globally valuable.

Managed by specialists Navitas

Curtin Singapore is operated by Navitas. Navitas is a global educational group that enhances the Curtin Singapore educational experience with its extensive experience in providing quality services to students. The specialist management skills at Navitas complement Curtin's longstanding national and international reputation for the delivery of quality education. Students at Curtin Singapore will benefit from the commitment to excellence that is characteristic of Curtin University of Technology and Navitas.

Pro Vice-Chancellor

Curtin has appointed a Pro Vice-Chancellor who lives in Singapore and oversees all academic aspects, quality and standards of Curtin Singapore, which includes Curtin's approach to teaching and learning. In addition, the Pro Vice-Chancellor develops opportunities for strengthening industry involvement with Curtin Singapore.

Flexible entry options

Courses at Curtin Singapore are as flexible and individual as the students who study them. Students who may not automatically qualify for university entry can enrol at Curtin Singapore in the foundation certificate and diploma pathways that lead to the degree programs. The pathway programs are offered on campus by Navitas Education Centre.

Credit for prior study

Curtin Singapore also recognises previous studies and work experience, enabling some students to take advantage of the relevant prior learning they have acquired to gain credit exemptions. This may enable students to complete their degrees in a shorter period of time.

Trimester academic year

Curtin Singapore operates on a trimester system with intakes in March, August, November. Students can fast-track their studies with the flexibility to extend their studies over a longer time period. However, all international students must be enrolled in full-time studies.

Part-time study

All courses are available in part-time (or full-time) study modes to suit local Singaporean students or workers with permanent residence or employment pass status. (International students must study full-time in Singapore). Part-time classes are scheduled in the evening and at weekends. Visit curtin.edu.sg for details.

Small class sizes

Lectures at Curtin Singapore have a maximum of 100 students, Tutorial class sizes have a maximum of 25 students, in comparison to most Australian universities which average 300 to 400 students in their first year. Curtin Singapore's smaller classes ensure a supportive learning environment for all students. A better learning environment is encouraged by: increasing interaction between lecturer and students; maximising interaction between students; ensuring that personal attention is given to each student; allowing lecturers to identify and assist students who require extra help and facilitating students' highest academic achievements and cross-cultural experiences.

Location

Curtin Singapore is located 10 minutes from the central business district with direct bus routes from the campus to three different Mass Rapid Transit (MRT) train stations. Singapore's public transport system provides efficient, affordable and reliable transport to all parts of the island city.

CaseTrust for Education

Curtin Singapore has achieved CaseTrust for Education status and has adopted the Fee Protection Scheme (FPS). The FPS aims to protect students' paid fees in accordance with a Master Insurance Policy, CASE-recommended student contract and the Curtin Singapore refund policy. Achieving CaseTrust for Education status certifies that Curtin Singapore puts into place good quality student welfare practices and standards.



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For more information on CaseTrust and FPS please visit the CaseTrust website: casetrust.org.sg

Curtin Singapore will be applying to gain Edutrust status in early 2010.

Excellent facilities

An ideal learning environment would not be complete without high-quality facilities. Students at Curtin Singapore have access to specially developed facilities with the latest audiovisual teaching equipment and first class computer technology with electronic and extended library services. A prayer room will be available for use by students.

Transfer options to Australia

Curtin Singapore students are able to transfer to Australia to spend a trimester studying at Perth or Sydney campus.



Curtin was the right choice for me. I completed a one-year diploma at a Singapore Polytechnic and with Curtin's global affiliations it was easy to transfer over. My lecturers and tutors do a very good job – they're very helpful and always looking out for us.

My brother studied at Curtin in Australia and felt it was a great business school, so when Curtin opened a Singapore campus it was an incentive to stay in Singapore. //

Chris, Singapore



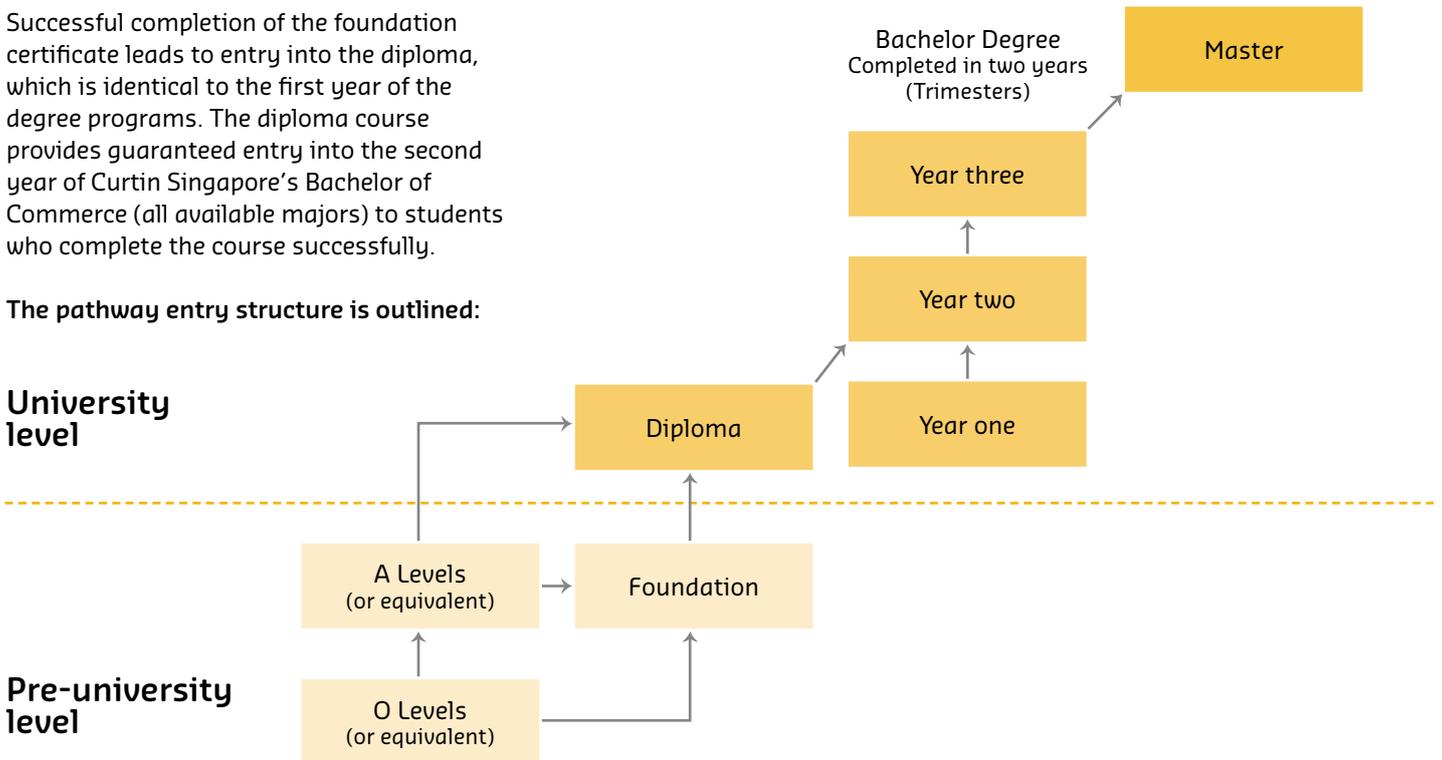


PATHWAY PROGRAMS

STUDENTS WHO DO NOT AUTOMATICALLY RECEIVE ENTRY INTO THE DEGREE PROGRAM CAN BEGIN THEIR UNIVERSITY STUDIES WITH THE FOUNDATION CERTIFICATE OF COMMERCE AND THE DIPLOMA OF COMMERCE, OFFERED ON CAMPUS AT CURTIN SINGAPORE BY NAVITAS EDUCATION CENTRE.

Successful completion of the foundation certificate leads to entry into the diploma, which is identical to the first year of the degree programs. The diploma course provides guaranteed entry into the second year of Curtin Singapore's Bachelor of Commerce (all available majors) to students who complete the course successfully.

The pathway entry structure is outlined:





curtin.edu.sg/courses/pathways.cfm

**FOUNDATION CERTIFICATE
OF COMMERCE**
Two trimesters

DIPLOMA OF COMMERCE
Two trimesters

**ENTRY TO SECOND YEAR
BACHELOR OF COMMERCE**
Four trimesters (after successful
completion of the Diploma of
Commerce)

Foundation Certificate of Commerce

CRICOS Code 055196F

The Foundation Certificate of Commerce is a pre-university course. The Certificate requires two trimesters of full-time study and is designed to prepare students for university study. Students complete four units in each trimester. Completion of the Certificate leads to the Diploma of Commerce program.

Course structure

First trimester

- Communications
- Introduction to Computing
- Mathematics or Statistics
- Accounting

Second trimester

- Economics
- Management
- Marketing
- Legal Studies

Diploma of Commerce

CRICOS Code 055197E

The Diploma of Commerce is equivalent to Year One of the Bachelor of Commerce. It is designed to open articulation pathways, primarily for international students. This course places an emphasis on decision making processes, and other major aspects of management in the highly competitive business arena.

Course structure

First trimester

- Accounting 100
- Economics 100
- Business Law 100
- Marketing 100

Second trimester

- Business Information Systems 100
- Management 100
- Communication in Business 201
- 1 Elective

Pathway programs are delivered on campus at Curtin Singapore by Navitas Education Centre



UNDERGRADUATE PROGRAMS

THE CURTIN BACHELOR OF COMMERCE IS ONE OF THE MOST RENOWNED BUSINESS QUALIFICATIONS IN THE ASIA-PACIFIC REGION.



