

**International Application for Undergraduate Admission**

Session you are applying for (check one):  January 2010  April 2010 (ESL only)  July 2010 (ESL only)  September 2010

**Personal Information** (as it appears on official academic documentation)

Have you applied to Trent University before?  Yes  No. If yes, please provide your Trent student ID assigned previously: \_\_\_\_\_

Mr.  Miss  Ms  Mrs.

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Day Month Year

Name: \_\_\_\_\_  
Last/Family Name First Name Middle Name

**Mailing Address** (*All Trent correspondence will be sent to this address. Please do not list a P.O. Box. We require a street number*)

Address: c/- IEC Online GmbH; Marienstrasse 19-20 Apt. #: \_\_\_\_\_

City: Berlin Country: Germany Postal/Zip Code 10117

Telephone: (+49) (0)30 20458687 Alternate (cell) telephone: ( ) \_\_\_\_\_

Fax: (+49) (0)30 20458688 Email: info@ieconline.de

**Permanent Address** (if different from above)

Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Alternate (cell) telephone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

**Emergency Contact**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Alternate (cell) telephone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

**Immigration Status**

Canadian Citizen or Canadian Permanent Resident/Landed Immigrant  Other country of citizenship

Country of Citizenship \_\_\_\_\_ Country of Residence \_\_\_\_\_

**Intended program of study** Which program do you intend to pursue? Please check one.

- Undergraduate Bachelor of Business Administration
- Undergraduate Bachelor of Arts Subject(s) of interest: \_\_\_\_\_
- Undergraduate Bachelor of Science Subject(s) of interest: \_\_\_\_\_
- Arts & Science Stream for Teacher Education<sup>1</sup> (September entry only)
- Concurrent Education Teaching Program<sup>2</sup> (September entry only)
- Nursing Program<sup>3</sup> (September entry only)  Letter of Permission (study at Trent for credit at home institution)
- Forensic Science Program<sup>4</sup> (September entry only)  Special Student
- Only Trent-ESL: *English for University*  Trent-ESL: *English for University* and degree studies
- Only Trent-ESL: *Accelerated Academic Prep*<sup>5</sup>  Trent-ESL: *Accelerated Academic Prep*<sup>6</sup> and degree studies

<sup>1</sup> Contact the **Education Program** for deadlines and additional application information at [www.trentu.ca/education](http://www.trentu.ca/education).

<sup>2</sup> Contact the **Education Program** for deadlines and additional application information at [www.trentu.ca/education](http://www.trentu.ca/education).

<sup>3</sup> Contact the **Nursing Program** for further details ([nursing@trentu.ca](mailto:nursing@trentu.ca)).

<sup>4</sup> Contact the **Forensic Science Program** for deadlines and additional details ([forensic@trentu.ca](mailto:forensic@trentu.ca)).

<sup>5</sup> English Proficiency requirements for Accelerated Academic Prep can be found online at [www.trentu.ca/esl](http://www.trentu.ca/esl)

<sup>6</sup> English Proficiency requirements for Accelerated Academic Prep can be found online at [www.trentu.ca/esl](http://www.trentu.ca/esl)

## English Language Proficiency

What is your native language/mother tongue? \_\_\_\_\_  
Have you studied in English (**ESL excluded**) at an English medium institution for a minimum of 3 years?  Yes  No  
If **yes**, please check at which institution:  high school  university  college  (other) specify \_\_\_\_\_  
If **no**, please provide us with proof of English proficiency.

## Academic History

Secondary School Attended (list most recent first)				
From (mm/yy)	To (mm/yy)	Name of School	Location (City, Country)	Diploma/Certificate Completed/ In progress

All Post Secondary Schools Attended /Currently Attending (Universities, Colleges, Institutes, Polytechnics)					
From (mm/yy)	To (mm/yy)	Name and Location	Years of study	Program	Degree/Diploma Completed/ In progress

Are you a mature student (21 years old or older and have been out of studies for more than 3 years)?  Yes  No. If yes, please refer to the section on mature students in the calendar concerning required documentation at [www.trentu.ca/calendar](http://www.trentu.ca/calendar).

**Additional Information** (if at the time of your application you have been away from academic studies for more than 12 months list all your activities)

From (mm/yy)	To (mm/yy)	Activities

How did you hear about Trent?

- School Visit  School Counsellor  Education Fair  Friend  Relative  Alumni  
 Education Consultant/Agent \_\_\_\_\_  
 Website. Please list address: \_\_\_\_\_  Other \_\_\_\_\_

International Application Fees:

- Required International Application Fee: CDN\$50.00 (US\$ 50.00)  
 Required Courier Fee: CDN\$40.00 (US\$40.00)  
 Transfer Credit Assessment Fee (if applicable): CDN\$50.00 (US\$ 50.00)  
**TOTAL FEES: CDN\$ \_\_\_\_\_ or US\$ \_\_\_\_\_**

**Fee payment options (exchange students exempt):**  International Money Order/Bank Draft (CDN\$ funds only)

Certified Cheque (CDN\$ or US\$ funds). Money order or cheque must be payable to Trent University.

Credit Card. If paying by credit card, please fill out the following information:

Credit card:  Visa  MasterCard  American Express Card # \_\_\_\_\_ Expiry date: \_\_\_/\_\_\_  
Exact name on card: \_\_\_\_\_ Amount authorized: CDN\$ \_\_\_\_\_  
Signature of cardholder: \_\_\_\_\_

**Applicants must read and sign this declaration:** I declare that I am the applicant and the information I have submitted in this application is true, correct, and complete to the best of my knowledge. This signed application permits Trent University to request and/or confirm information on this application and supporting documentation submitted. **The falsifying or withholding of documents or information will result in immediate and permanent cancellation of admission or registration to Trent University.** I have read and understood the Declaration in the above statement.

