



University of  
South Australia

**IGSB**

International Graduate  
School of Business

## *Confidential* REFEREE'S REPORT

### INSTRUCTIONS TO APPLICANT

1. Please complete both sections (A) and (B).
2. Forward this form and a pre-addressed envelope to each referee.

### INSTRUCTIONS TO REFEREE

1. Please complete section (C) on the reverse side of this form.
2. Fax or post your report in the pre-addressed envelope.

The University of South Australia reserves the right to make such enquiries about the details in this report as it thinks desirable.

### (A) NAME OF APPLICANT

FAMILY NAME

GIVEN NAME(S)

TITLE (eg DR/MR/MS/MISS)

PERMANENT HOME ADDRESS

### (B) NAME OF REFEREE

FAMILY NAME

GIVEN NAME(S)

TITLE (eg DR/MR/MS/MISS)

POSITION

EMPLOYER

CONTACT ADDRESS

TELEPHONE

FACSIMILE

EMAIL ADDRESS

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International Graduate School of Business  
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Visit our website on <http://unisa.edu.au/igsb/>

### (C) REFEREE'S REPORT

(1) How long have you known the applicant? \_\_\_\_\_

(2) In what connection have you known the applicant? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(3) Please complete the following table, comparing the applicant with others you have known during your professional career.

CHARACTERISTICS	EXCEPTIONAL TOP 2%	VERY GOOD TOP 10%	ABOVE AVERAGE TOP 30%	AVERAGE MIDDLE 40%	BELOW AVERAGE BOTTOM 30%	UNKNOWN
INTELLECTUAL ABILITY						
LEADERSHIP QUALITIES						
MATURITY						
ABILITY TO WORK WITH OTHERS						
SELF-CONFIDENCE						
RELIABILITY						
CAPACITY FOR ORIGINAL THOUGHT						
ABILITY TO ANALYSE PROBLEMS						
ORAL COMMUNICATION SKILLS						
WRITTEN COMMUNICATION SKILLS						
INITIATIVE						
MOTIVATION FOR POST-GRADUATE STUDY						
COMPLETION OF PROJECTS						

(4) In relation to the applicant's management potential, please indicate the applicant's major strengths and areas for improvement.

Strengths

Areas for improvement

_____	_____
_____	_____
_____	_____
_____	_____

(5) Other comments relevant to the applicant's ability to undertake postgraduate studies.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE

DATE