Being part of Curtin has expanded my global view of the business world and has given me an exciting university life. The faculty and students have made my university life more enjoyable. My Curtin experiences have prepared me to face the real business world. Thanks to Curtin, I now have a great university life and a bright future ahead. //

Leonardo, Indonesia





curtin.edu.sg/courses/undergrad.cfm

Bachelor of Commerce 130099

The Curtin Singapore Bachelor of Commerce degree is an internationally accredited business qualification with specialisations that can open the door to a wide variety of careers. The program is designed to provide professional business and management expertise, as well as a range of life and professional skills.

Course description

Students must successfully complete 24 units for a total of 600 credits. As an introduction to the fundamentals of business, and to help students choose their major, all first year students study a foundation of seven common core units. The common core units include Accounting 100, Communication in Business 100, Economics 100, Information Systems 100, Business Law 100, Management 100 and Marketing 100. Note: Some students with The Diploma of Commerce from Curtin or other approved business qualifications from technical, polytechnic and other colleges may receive recognition of prior learning for the common core units.

A single major gives students the knowledge in their field to make an immediate contribution

in their future career choices. Single major students study 12 units that form their major, and a further four elective units.

Double major students gain a solid knowledge base in two separate but complimentary areas of study. The double majors consist of 16 units – eight units from each stream.

Curtin Business School programs are highly dynamic and interactive and use a wide range of teaching methods including case studies and group work. The Bachelor of Commerce degree takes two years if studied full-time. The same amount of time is required to complete a single or double major.

Professional recognition

Graduates with a Curtin commerce degree have a competitive advantage in finding employment. Many graduates are in senior management positions in Australia and internationally. Curtin Business School programs are designed wherever possible to conform to the entry requirements of the relevant professional bodies students may seek to join after graduation.





UNDERGRADUATE PROGRAMS (CONTINUED)

Accounting major 312107

This major is designed to provide students with a comprehensive understanding of, and competencies in, accounting and associated fields of auditing, taxation, business law and financial management. Accounting courses at Curtin Singapore are accredited by CPA Australia.

Course structure

First trimester

- 10987 Accounting 100
- 11011 Business Law 100
- 1234 Economics 100
- 311353 Communication in Business 100

Second trimester

- 10830 Business Information Systems 100
- 10848 Management 100
- 10850 Marketing 100
- 10993 Business Statistics 201

Third trimester

- 305228 Accounting (Financial) 250
- 11013 Accounting (Managerial) 201
- 12607 Finance (Principles) 215
- 10841 Law (Business Organisations) 222

Fourth trimester

- 305229 Accounting (Financial) 260
- 10804 Accounting (Systems) 204
- 11041 Taxation 331
- Elective

Fifth trimester

- 10989 Accounting (Auditing) 300
- 11014 Accounting (Managerial Control) 301

• Elective

• Elective

Sixth trimester

- 309875 Accounting (Decision Analysis) 308
- 12034 Business Capstone 301
- Elective
- Elective

Accounting and Finance double major 234906

This double major is designed for students who wish to become professional accountants, and specialise in corporate and institutional finance. Accounting courses at Curtin Singapore are accredited by CPA Australia.

Course structure

First trimester

- 10987 Accounting 100
- 11011 Business Law 100
- 1234 Economics 100
- 311353 Communication in Business 100

Second trimester

- 10830 Business Information Systems 100
- 10848 Management 100
- 10850 Marketing 100
- 310606 Finance (Quantitative Techniques) 203

Third trimester

- 305228 Accounting (Financial) 250
- 11013 Accounting (Managerial) 201
- 12607 Finance (Principles) 215
- 10841 Law (Business Organisations) 222

Fourth trimester

- 305229 Accounting (Financial) 260
- 10804 Accounting (Systems) 204
- 11041 Taxation 331
- 8931 Microeconomics 200

Fifth trimester

- 10989 Accounting (Auditing) 300
- 11014 Accounting (Managerial Control) 301
- 9753 Finance (Portfolio Management) 301
- 11038 Finance (Corporate) 307

Sixth trimester

- 309875 Accounting (Decision Analysis) 308
- 9754 Finance (International) 302
- 10820 Finance (Derivative Securities) 312
- 12034 Business Capstone 301

Finance and Marketing double major 235020

This double major is designed for students who are seeking careers in either the marketing or financial services sector, or who wish to combine the two. Employment opportunities are available in government and non-government organisations, which include commercial and investment banks, regulatory bodies, stock exchanges, insurance companies and large public corporations.

Course structure

First trimester

- 10987 Accounting 100
- 11011 Business Law 100
- 1234 Economics 100
- 311353 Communication in Business 100

Second trimester

- 10830 Business Information Systems 100
- 10848 Management 100
- 10850 Marketing 100
- 2806 Finance (Introductory) 201

Third trimester

- 11001 Macroeconomics 200
- 2807 Finance (Managerial) 212
- 9764 Consumer Behaviour 201
- 3822 Sales Management 230

Fourth trimester

- 8931 Microeconomics 200
- 11038 Finance (Corporate) 307
- 9807 Marketing Research 200
- 12613 International Marketing 250

Fifth trimester

- 9753 Finance (Portfolio Management) 301
- 10820 Finance (Derivative Securities) 312
- 1866 Retail Marketing and Distribution 311
- 3900 Strategic Marketing 310

Sixth trimester

- 9754 Finance (International) 302
- 4375 Marketing of Services 311
- 12593 Marketing - Professional Practice 300
- 12034 Business Capstone 301



Management and Marketing double major 235016

This double major is designed to develop strengths in two complimentary but distinct areas, enriching employment opportunities and developing an understanding of a variety of multi-cultural perspectives. The degree will provide students with an overall understanding of managerial competencies and functional marketing.

Course structure

First trimester

- 10987 Accounting 100
- 11011 Business Law 100
- 1234 Economics 100
- 311353 Communication in Business 100

Second trimester

- 10830 Business Information Systems 100
- 10848 Management 100
- 10850 Marketing 100
- 10852 Organisational Behaviour 200

Third trimester

- 9764 Consumer Behaviour 201
- 3822 Sales Management 230
- 304440 Environmental Issues in Business 201
- 9807 Marketing Research 200

Fourth trimester

- 12613 International Marketing 250
- 10835 International Management 375
- 4436 Human Resource Management (Introduction) 200
- 3900 Strategic Marketing 310

Fifth trimester

- 12953 Entrepreneurship 300
- 1866 Retail Marketing and Distribution 311
- 3522 Strategic Management 313
- 12593 Marketing - Professional Practice 300

Sixth trimester

- 11018 Managing Change 300
- 303899 Business Ethics 300
- 4375 Marketing of Services 311
- 12034 Business Capstone 301

Marketing major 312102

Marketing anticipates demands for products, services and ideas by analysing behaviour of competitors and customers and designing products, promotion, pricing and distribution strategies. This major prepares students to organise and control marketing activities efficiently in a highly competitive and volatile environment. A wide range of employment opportunities are available.

Graduates may join the Australian Marketing Institute and the Australian Institute of Management.

Course structure

First trimester

- 10987 Accounting 100
- 11011 Business Law 100
- 1234 Economics 100
- 311353 Communication in Business 100

Second trimester

- 10830 Business Information Systems 100
- 10848 Management 100
- 10850 Marketing 100
- 9764 Consumer Behaviour 201

Third trimester

- 3822 Sales Management 230
- 9807 Marketing Research 200
- Elective
- Elective

Fourth trimester

- 12613 International Marketing 250
- 1866 Retail Marketing and Distribution 311

- Elective
- Elective

Fifth trimester

- 3900 Strategic Marketing 310
- 4375 Marketing of Services 311
- Elective
- Elective

Sixth trimester

- 12593 Marketing - Professional Practice 300
- 12034 Business Capstone 301
- Elective
- Elective

Marketing and Advertising double major 234925

This double major is designed to provide students with an understanding of the principles and processes of advertising, and other forms of communication. This sets the pathway for students seeking careers in the advertising and media fields. The emphasis in this major is on marketing planning and strategy formulation, including strategies for advertising and integrated marketing communications.

This program is accredited by the International Advertising Association (IAA) – one of the leading global organisations in the field with members in 93 countries and 61 chapters worldwide.

Course structure

First trimester

- 10987 Accounting 100
- 11011 Business Law 100
- 1234 Economics 100
- 311353 Communication in Business 100

Second trimester

- 10830 Business Information Systems 100
- 10848 Management 100
- 10850 Marketing 100
- 11016 Integrated Marketing Communications 202

Third trimester

- 9764 Consumer Behaviour 201
- 3822 Sales Management 230
- 9807 Marketing Research 200
- 12632 Advertising (Principles) 211

Fourth trimester

- 12989 Advertising (Media Planning) 250
- 12592 Brand Management 260
- 3900 Strategic Marketing 310
- 12613 International Marketing 250

Fifth trimester

- 1866 Retail Marketing and Distribution 311
- 12634 Advertising (Strategic) 310
- 12990 Advertising (Cross Cultural) 300
- 4373 Advertising (Account Planning) 340

Sixth trimester

- 12633 Advertising (Campaign Development) 391
- 12593 Marketing - Professional Practice 300
- 4375 Marketing of Services 311
- 12034 Business Capstone 301



UNDERGRADUATE PROGRAMS (CONTINUED)

Marketing and Public Relations double major 235023

This double major is designed to give graduates the ability to define a career in front of emerging market trends. Students study the principles and processes of both marketing and public relations to meet increasing workplace demand for an understanding of both disciplines.

This program is accredited by the Public Relations Institute of Australia (PRIA). PRIA is the sole body dedicated to enhancing the stature of public relations professionals throughout Australia.

