

# STUDY ABROAD APPLICATION FORM

FOR INCOMING STUDENTS TO VICTORIA UNIVERSITY

## 1. PERSONAL DETAILS

STUDENT NUMBER:         (if you are a current or former student of Victoria University)

TITLE:  MR  MISS  MS  MRS  OTHER \_\_\_\_\_ GENDER:  MALE  FEMALE

FAMILY NAME (AS STATED IN PASSPORT): \_\_\_\_\_

GIVEN NAME(S): \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ MOBILE / CELL: \_\_\_\_\_

EMAIL 1: \_\_\_\_\_

EMAIL 2: \_\_\_\_\_

COUNTRY OF BIRTH: \_\_\_\_\_ DATE OF BIRTH:

COUNTRY OF CITIZENSHIP: \_\_\_\_\_ Please attach a copy of your photo ID page from your passport.

## 2. ADDRESS FOR CORRESPONDENCE

NUMBER AND STREET: \_\_\_\_\_

SUBURB / TOWN: \_\_\_\_\_ STATE / PROVINCE: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ POSTCODE / ZIP CODE: \_\_\_\_\_

## 3. CURRENT STUDIES IN YOUR HOME COUNTRY

INSTITUTION: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

DEGREE PROGRAM: \_\_\_\_\_ MAJOR FIELD OF STUDY: \_\_\_\_\_

## 4. DURATION OF EXCHANGE PROGRAM

ONE SEMESTER  TWO SEMESTERS

INTENDED COMMENCEMENT DATE:  SEMESTER 1 (FEB - JUNE)  SEMESTER 2 (JULY - NOVEMBER)  YEAR

## 5. UNIT PREFERENCE

List your preferred units of study, campus and commencing semester. Unit codes and titles must be written in full. Visit [vu.edu.au/courses](http://vu.edu.au/courses) to search for units. Please check the prerequisites of any unit you nominate. You can study a minimum of 3 units and maximum of 5. Please include 2 alternate units in your preferences below.

PREFERENCES	UNIT NAME	UNIT CODE	CAMPUS	COMMENCING SEMESTER AND YEAR
Example:	European history 1	AAH2011	Footscray Park	Semester 1, 2011
1st Preference				
2nd Preference				
3rd Preference				
4th Preference				
5th Preference				
6th Preference				

## 6. ENGLISH LANGUAGE PROFICIENCY

If English is not your current language of tuition then you must provide documentary evidence of your English language proficiency to meet Victoria University's English language requirements.

- IS ENGLISH YOUR FIRST LANGUAGE?  YES  NO
- HAVE YOU SAT AN IELTS OR TOEFL TEST?  YES  NO (If yes, please attach)
- DO YOU HAVE OTHER DOCUMENTATION (E.G. DAAD, LETTER OF RECOMMENDATION)  YES  NO (If yes, please attach)
- WILL YOU STUDY ENGLISH AT VICTORIA UNIVERSITY PRIOR TO COMMENCING YOUR EXCHANGE?  YES  NO

**7. ARE YOU CURRENTLY IN AUSTRALIA?** YES  NO  (If no, go to section 8)

If you are in Australia, what type of visa do you have?:

- AUSAID       AUSTRALIAN CITIZEN       PERMANENT RESIDENT       SPOUSE VISA       STUDENT VISA  
 TEMPORARY RESIDENT       VISITING SCHOLAR VISA       VISITOR VISA       TOURIST/WORKING HOLIDAY VISA

VISA NUMBER: \_\_\_\_\_ VISA START DATE?   /   /     VISA EXPIRY DATE?   /   /

**8. DISABILITIES**

DO YOU HAVE A DISABILITY FOR WHICH ADDITIONAL ASSISTANCE IS REQUIRED?  YES  NO (If yes, please attach a separate sheet outlining the disability)

**9. DECLARATION**

I \_\_\_\_\_ (Applicant's full name in BLOCK LETTERS)

- declare that the information and supporting documentation provided is true and complete. I acknowledge that Victoria University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information;
- understand and accept that I must abide by all terms and conditions of my visa;
- am able to make appropriate arrangements to fund my studies;
- am fully responsible for my educational and living expenses (excluding tuition fees) while studying at Victoria University;
- agree to advise the University within seven days if any subsequent changes to my residential address;
- authorise Victoria University to obtain further relevant documentation if necessary;
- authorise the University to provide the Commonwealth, State agencies and approved Victoria University's representatives information about my address and details of enrolment;
- understand that any school-aged dependants accompanying me to Australia
- will be required to pay full fees if they are enrolled in a school in Australia; and
- have read, understood and accept the above conditions.

STUDENT SIGNATURE: **X** \_\_\_\_\_ DATE:   /   /

**10. APPLICATION CHECKLIST (INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED)**

I have:

- completed all sections of this application.
- signed and dated the declaration.
- attached certified copies of academic transcripts and award certificates and, where appropriate, certified English translation of academic record.
- attached copies of English language test scores and other supporting English language documentation as requested.
- provided a copy of my passport photo ID page.

**TO COMPLETE THIS APPLICATION PLEASE HAVE SECTION 11 (BELOW) COMPLETED BY YOUR HOME INSTITUTION AND/OR AGENT**

**11. ENDORSEMENT OF HOME INSTITUTION AND/OR AGENT**

EXCHANGE/INTERNATIONAL ADVISOR: (NAME)

SIGNATURE: **X** \_\_\_\_\_ DATE:   /   /



AGENT EMAIL: info@ieconline.de

INSTRUCTIONS FOR HOME INSTITUTION OR AGENT

**TO SUBMIT THIS FORM PLEASE SCAN AND EMAIL WITH SUPPORTING DOCUMENTS TO: EDUCATIONABROAD@VU.EDU.AU**

(original documentation by post is not required from Victoria University partner institutions and agents)