Course structure

First trimester

- 10987 Accounting 100
- 11011 Business Law 100
- 1234 Economics 100
- 311353 Communication in Business 100

Second trimester

- 10830 Business Information Systems 100
- 10848 Management 100
- 10850 Marketing 100
- 10855 Public Relations (Principles) 201

Third trimester

- 9764 Consumer Behaviour 201
- 3822 Sales Management 230
- 9807 Marketing Research 200
- 10854 Public Relations (Techniques) 220

Fourth trimester

- 12613 International Marketing 250
- 10845 Law (Public Relations) 211
- 10851 Public Relations (Media) 250
- 1866 Retail Marketing and Distribution 311

Fifth trimester

- 12593 Marketing - Professional Practice 300
- 3900 Strategic Marketing 310
- 3992 Public Relations (Consultancy) 300
- 12596 Public Relations (International) 340

Sixth trimester

- 4375 Marketing of Services 311
- 12597 Public Relations (Corporate) 360
- 3993 Public Relations (Professional Practice) 393
- 12034 Business Capstone 301

Logistics and Supply Chain Management major 312100

This course is taught in association with our partner SIMM.

This major has been designed for students who are interested in pursuing careers in international supply chain management or in logistics related areas like transportation, physical distribution, warehousing, material and inventory management, purchasing, manufacturing, customer services, retailing and information linkages for industries.

Prerequisites

Students wishing to complete this degree are required to complete the Singapore Institute of Materials Management (SIMM) Diploma in Supply Chain Management and Advanced Diploma in International Supply Chain Management. Please visit SIMM's website: simm.org.sg for further information.

Upon completion of the advanced diploma and meeting required English proficiency, students will be given direct entry into the third year of the Bachelor of Commerce (Logistics and Supply Chain Management).

Course structure

Fifth trimester

- 311353 Communications in Business 100
- 11954 Materials Management 201
- 10856 Quantitative Modeling 201
- 10806 Analytical Marketing 201

Sixth trimester

- 310739 Purchasing and Procurement 311
- 310741 Strategic Procurement 302
- 10847 Strategic Logistics Management 302
- 12034 Business Capstone 301.

Management and Human Resource Management double major 300966

This course is taught in association with our partner SHRI.

This double major provides students with the skills and qualifications needed to enter a career in management and human resource management. The nature of supervisory positions continue to expand with an emphasis on human resource issues. It provides an overall understanding of management principles together with the specialised human resource skills needed by today's managers.

Prerequisites: Students wishing to complete this double major are required to complete the Singapore Human Resources Institute (SHRI) Diploma in Business and Human Resource Management. Please visit SHRI's website: shri.org.sg for further information.

Upon completion of the diploma and meeting required English proficiency, students will be given direct entry into the second year of the Bachelor of Commerce (Management and Human Resource Management).



Course structure

Third trimester

- 11011 Business Law 100
- 311353 Communication in Business 100
- 13590 Industrial Relations (Singapore) 201
- 4436 Human Resource Management (Introduction) 200

Fourth trimester

- 4437 Human Resource Management (Selecting and Promoting Staff) 311
- 4438 Human Resource Management (Learning and Development) 212
- 10835 International Management 375
- 9797 Industrial Relations (Asia-Pacific Perspectives) 302

Fifth trimester

- 307183 Human Resource Management (Performance and Conflict Management) 302
- 4434 Human Resource Management (International) 303
- 12953 Entrepreneurship 300
- 3522 Strategic Management 313

Sixth trimester

- 4439 Human Resource Management (Remuneration and Rewards) 301
- 11018 Managing Change 300
- 303899 Business Ethics 300
- 12034 Business Capstone 301

“
When I was at a polytechnic I studied science but at Curtin I’m studying business. Curtin still accepted me even though I didn’t have a business background. My friends who studied at Curtin before told me that the degrees they studied were very hands-on and I like that.”

Bridget, Singapore



POSTGRADUATE PROGRAMS

CURTIN SINGAPORE OFFERS INNOVATIVE POSTGRADUATE BUSINESS COURSES WITH AN APPLIED PROFESSIONAL EMPHASIS, FLEXIBLE STRUCTURE AND RELEVANCE FOR TODAY'S GLOBAL BUSINESS ARENA.



Master of Accounting 196304

The Master of Accounting aims to meet the ever-increasing market demand for professionally qualified accountants globally. This program is a specialised advanced professional accounting course which aims to provide graduates from disciplines other than accounting with knowledge and analytical skills in accounting and related financial management and legal aspects of business. The course equips graduates for professional accounting practice.

Students must successfully complete 12 units over three trimesters.

Entry requirements

A bachelor degree, excluding accounting majors, from a recognised tertiary institution.

Professional recognition

This course is designed to meet the admission requirements of a number of professional accounting bodies including Certified Practising Accountants Australia (CPAA), the Institute of Chartered Accountants in Australia and the ACCA. To advance to the appropriate status within the professional accounting bodies, graduates must complete the required modules of the professional bodies and fulfil the experience requirements.

Course structure

First trimester

- 312348 Accounting (Financial) 520
- 11941 Accounting (Managerial) 530
- 306362 Accounting (Quantitative Methods) 516
- 312349 Fundamentals of Business and Corporations Law 565

Second trimester

- 11945 Taxation 531
- 305813 Finance (Principles) 515
- 312350 Accounting (Corporate Issues) 521
- 11942 Accounting (Information Systems) 531

Third trimester

- 11947 Auditing 551
- 5707 Accounting (International) 514
- 12466 Accounting (Statement Analysis) 525
- 5697 Economic Analysis and Asian Economies 550

* Students who have a diploma from a recognised degree awarding tertiary institution may be eligible to join the Master of Professional Accounting (MPA) and must complete additional 4 subjects.

Master of Human Resources 146504

Designed for managers, human resource and industrial relations professionals, and consultants wanting to develop and expand their knowledge, personal and professional skills in complex and changing organisational climates. The course features guided independent study, team projects and maximum use of information and communication technology.

Course description

Students must successfully complete 12 units over three trimesters.

Entry requirements

1. A bachelor degree in business, economics or commerce, or an equivalent qualification from a recognised tertiary institution provided the specific discipline in the bachelor degree is different to that of the proposed professional master, or
2. A bachelor degree in a field other than business, economics or commerce, or an equivalent qualification from a recognised institution, or honours degree, or graduate diploma (in business, economics or commerce), or significant professional experience.

Course structure

First trimester

- 5754 Facilitation and Group Process Skills 565
- 5745 Industrial Relations (Comparative) 562
- 5770 Knowledge Worker Retention 600
- 5470 Law (Industrial) 572

Second trimester

- 5771 Human Resource Management (International) 650
- 5768 Human Resource Management (Remuneration Management) 561
- 5769 Human Resource Management (Strategy) 562
- 5275 Management Overview 560

Third trimester

- 11347 Human Resource Management (Learning and Development) 574
- 10481 Business Ethics 567
- 5472 Cross-Cultural Communication and Negotiation 580
- 5248 Managerial Leadership 561



curtin.edu.sg/courses/postgrad.cfm

Master of Logistics (Supply Chain Management) 310964

This course is taught in association with our partner SIMM.

Designed for professional logistics specialists who are interested in significantly advancing their career in the area of logistics and supply chain management. Areas of study include: operations management, transportation and physical distribution, procurement, manufacturing, warehousing, inventory, retailing, global business and logistics, and the role of information technology in facilitating supply chain management.

Entry requirements

Students are required to complete the Singapore Institute of Materials Management Graduate Diploma in Logistics and Materials Management.

Before starting this degree please visit SIMM's website: simm.org.sg for further information.

Upon completion of the graduate diploma, and meeting required English proficiency, students will be given direct entry into the second year of the Master of Business (Logistics Management).

Course structure

Third trimester

- 11756 Operations Management 502
- 12280 Strategic Supply Chain Management 502
- 12217 Global Distribution and Transportation 501
- 310742 Strategic Procurement 502

Fourth trimester

- 12282 Supply Chain Information Systems 502
- 12284 Regional Study Tour 670
- 11660 Business Dissertation (Information Systems) 695
- 11661 Business Dissertation (Information Systems) 696





ENTRY REQUIREMENTS

curtin.edu.sg/future-students/entry.cfm

ENTRY INTO CURTIN SINGAPORE IS BASED ON ACADEMIC PERFORMANCE IN COMBINATION WITH ENGLISH PROFICIENCY. FORECAST OR PRELIMINARY RESULTS ARE ACCEPTED WHERE APPROPRIATE. STUDENTS FROM COUNTRIES NOT LISTED SHOULD CONTACT THE ADMISSIONS OFFICE AT CURTIN SINGAPORE FOR FURTHER DETAILS. THESE ENTRY REQUIREMENTS ARE A GUIDE ONLY.

Recognition of prior learning

If you have previously worked or studied in a relevant field you are encouraged to contact Curtin Singapore to discuss eligibility for recognition of prior learning. Your application for admission should include details of the course syllabus and certified copies of academic transcripts. Polytechnic diploma holders could get up to 50 per cent credit exemptions depending on the course units covered from their previous studies.

Postgraduate entry requirements

All applicants must meet specific course entry requirements and provide evidence of English language proficiency as all courses are taught in English (refer to page 18 for course entry requirements).

English entry requirements

Students can obtain a comprehensive list of English language requirements from the Curtin Singapore admissions office.

Students who do not satisfy the English language requirements need to undertake an intensive English language course or alternatively may be offered the mixed English* program.

* The mixed English program is available at certificate level only.

Minimum English language entry requirements

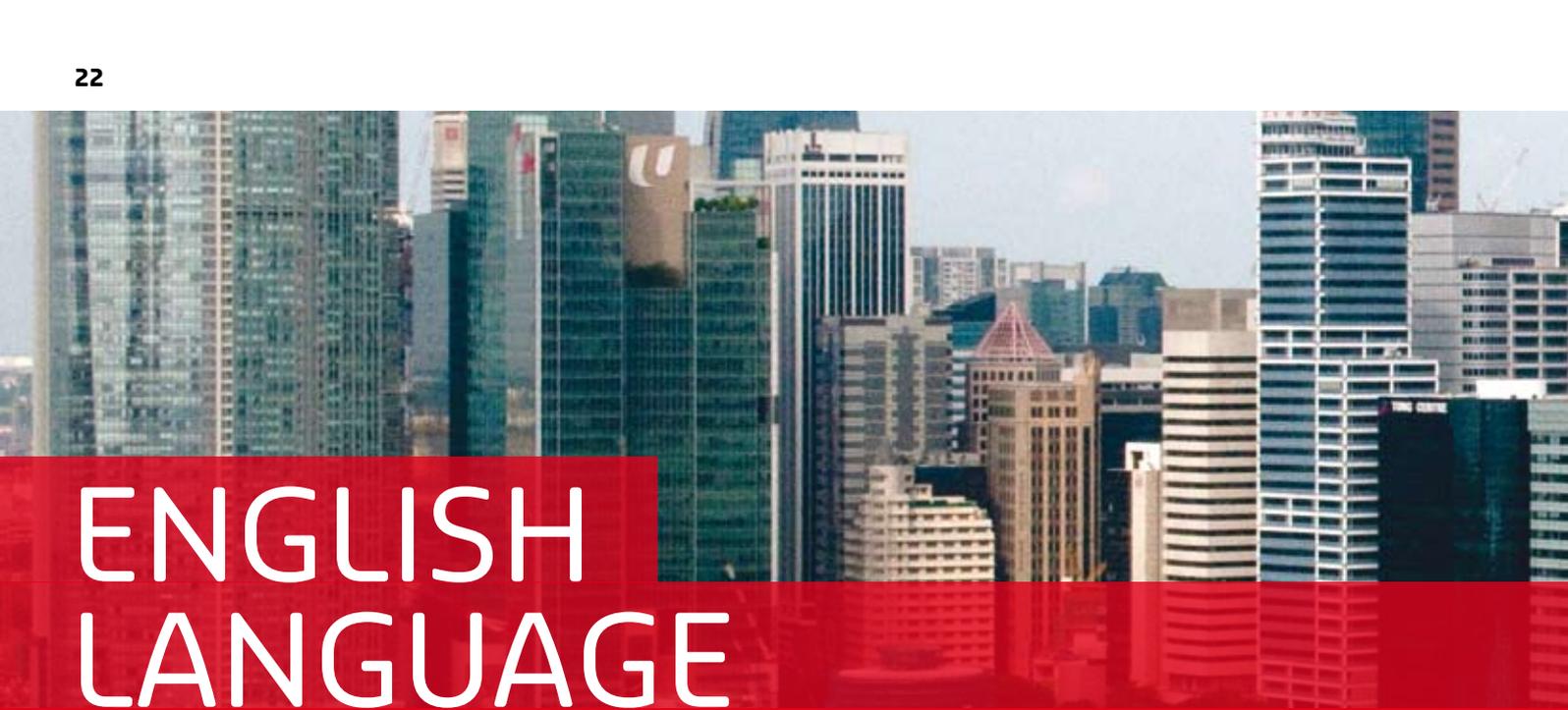
ENGLISH LANGUAGE TEST	DIPLOMA	UNDERGRADUATE DEGREE	POSTGRADUATE DEGREE
IELTS* Writing and speaking Reading listening Overall band score	5.5	6.0 6.0 6.0	6.0 6.0 6.5
GCE O Level/SPM 1119	Grade C6	Grade C6	
TOEFL*	525/197	550/213	570/230
SPM English	Grade C6		
HKCEE English	4		
HKALE use of English	Grade D	Grade C	
Australian year 12 English or English Literature	50 per cent	Normally 60 per cent	
CUTE (Curtin University test of English)*	Grade C	Grade C	Grade A

* Results for IELTS, TOEFL and CUTE are valid for two years.

Undergraduate academic entry requirements

Academic entry requirements for the acceptance levels are outlined below:

COUNTRY	FOUNDATION CERTIFICATE	DIPLOMA	UNDERGRADUATE DEGREE
Australia	Year 11 with good grades	TER/UA1 60 or acceptable Foundation Year grades	TER/UA1 70
Bangladesh, Nepal, Pakistan	Higher Secondary Certificate (10+2)	HSC 50 per cent average	Successful completion of a two-year degree at a recognised institution; Completion of the Bangladesh Higher Secondary Certificate (HSC) with a minimum grade point average of 4.0 (70-79 per cent); Completion of a degree or bachelor level diploma at Tribhuvan University; Completion of the Higher Secondary School Certificate of Intermediate (Division one) from Pakistan with an average of 65 per cent in four academic subjects, and at least 60 per cent in English.
Canada	Year 12 or year 11 with good grades	Year 12 or Ontario Secondary School Diploma with an average of 55 per cent	
China, Taiwan, Macau	Senior Middle 2 (Gao Er)	Senior Middle 3 (Gao San) with 70 per cent or better from four key academic subjects	One year of a bachelor degree at a recognised university, or completion of the National University Entrance Examination (necessary minimum score is 436) or Universities and Colleges Joint Entrance Examination, at a specified level for entry to a key university for a four-year degree program.
Brunei, Mauritius, Hong Kong, Singapore	General Certificate of English (GCE) O-level, Hong Kong Certificate of Education Examination (HKCEE) or Secondary four Express with minimum five passes	Minimum three points from two A-level or one A-level and two AS-level subjects	Three 'Ordinary' level passes (minimum grade C) and two 'Advanced' level passes (minimum six points) in the General Certificate of Education (GCE).
India	The Central Board of Secondary Education (CBSE), Indian School Certificate (ISC) or Higher School Certificate (HSC) (10+2) or Year 11 equivalent with good grades	The Central Board of Secondary Education (CBSE), Indian School Certificate (ISC) or Higher School Certificate (HSC) (10+2) 50 per cent average	All India Senior School Certificate with an average of 65 per cent in four subjects or Higher Secondary Certificate or Indian School Certificate with an average of 65 per cent in five subjects.
Indonesia	Sekolah Menengah Umum II (SMUII) with 7.0 average or completion of Sekolah Menengah Umum III (SMUIII)	Sekolah Menengah Umum III (SMUIII) with 7.0 average	Successful completion of one or two years of a Bachelor degree at a recognised institution or SMU III with an average of 8.0 in four academic subjects from selected high schools.
International Baccalaureate (IB)	Year one of International Baccalaureate	Minimum of 21 over six IB subjects (average 3.5 on 1-7 scale)	Completion of the full International Baccalaureate Diploma with a minimum of 24 points from six subjects at one sitting. Three of the subjects must be at the higher level and one of the six subjects should be English.
Japan	Kotogakko year 3 or Kotogakko year 2 with good results	Kotogakko Certificate with B grade average (GPA>3.0)	Successful completion of one year of a bachelor's degree at a recognised institution.
Kenya	Kenya Certificate of Secondary Education (KCSE) with D grade average or General Certificate of English (GCE) O-level	Kenya Certificate of Secondary Education (KCSE) with C plain average or two A-level passes (three points)	Successful completion of the Kenya Certificate of Secondary Education (KCSE) with an average grade of B or better obtained in seven subjects (including a B or better in English, Kiswahili and Maths).
Korea	Completion of year 11	Senior High School Diploma with an overall grade average of 2.8	Completion of Academic Secondary School Certificate with a score of 300 (75 per cent) in National University Entrance Examination or successful completion of one or two years of a bachelor's degree at a recognised institution.
Malaysia	Sijil Pelajaran Malaysia (SPM), Form five or Unified Examination Certificate (UEC)	Minimum three points from Sijil Tinggi Pelajaran Malaysia (STPM) or A-levels, Unified Examination Certificate (UEC) (two B, two C)	Three credit passes at SPM level and two passes in STPM (minimum five points) and English competence or completion of the General Certificate of Education (GCE) with three 'Ordinary' level passes (minimum grade C) and two 'Advanced' level passes (minimum six points).
Myanmar	Matriculation Examination Pass Certificate (BHES)	Assessed individually	Assessed individually
New Zealand	Sixth Form Certificate with score of 20 or less in four subjects	At least 42 credits in NCEA level three university approved subjects	Completion of the National Certificate of Educational Achievement (NCEA) with a minimum of 42 credits at level three or above.
Thailand	Matayom six or Matayom five with good grades	Matayom six (or Certificate of Secondary Education (GPA of 2.0 or better)	Successful completion of one year of a bachelor degree at a recognised institution.
Vietnam	Completion of year 11	Year 12 (Tot Nghiep Pho Thong) with grade 6.0 average	Completion of the Bang Tu tai or Bang Tot Nghiep Pho Thong Trung hoc with an average of at least 80 per cent in four core academic subjects OR successful completion of one year of a bachelor's degree at a recognised university.
Zimbabwe, Zambia, Tanzania	Year 11 or O-level	Minimum three points from A-level or one A-level and two AS-level passes	Three GCE 'Ordinary' level passes (minimum grade C) and two 'Advanced' level passes (minimum of six points).
All other countries	Contact Curtin Singapore	Contact Curtin Singapore	Contact Curtin Singapore.



ENGLISH LANGUAGE

ENGLISH LANGUAGE PROGRAMS ARE PROVIDED AT CURTIN SINGAPORE BY NAVITAS EDUCATION CENTRE. THERE ARE GENERAL AND ACADEMIC ENGLISH LANGUAGE COURSES AVAILABLE FOR STUDENTS WANTING TO STUDY A PATHWAY PROGRAM OR A DEGREE COURSE AT CURTIN SINGAPORE. STUDENTS ARE TAUGHT AT CURTIN SINGAPORE'S CAMPUS AND HAVE FULL ACCESS TO CAMPUS FACILITIES.



English for academic purposes (EAP)

Study skills developed include:

Academic writing skills

- Process writing: planning, writing, editing and redrafting
- Text organisation and structure
- Correct referencing and citation
- How to present convincing arguments

Academic reading and research skills

- Research effectively using library and internet
- Reading academic texts critically
- Reading academic texts for gist, detail and specific information

Academic speaking skills

- Effective delivery of oral presentations
- Debating skills

Academic listening skills

- Effective note taking strategies
- How to use transition signals to identify main ideas in lectures
- How to take and organise notes in lectures

EAP course assessments:

Certificate III

- Mid and final examinations
- Comparative essay
- Oral presentation and seminar
- Argument essay

Certificate IV

- Mid and final examination
- Assessed weekly essays (recount, process, comparative, cause and effect, discussion and description)
- Oral presentation and seminar
- Research report

Diploma of EAP

- Mid and final examinations
- Research report
- Oral presentation and seminar
- Research essay
- Case study



Course information

	CERTIFICATE III IN EAP	CERTIFICATE IV IN EAP	DIPLOMA OF EAP
Minimum entry levels	IELTS 4.5 Writing 4 (academic), TOEFL 475 TWE 3 (153 computer-based, 53 iBT) or Navitas English Entry Test.	IELTS 5.0 Writing 5 (academic), TOEFL 500 TWE 4 (173 computer-based, 61 iBT), successful completion of Certificate III in EAP or Navitas English Entry Test.	IELTS 5.5 Writing 5 (academic), TOEFL 525 TWE 4 (197 computer-based, 71 iBT), successful completion of Certificate IV in EAP or Navitas English Entry Test.
Course duration	10 weeks	10 weeks	10 weeks
Aim	To prepare you for Certificate IV in EAP or a relevant qualification for employment purposes.	To prepare you for a Navitas pathways program, Diploma of EAP or a relevant qualification for employment purposes.	To prepare you for tertiary studies or a relevant qualification for employment purposes.
Modules	Introduction to academic skills, introduction to academic assessment skills, introduction to spoken texts for academic study, introduction to written texts for academic study	Academic study skills, academic assessment skills, spoken texts for academic study, written texts for academic study	Integrated academic skills, advanced spoken texts for academic study, advanced written texts for academic study
Certification	Certificate III in English for Academic Purposes	Certificate IV in English for Academic Purposes	Diploma of English for Academic Purposes

1. EAP = English for Academic Purposes.
 2. Based on the Power English syllabus.



ENGLISH LANGUAGE (CONTINUED)

IELTS preparation courses

Navitas Education Centre delivers intensive full-time IELTS programs on campus at Curtin Singapore. These courses are ideal if you are preparing for further study at university or further professional training and prepare you for the IELTS exam in the fastest possible way.

IELTS tests reading, writing, speaking and listening and comes in two varieties: academic and general training. The listening and speaking modules are the same in both varieties. However, the reading and writing modules are different. Candidates planning to undertake academic study should take the academic module of the IELTS, while those who need IELTS for work or migration should take the general training module.

The IELTS courses at Navitas English Singapore cover all areas of the test and provide 20 hours of face-to-face tuition and five hours of exam practice every week.

How will you prepare?

- Become familiar with each section of the test and what it involves
- Revise the grammar, vocabulary and pronunciation you need for the test
- Learn important test taking techniques
- Practice taking IELTS tests under exam conditions

The courses are aimed at students who:

- Need a short, intensive course to maximize their IELTS score
- Want a focused test preparation course which will improve speaking, listening, reading and writing

Minimum entry requirement:

- Preparation for IELTS (intermediate): IELTS 4.5
- Preparation for IELTS (upper-intermediate): IELTS 5.0
- Prospective students who do not have an IELTS score may take a pre-test at Navitas English Singapore to see if they are the right level to enter the courses.
- Students who successfully complete preparation for IELTS at intermediate level may continue to preparation for IELTS at upper-intermediate level.

Key Facts

Course duration: 8 weeks full-time

Course levels: Intermediate and Upper-intermediate

Maximum class size: 18 students

Hours per week: 20

Location: Curtin Singapore campus

Intensive academic English

This course is for students who are about to begin an academic course at Curtin Singapore or another English speaking university or college. It aims to provide intensive tuition in English language and academic study skills.

What will you learn?

Academic study and assessment skills

- Critical thinking
- Research techniques
- Strategies for group work
- Meeting course requirements
- Correct referencing and citation

Academic speaking skills

- Presentation skills
- How to communicate effectively
- Appropriate grammar and vocabulary

Academic listening skills

- Listening for gist, detail and specific information
- Summarising
- Note-taking for lectures

Academic reading skills

- Australian style essays and reports
- Develop grammar and vocabulary

Course assessment

- Discussion essay
- Research essay
- Oral presentation and seminar
- Final examination

Minimum entry requirement:

- IELTS score of 5.5 (academic) or higher, or
- TOEFL score of 500 or higher, or
- Full letter of offer from your university, or
- A suitable score in the ACL entry test

KEY FACTS

Course duration: 5 weeks full-time

Maximum class size: 18 students

Hours per week: 20



General English

If you plan to live, work or study in an English-speaking country, you need the confidence to communicate in everyday situations.

The General English course can be combined with travel, work and other study, and will help you improve your spoken English as well as writing, reading and grammar.

How will you learn?

- Interactive Classes
- Group work with classmates
- Interesting discussions on a wide range of topics

What you will learn

You'll develop the skills to use English in everyday situations, such as:

- Ordering meals in cafes and restaurants
- Asking for directions
- Shopping
- Applying for work

Course assessment

Formal assessments are carried out every five weeks at the end of each term. Test results and teacher recommendations determine whether you will be promoted to the next level. These assessments are based on;

- Listening, reading, writing and speaking skill assessment
- Class participation.

No minimum entry requirement

Classes are graded according to English language ability. To ensure that you are placed in the correct class you will be tested and interviewed on your first day.

Key Facts

Course duration: 1-60 weeks

Maximum class size: 18 students

Hours per week: 20

Tuition fees

PROGRAM	FEE	PAYABLE
General English	SG\$267.50	per week
Certificate III/IV/diploma	SG\$2675	per course
Intermediate IELTS preparation course	SG\$2600	per course
Upper-intermediate IELTS preparation course	SG\$2600	per course
Intensive academic English	SG\$1625	per course

Materials fees

WEEKS	FEE
1 - 4	SG\$96
5 - 12	SG\$164
13 - 24	SG\$230
25 - 36	SG\$260
37 - 52 or more	SG\$298

1. All fees include seven per cent GST.

Course dates

COURSE	DATES		
General English	11 January, 22 February, 29 March, 3 May, 7 June, 12 July, 16 August, 20 September, 25 October, 29 November.		
English for Academic Purposes	22 February 3 May 12 July 20 September 29 November	30 April 9 July 17 September 26 November 4 February 2011	10 weeks 10 weeks 10 weeks 10 weeks
Intensive Academic English	25 January 29 March 7 June 25 October	5 March 30 April 9 July 26 November	5 weeks* 5 weeks 5 weeks 5 weeks
IELTS preparation	11 January 29 March 7 June 16 August 25 October	12 March 21 May 30 July 8 October 17 December	8 weeks* 8 weeks 8 weeks 8 weeks 8 weeks

These are recommended start dates but students may start on any Monday.

* Course is conducted over nine weeks (Chinese New Year Break).

Application process

To apply, please complete the application form found at the back of this student guide or download an application form from our website curtin.edu.sg. Attach all academic transcripts and certificate and email to admissions@curtin.edu.sg.



STUDY ABROAD

EXPERIENCE ASIA'S GLOBAL BUSINESS CITY - STUDENTS CAN STUDY ONE TRIMESTER AT CURTIN SINGAPORE, COMPLETE FOUR UNITS AND CREDIT THEM BACK INTO THEIR HOME DEGREE. AN EXCELLENT STUDY AND LIFE EXPERIENCE TO ENHANCE YOUR TIME AT UNIVERSITY.

Curtin Singapore offers students from around the world the opportunity to experience life, and study for a period, in one of Asia's most exciting cities.

Singapore is a major economic and commercial hub in South-East Asia. It is a city that offers students a safe, clean and modern study environment. A blend of east and west.

Study abroad can be not only a great educational experience, but a mind-opening life-enriching experience too. Singapore's location at the tip of Malaysia is a great location for students who wish to make the most of their time in the region to travel to other exotic locations previously perhaps distant to them. Indonesia, Thailand, Vietnam, Myanmar, Philippines, Cambodia, Borneo, are just some of the exciting destinations that are within a couple of hours flight by budget airlines from Singapore.

Students can study 4 units of the Curtin Bachelor of Commerce degree on campus during a trimester of study. Trimesters are usually about 3 months (12 weeks) in duration. Curtin Singapore has a very diverse student base with students from all around Asia as well as from Australia and Europe.

The list of units on offer each trimester can be found on the Curtin Singapore website. Students need to check the units that are running, and make sure they are accepted by their local university as suitable to credit back into their home degree.

Start dates: 8th March, 2nd August, 29th November 2010

Tuition fees: S\$7,490 (assuming full-time study load of 4 units)

Non-tuition fees: Please refer to page 27 for non-tuition fees

Curtin Singapore recommends students allow about S\$1,000 per month for living costs, but can be dependent on individual.

Entry requirements: Students must meet the entry requirements of the Bachelor of Commerce.

Application process:

1. Complete the Curtin Singapore application form – indicate course preference as 'study abroad'.

2. Attach all academic transcripts and certificates, passport copy, birth certificate copy and proof of English language proficiency.
3. Email all documents to admissions@curtin.edu.sg
4. Successful applicants will receive a letter of offer and student contract.
5. Student must read contract carefully, sign each page to confirm understanding, sign acceptance form, and email back to admissions@curtin.edu.sg
6. Student will also be supplied with visa application forms for their completion. These too, plus any requested supporting documents, must be completed and emailed back to admissions@curtin.edu.sg
7. Accommodation booking forms will be sent by email to students who have lodged visa applications.

CURTIN SINGAPORE

FEES

curtin.edu.sg/future-students/fees.cfm

FEES ARE SET EACH YEAR AND ARE PAYABLE BEFORE THE START OF EACH TRIMESTER.

Payment of fees

The initial fee rate will apply for the academic year of enrolment but may be subject to change in subsequent years in accordance with the rate set by the University Council. All fees, charges and accounts will be payable in advance as determined by Curtin Singapore. Students will not be permitted to commence or continue their course at the beginning of any trimester until all outstanding fees, charges or accounts are paid. Students will be charged the full amount for repeating units. Payment of fees should be made in Singaporean dollars to Curtin Singapore by bank cheque, international bank draft or telegraphic transfer. Part time students can pay per module per trimester (most part-time students study two modules per trimester).

Bachelor degree per module tuition fee is SG\$1,872.50 (Including GST)
Master degree per module tuition fee is SG\$2,273.75 (Including GST)
For details on how payment can be made by telegraphic transfer contact Curtin Singapore admissions admissions@curtin.edu.sg

Compulsory non-tuition fees for international students

FEE	SG\$	PAYABLE
Medical insurance**	\$64.20	Annual
Administration fee	300	Once only
Fee protection scheme insurance*	Course dependent	

Compulsory non-tuition fees for local students

FEE	SG\$	PAYABLE
Fee protection scheme insurance*	Course dependent	

All fees are inclusive of seven per cent GST

Local students can opt out of the medical insurance if students can provide proof of adequate medical insurance coverage.

* The Fee protection scheme (FPS) aims to protect students' paid fees in accordance with a master insurance policy, standard student contract and the Curtin Singapore refund policy.

** Medical insurance will cover students warded in a hospital or require surgical procedures. The policy will reimburse hospital charges and covers only treatments in Singapore restructured hospital and B2 ward class only. Medical insurance is optional for local students.

Indicative student fees

FEE	DURATION TRIMESTER FULL-TIME	DURATION TRIMESTER PART-TIME	TRIMESTER 1 (SG\$)	TRIMESTER 2 (SG\$)	TRIMESTER 3 (SG\$)	TRIMESTER 4 (SG\$)	TRIMESTER 5 (SG\$)	TRIMESTER 6 (SG\$)	TOTAL COURSE FEE (SG\$)
Foundation	2 (8 months)	-	5,778	5,778					11,556
Diploma of Commerce	2 (8 months)	-	7,490	7,490					14,980
Bachelor of Commerce All majors and double majors	6 (2 years)	12 (3 to 4 years)	7,490	7,490	7,490	7,490	7,490	7,490	44,940
Master of Accounting	3 (1 year)	6 (2 years)	9,095	9,095	9,095				27,285
Master of Human Resources	3 (1 year)	6 (2 years)	9,095	9,095	9,095				27,285
Master of Logistics (Supply Chain Management)**	2 (8 months)	4 (1.5 years)	**	**	9,095	9,095			18,190

** The prerequisite graduate Diploma in Logistics and Materials Management is to be completed with the Singapore Institute of Materials Management (SIMM) prior to commencing trimester three at Curtin Singapore. See entry requirements on page 17 for more details.

1. Inclusive of seven per cent GST.

2. The tuition fees (shown in Singapore Dollars) are based on a normal full-time workload of 100 credits per trimester unless otherwise stated. Students studying more than 100 credits per trimester will have a higher annual tuition fee. Course changes will attract fee rates applicable at that time. A student should expect that the indicative trimester course fee, as shown on the letter of offer, might vary from the actual tuition fee according to the units (subjects) undertaken. The indicative fee is a guide as to what the actual tuition fee will be, because the actual tuition fee is not calculated until enrolment is completed. To calculate the actual course fee, you can refer to the unit (subject) fee that is listed at: curtin.edu.sg (refer to the 'Fees' section of the menu). (All fees listed are indicative and subject to annual increases).



FEES (CONTINUED)

STUDENT REFUND AGREEMENT

New students

Total refund

Where an offer of a place is withdrawn, a visa denied or the University is unable to provide a course, all tuition fees are fully refundable. If the offer was made on the basis of incorrect or incomplete information supplied by the applicant/student, the University reserves the right to retain 10 per cent of the tuition fee for one trimester.

For prospective students with conditional offers, if conditions stipulated in the letter of offer cannot be met, all tuition fees are fully refundable.

Partial refund

New students who, after accepting an offer of a place, give at least 10 weeks' notice prior to commencement of the trimester that they are unable to take up the offer, will receive a refund of tuition fees paid, less an administrative fee of SG\$550. New students who, after accepting an offer of a place, give less than 10 weeks notice prior to commencement of the trimester that they are unable to take up the offer, will receive a refund of tuition fees paid, less 10 per cent of tuition fees for one trimester.

New students who withdraw from their enrolled course after the

commencement of the trimester, but prior to the census date*, will receive a refund of 50 per cent of tuition fees paid for that trimester.

New students with an initial enrollment greater than 75 credits in the trimester, who subsequently reduce their study load to 75 credits for any reason prior to the census date*, will receive a credit of the tuition fees paid in respect of the unit/s from which they have withdrawn. The credit shall be used towards future studies in the University.

No refund

Where fraudulent or forged documentation has been presented, the full first trimester tuition fee will be retained by the University. New students who withdraw from a course, or units, after the census date* are not eligible for a refund.

Continuing students

Total refund

Continuing students who, after completion of the enrolment process, subsequently withdraw from their course prior to the commencement of the trimester, will not incur a fee liability.

Partial refund

Continuing students who completely withdraw from their course prior to the census date* will receive a refund of 50 per cent of tuition fees paid for the trimester.

Continuing students with an initial enrolment greater than 75 credits in the study period, who subsequently reduce their study load to 75 credits for any reason prior to the census date*, will receive a credit of the tuition fees paid in respect of the unit/s from which they have withdrawn. This credit shall be used towards future studies at the University.

No refund

Continuing students who withdraw from a course or units after the census date* are not eligible for a refund. Tuition fees will be refunded in accordance with these agreements. Please note that it is the student's responsibility to ensure that when requesting a refund the appropriate withdrawal from a course/unit form has been lodged with the University.

Appeal against refund

In the event that a student is dissatisfied with the outcome of the refund, a written appeal can be made to the admissions office at Curtin Singapore.

* Census date is approximately four weeks after commencement of class.



FINANCIAL ASSISTANCE

TO ASSIST STUDENTS IN THEIR STUDIES, CURTIN SINGAPORE AND NAVITAS OFFER A RANGE OF BURSARIES AND SCHOLARSHIPS THAT PROVIDE FINANCIAL SUPPORT TO NEW STUDENTS.

SCHOLARSHIPS

Navitas bursary

Curtin Singapore and Navitas offer financial support in the form of family bursaries. A bursary applies where two or more students from the same family study with a Navitas member institution.

The first family member can be studying with a Navitas member institution at the same time as other family members or may have previously studied with any Navitas member institution. For the purpose of this bursary, a family member is defined as a husband, wife, brother, sister, mother, father, son, daughter or stepchild. The bursary is granted to the second and subsequent family members who study with a Navitas member institution. The bursary is equivalent to 10 per cent of the tuition fee for one program only (high school, certificate IV, foundation, diploma, or first 8 units of bachelor degree or master degree with a Navitas member institution) and is credited to the eligible student's tuition fee account each trimester (the amount being relevant to the number of units undertaken in that trimester). The bursary does not apply to additional units or repeat units that may also be undertaken.

Please note:

1. The Navitas bursary is not applicable to English language programs or any component of an English language program offered by Navitas member institutions. Please contact the relevant Navitas member institution for more information.
2. The Navitas bursary applies to students studying at ACN, CIC, Curtin Sydney, Curtin Singapore, CRIC, Eynesbury, FIC, HIBT, ICM, ICP, ICWS, LIBT, Macquarie City Campus, MIBT, MIBT Indonesia, PDIC, PIBT, QIBT, SAIBT and SIBT only.

Curtin Singapore academic merit scholarships

Curtin Singapore and Navitas are committed to helping students achieve their career goals by offering scholarships to outstanding students. The scholarship applies to 50 per cent of the tuition fee for a Navitas diploma* program at a Navitas college or one academic trimester of undergraduate studies at Curtin Singapore.

To be considered for the Curtin Singapore academic merit scholarship, students must:

1. Have achieved a minimum average of 70 per cent in their high school final year grades. Students who have completed further studies, must have achieved a minimum average of 70 per cent in the last 12 months of their most recent studies to be eligible. Non-academic subjects including physical education, religion and languages are not included in the assessment; and
2. Have achieved a minimum English language proficiency of IELTS 5.5 or equivalent; and
3. Have a letter of offer from a Navitas college or Navitas operated university campus (must hold an **unconditional offer** by the application deadline); and
4. Be a new applicant (students who are currently studying with a Navitas member institution are not eligible).

Please note:

- * Diploma program may also be known or registered as Diploma Stage 2, 1st Year Degree Programme or University Transfer Program Stage 2 by some Navitas member institutions.
1. 2 x 50% scholarships are offered at all Navitas colleges each trimester.

2. Additional factors such as educational disadvantage, membership of a specific equity group and/or significantly adverse personal circumstances may be taken into account where the committee must differentiate between equally qualified applicants.
3. Students who are eligible to apply for a Navitas academic merit scholarship will be sent the scholarship application form with their Letter of Offer.



PROFESSIONAL PARTNERSHIPS



CURTIN SINGAPORE IS COMMITTED TO CONTINUE WORKING WITH ITS LONG-STANDING EDUCATION PARTNERS.



SIMM

simm.org.sg

The Singapore Institute of Materials Management (SIMM) was incorporated in 1980 as a non-profit and self-supporting independent educational institution. The primary objective of SIMM is to establish and maintain a high standard of knowledge and excellence in the fields of logistics, supply chain management and procurement.

The secondary objective is to promote and foster the study, research and development of logistics, supply chain management and e-commerce technology and practises to the field of logistics, supply chain management and purchasing. SIMM has grown to be a premier institution offering education to industry training professionals and assisting in the conversion of manpower for personnel.

At SIMM students can further their education in Singapore through studies with the reputable and award-winning Curtin University of Technology Australia. As part of the Curtin degree requirements, SIMM conducts study tours for bachelor and master degree students.

Each year SIMM conducts conferences for members which includes the Globaltronics conference on logistics and supply chain, hosted jointly with Reeds Exhibition. More than 300 people attended this conference and they had the opportunity to view the latest logistics technologies. All SIMM students are encouraged to attend the various conferences free of charge.



SHRI

shri.org.sg

The Singapore Human Resources Institute (SHRI) is a not-for-profit professional organisation in Singapore representing more than 3,000 human resource (HR) professionals. Founded in 1965, SHRI is committed to promoting sound, effective and appropriate HR practices. It is also dedicated to maintaining high standards of professionalism in HR management and development.

The SHRI group produces thousands of learning experiences each year. It hosts signature events such as the Singapore HR Congress, the Singapore HR Awards and the Singapore HR Challenge; publishes Human Capital magazine, the Research & Practice in Human Resource Management journal and other publications. SHRI has a research centre that provides accurate and timely research and strategic business intelligence to facilitate a better understanding of the trends that are shaping the HR industry and the people management issues.

A national professional HR body, SHRI's views are sought and valued by members, the government, private organisations and labour unions in Singapore. The institute is also an active contributor to the global HR community, having held the office of secretary-general and treasurer of the World Federation of Personnel Management Associations (WFPMA) for the 2006-2008 term, as well as the office of president of the Asia Pacific Federation of Human Resource Management (APFHRM) for the 2005-2006 term.



Marketing Institute of Singapore

mis.edu.sg

The Marketing Institute of Singapore (MIS), founded in 1973, is the national professional body in Singapore for sales and marketing practitioners. MIS has played an active role in the formation of the Asia Marketing Federation (AMF), as a founding member and its education headquarters since 1991. Over the years, MIS has developed a global network of strategic affiliations with institutes and marketing organisations. The various strategic affiliations have broadened the spectrum of resources and services facilitated within the marketing fraternity.

The relevancy of knowledge sharing within the MIS global platform will lead individual and corporate members to the new generation of marketing trends and hence position them to compete in the global market effectively.

MIS has been offering Curtin University of Technology courses, in Singapore, for many years. Courses are designed to provide professional expertise in the area of marketing as well as a range of other skills which will equip and prepare graduates for future marketing roles. The degree program is relevant to the requirements of today's global economy, with considerable emphasis on decision making, trends in technology and associated work patterns, and other appropriate aspects of management in the highly competitive business arena.



I chose Curtin Singapore to achieve an internationally-recognised degree without being away from my friends and my family. Curtin Singapore allows me to work at my own pace and I appreciate the flexible schedules. //

Gabrielle, Singapore



APPLYING TO CURTIN SINGAPORE

curtin.edu.sg/future-students/whatnext.cfm

PROSPECTIVE STUDENTS CURRENTLY LIVING IN ANOTHER COUNTRY AND WISH TO STUDY AT CURTIN SINGAPORE MAY APPLY DIRECTLY TO CURTIN SINGAPORE'S ADMISSIONS OFFICE OR THROUGH A CURTIN SINGAPORE OVERSEAS REPRESENTATIVE.

Step 1

1. Once you have decided on a course, please complete the application form on the next page.
2. The application form must be fully completed and accompanied with certified copies of all relevant academic transcripts and proof of English Language Competency (ie: IELTS test certificate or equivalent).
3. Successful applicants will receive an offer package. This package contains:
 - a. Letter of offer (authority to enrol)
 - b. Invoice (acceptance of offer)
 - c. Standard student contract
 - d. Visa application and other related forms
4. To accept our offer to study at Curtin Singapore, you must complete and sign the acceptance of offer and standard student contract and return it with the following documents:
 - Two recent passport sized photographs
 - Two sets of signed and completed Immigration and Checkpoints Authority forms V36, V39s and form 16
 - Certified copy of your birth certificate
 - Certified copy of your previous qualifications including award certificates and academic transcripts (high school included)
 - Certified copy of your passport
 - You will be required to make payment of the first trimester's tuition fees as well as any non-tuition fees. This payment can be made to Curtin Singapore, or to a Curtin overseas representative in your country.

Students from visa-required countries will also need to provide the following:

- Documentary proof of financial ability in the form of certified bank statements, and savings accounts.

Note: Some students may receive a letter of offer with conditions. Payment should not be made until you are able to satisfy the conditions on the letter of offer.

Step 2

Before you leave home

1. Curtin Singapore will apply for your student pass on your behalf. If you are from a visa-required country, Curtin Singapore will also apply for a single journey visa (SJV) for you.
2. Curtin Singapore will notify you of the outcome of the student pass and single journey visa application.
3. Curtin Singapore will send you a scanned copy of the approval letter and the original single journey visa will be mailed to you (if applicable).
4. It is advisable to book an air ticket immediately after you accept a student place at Curtin Singapore as seats are in heavy demand before the start of trimester. Note that the single journey visa is only valid for one month from the date of issue.
5. To request the airport reception and/or accommodation please contact Curtin Singapore Admissions. It is advisable to complete the accommodation booking form well in advance to allow plenty of time for suitable accommodation to be arranged by the school.

Step 3

Arriving in Singapore, what happens now?

1. If requested, the admissions office provides an airport reception and transfer to accommodation for new students who are travelling alone. Alternatively, you may choose to take a taxi to your accommodation.
2. Students without confirmed accommodation, who have requested airport reception, will be picked up and transferred to their temporary accommodation.
3. Students will be required to undertake medical screening to meet student pass requirements. They will also be required to go to the ICA for their student pass application, and collect their student pass from student affairs.
4. Curtin Singapore conducts an orientation program to assist students settling into a new country and the university environment. The program includes information on enrolment procedures, study skills, campus facilities, support services, public transport, shopping, and recreational activities. All students are required to attend. Orientation dates are stated on your letter of offer.
5. Students are expected to attend all classes and undertake all tests and examinations during a course and abide by all Curtin Singapore's rules and regulations that are in force at any time.

Should you require further information, please contact:

Curtin Singapore
Admissions Office
Singapore 329162

Email: admissions@curtin.edu.sg
Web: curtin.edu.sg

Application for admission

to an undergraduate degree or postgraduate coursework degree

This application form is for students applying to study onshore at Curtin Singapore (90-92 Jalan Rajah, Singapore). International students applying to study in Australia should complete the relevant undergraduate or postgraduate application for admission form available from: www.prospective.curtin.edu.au

Personal details

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Title	Given names	Family name	
On all official documentation your name will appear as Given name/s, family name - if this is not how your name appears in your passport or birth certificate please print your name as it appears on these documents.			
Curtin student ID (if previously a Curtin/WAIT student)		If your name has changed since you were last enrolled, please print previous name.	
Email		Telephone	
Date of birth	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Day	Month	Year
			<input type="checkbox"/> Male <input type="checkbox"/> Female
Are you a current Curtin student applying to switch courses? <input type="checkbox"/> Y <input type="checkbox"/> N			

Course information (Course titles are available in this guide)

	Course title (eg. Bachelor of Commerce, Master of Accounting)	Major area of study, if relevant (eg. Accounting)
First preference		
Second preference		
When do you wish to commence studies? Year _____		
Intake <input type="checkbox"/> March <input type="checkbox"/> August <input type="checkbox"/> November Study mode <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time		
To help us better evaluate our marketing strategies, please indicate how you first heard about the course you are applying for.		
<input type="checkbox"/> Prospectus <input type="checkbox"/> Website <input type="checkbox"/> Newspaper <input type="checkbox"/> Advertisement <input type="checkbox"/> Exhibition/fairs <input type="checkbox"/> Agent <input type="checkbox"/> Friend/relative		
What country are you submitting this application from? _____		

English language proficiency

As all courses are taught in English, applicants will need to meet Curtin's English language requirement. If your education qualifications were not completed wholly or predominantly in English, please indicate what test/s you have sat (or intend sitting) and attach certified* documentary evidence of results.

GCE 'O' level IELTS TOEFL CUTE ESL/ELACS Other (Please specify) _____

Would you like to apply for an English language course? Y N

EAP IELTS IAE GE

Note: Having made this selection, you will receive a package from Navitas English Singapore.



Personal address (Address in home country. A post office box number is NOT acceptable).

Number and street		
Suburb/town		
State		Post/zip code
Country		

Emergency contact details

Name	
Relationship	
Telephone	

Personal statistic details

Have you previously visited Singapore? <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	If yes, what year did you arrive?
What is your country of citizenship:	
In which country were you born?	
What is the main language spoken at your permanent home residence?	

Medical/disability needs

The information below is used to assist the University in monitoring, supporting and improving services to students with medical/disability requirements. Disclosing this information will not affect your admission to the University.	
Do you have a disability, impairment or long-term medical condition which may affect your studies?	<input type="checkbox"/> Y <input type="checkbox"/> N
Please indicate the type/s of disability <input type="checkbox"/> Hearing <input type="checkbox"/> Vision <input type="checkbox"/> Learning <input type="checkbox"/> Medical <input type="checkbox"/> Mobility <input type="checkbox"/> Other	
Would you like to receive information on support services, equipment and facilities available that may assist you?	<input type="checkbox"/> Y <input type="checkbox"/> N

Educational qualifications

Please provide details of all formal studies that you have completed and those that you are currently undertaking. You are required to supply an original or certified* copy of your academic award/s and transcript/s for all tertiary studies except those undertaken at Curtin/WAIT. Academic records must contain an explanation of grading system descriptions.				
Name of qualification (eg. GCE 'O'/'A' level, HSC Degree)	Institution/School/University (eg. Temasek Junior College)	Year enrolled (eg. 1992)	Year completed (eg. 1995 or not completed)	Date results expected (if applicable)
Would you like the above qualifications to be assessed for recognition of prior learning?			<input type="checkbox"/> Y <input type="checkbox"/> N	



Employment details (To be completed if applying for a postgraduate course where work experience is an entry requirement).

Submission of supplementary information to your postgraduate application varies across courses. Applicants are advised to refer to the application guidelines and submit relevant supporting documentation. Guidelines and supplementary forms are available from: futurestudents/curtin.edu.au/postgraduate/courseworkforms.cfm

Employer/Company Name		
Address		
		Post/zip code
Contact Name		Telephone
Position title and brief description of your duties		

Applicant's declaration and signature

I declare that I have read the instructions on this application form and that the information I have provided is complete and correct.
 I understand that the information collected on this form is to enable Curtin University of Technology to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University's other courses/events. The information will be accessed by University officers strictly for these purposes. Where personal information is to be provided to contractors, the University will require that confidentiality agreements be first entered into.
 I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application.
 I authorise Curtin University of Technology to obtain further academic information or official student records from any educational institution or recognised educational qualifications assessment body necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.
 In the case of postgraduate applications, I understand that the services of Qual Search may be engaged to verify my qualifications. I further understand that Curtin is not responsible if any educational body/institution does not supply these records, that the results of this search may be made available to me on request and an audit of this authority may also be undertaken.
 I understand that I have the right to access and amend personal information that Curtin holds about me, subject to legislation, by contacting the Freedom of Information Coordinator at foi@curtin.edu.au
 I acknowledge that Curtin University of Technology reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.

Signature	Date
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Important checklist to ensure a quick response to your application

- Prior to making an application please familiarise yourself with any specific requirements which relate to the course you are applying for. Refer to: handbook.curtin.edu.au
- If you are lodging an application for postgraduate study, please familiarise yourself with application guidelines at: futurestudents/curtin.edu.au/postgraduate/courseworkforms.cfm which relate to the course. The guidelines will advise you on what other documents are necessary as part of your application, for example referee reports, employer reports, resumes, portfolios, etc.
- Enclose certified* copies of all previous qualifications including award certificates (if applicable) and academic transcripts with grading system descriptions.
- If your academic transcripts are in a language other than English, enclose certified* English translations.
- If your previous studies do not meet Curtin's standard English requirements, enclose certified* copies of your English language qualification or details of English language proficiency.
- Enclose a certified* copy of evidence for change of name.
- Enclose a certified* copy of the personal details page of your passport and visa.
- Read and sign the applicant's declaration.

*Certified means witnessed by a Curtin representative, a notary public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the institution that issued the transcript. For further information refer to the guidelines on certification at: futurestudents.curtin.edu.au/leavers/global/applic.cfm

Lodging your application

Please submit your application to admissions at Curtin Singapore or a Curtin University of Technology overseas representative.

Curtin Singapore
 90 and 92 Jalan Rajah
 Singapore 329162
admissions@curtin.edu.sg
curtin.edu.sg

Agent's stamp	 Marienstrasse 19/20, D-10117 Berlin Tel. +49 (0)30-20458687 www.ieconline.de
Counsellor's name	David Nitschke
Email address	david@ieconline.de

Privacy statement

At Curtin University of Technology, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does, is personal information. For details of how the University will use, disclose and protect your personal information please contact Curtin Singapore admissions.





Your World, Faster

Creating opportunities for success

Navitas provides you with the education you need, to get where you want to be in life. From English language skills and courses to help you enter university, to training for the workplace, Navitas colleges and campuses in eight countries will support you every step of the way.

With Navitas locations throughout Australia, Africa, Asia, Canada and the UK, and over 30,000 international students currently studying with us, we understand the world's learning needs. We've become one of the most trusted providers of education and training in the world.

Navitas offers:

- English language training,
- High school studies,
- University preparation,
- University programs,
- Career advancement programs,
- Student recruitment,
- Workforce recruitment and placement, and
- Migrant settlement services

to students, professionals and migrants from around the world.

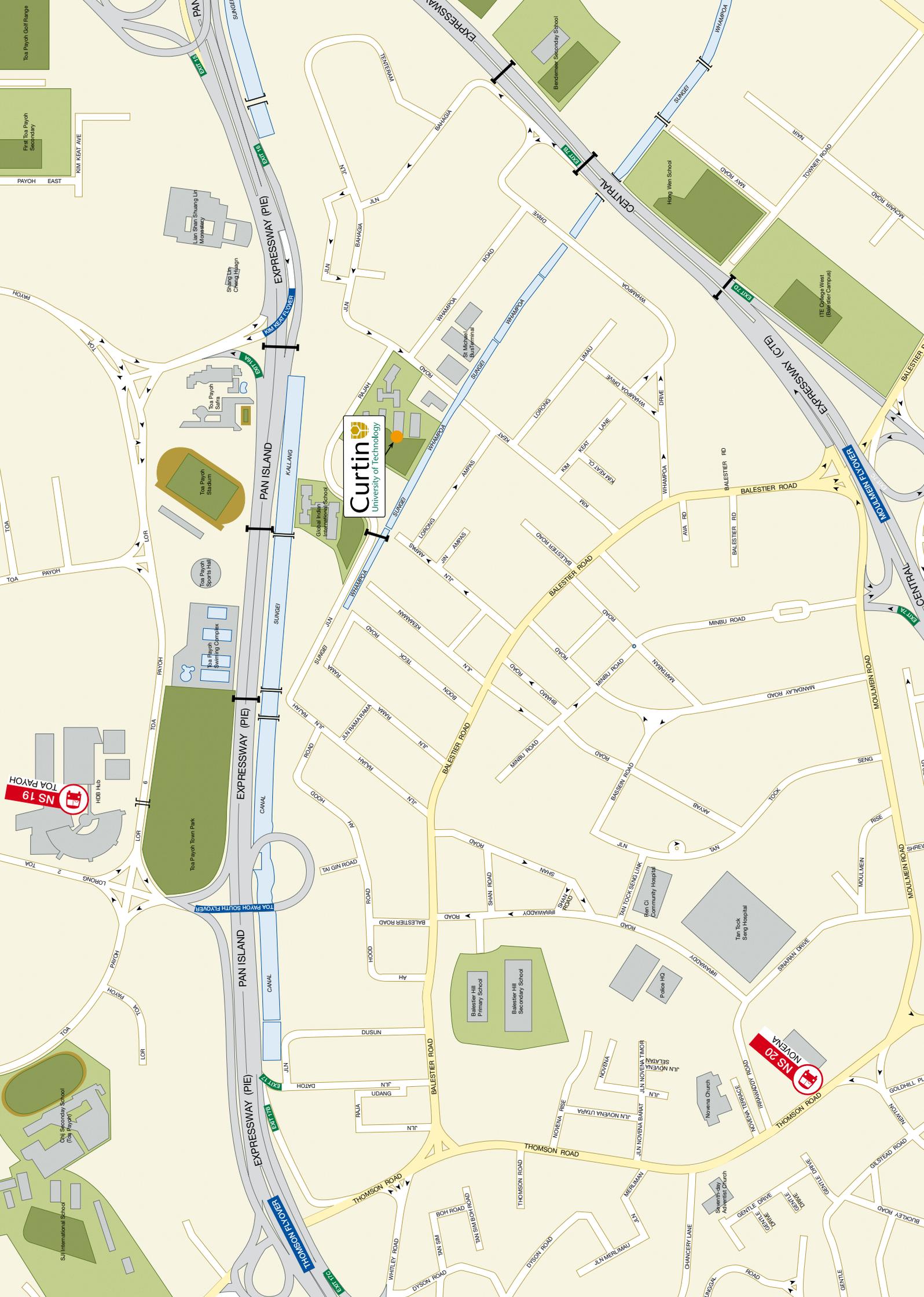
We also offer customised workplace training for companies, and a range of training and settlement services for Government.

A world of experience

Navitas started as IBT Education back in 1994. Since then, we have grown into an internationally recognised education provider, with over thirty different colleges and campuses across the globe. Wherever you are, and wherever you want to be, the knowledge and resources of our staff around the world will ensure your success.

But we give our students much more than education. Your experience with Navitas includes personalised support and the chance to study with people from a mix of nationalities in a safe community. It will change your perspective of the world forever.





Curtin
University of Technology

NS 19

NS 20

For more information:

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Fax: +65 6593 8001
Email: info@curtin.edu.sg
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