Signature of the Applicant \_\_\_\_\_ Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

If you are the person applying on behalf of the applicant, please have the applicant complete the information below, otherwise, no correspondence/information will be released to you. The declaration above and down below still must be signed by the applicant.

I, \_\_\_\_\_, hereby authorize \_\_\_\_\_ to act on my behalf in all  
Name of the applicant Name of the person to whom information will be released  
matters related to my admission to Trent University, including release of official documents to them. This consent and authorization will be effective unless revoked in writing.

Signature of the Applicant \_\_\_\_\_ Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Please send this application form and all relevant documentation to:

**ieconline GmbH**  
Marienstrasse 19/20, D-10117 Berlin  
Tel. +49 (0)30-20458687  
[www.ieconline.de](http://www.ieconline.de)

## INTERNATIONAL APPLICATION FOR UNDERGRADUATE ADMISSION: Application Requirements & Instructions

Who should use the "International Application for Undergraduate Admission" form?

You should use this form if you are:

- a citizen of a country other than Canada who is studying in Canada or outside of Canada.
- Canadian citizen or permanent resident of Canada who is currently studying/residing outside Canada.

A citizenship determines which tuition fees you will be required to pay. If you are:

- a citizen of a country other than Canada (and not a permanent resident of Canada), you will pay international tuition fees.
- a Canadian citizen or permanent resident of Canada, you will pay Canadian tuition fees.

### UNDERGRADUATE APPLICATION REQUIREMENTS:

#### 1. Academic Documents Requirements:

- a) **For students enrolled in their final year of high school:** An official transcript, which lists all subjects completed in high school as well as subjects in progress including mid-term grades. Transcripts must show grading scale. A school profile is much appreciated. For students enrolled in the I.B. Diploma or Certificate or Advanced level/Advanced Subsidiary and Advanced Placement courses, predicted grades are required.
- b) **For students who have completed high school:** An official final transcript, which lists all subjects completed in high school, plus a notarized copy of high school diploma. School profile is much appreciated. For students who have completed the I.B. Diploma or Advanced level/Advanced Subsidiary and Advanced Placement courses the official, original certificate(s) is required.
- c) **For students who are currently enrolled in a post-secondary institution or who have completed post-secondary schooling:** An official, final high school transcript, which includes all subjects completed, plus a notarized copy of high school diploma. For those applicants currently enrolled in a university, the transcript must list courses completed and in progress. In the event that a university is unable to provide a listing of courses in progress, we require an official, signed letter from the Registrar which lists the courses for which you are currently enrolled. Transcripts must show grading scale. For those applicants who have completed post-secondary studies, an official final transcript and a notarized copy of degree certificate/diploma is required.

**Should your documents be in a language other than English, an official, notarized, translation is required with the original transcript. We do not accept interpretative translations.**

**In some cases, we will accept a notarized copy of an official document in the event that only one original was issued (i.e., O, A or AS level certificates). However, in some cases, we may ask for the original document in order to make an admission decision. If this is the case, we will return to you the original document. In all cases, if a notarized copy is provided, and you accept our offer of admission, you must bring the original document with you in order to register. A NOTARIZED COPY is a copy of the original document which has been attested and certified to be a true copy of the original by a notary public or lawyer. Attestations by school officials, government officials, educational consultants, or banks will not be accepted as notarized copies.**

**TRENT UNIVERSITY ACCEPTS ONLY THE OFFICIAL, ORIGINAL OR NOTARIZED COPIES OF ORIGINAL DOCUMENTS. PHOTOCOPIES, FAXES OR SCANNED COPIES OF THE ORIGINAL ARE NOT ACCEPTED AS PROOF OF THE ORIGINAL.**

**TRENT UNIVERSITY RESERVES THE RIGHT TO VERIFY THE LEGITIMACY AND AUTHENTICITY OF RECEIVED DOCUMENTS THROUGH THE APPROPRIATE EXAMINATION BODIES.**

**All documents submitted become property of Trent University and therefore will not be returned. We recommend, therefore, that should you have only one original document, that you have it notarized, and keep the original for your records.**

- d) **Transfer credit:** Courses from another university may be granted transfer credit to a maximum of 10 credits (2 years of study). The university must be accredited in order to be considered for transfer credit. Applicants are required to submit official, detailed course descriptions, which must include the total hours and topics covered. Official translations are required should the course descriptions not be in English. Only courses with grades of 'C' (65%) or higher will be considered for transfer credit. Evaluations are completed by the appropriate departmental chairs at Trent. Please note that there is a non-refundable required fee due at the time of accepting our admission offer. Assessments are conducted after you have been offered admission, accepted our offer and, if applicable, paid the transfer credit assessment fee of \$50CD\*. \*Students who have applied for admission to Trent through Ontario Universities Application Centre (OUAC) or who are in progress of completing or have completed IB Diploma, A level or AP courses do not need to pay this fee. This fee is not credited against tuition.

## 2. English Language Proficiency Requirements:

Language Test	Minimum Score
Test of English as a Foreign Language (TOEFL)	86 IBT or 580 PBT, with a minimum TWE score of 4.5. Arrange for an official TOEFL Score Report to be sent directly to Trent through ETS. Our institutional code is 0896. We will only accept the Official Score Report as the official TOEFL score, as forwarded to us by ETS.
International English Language Testing System (IELTS)	6.5, with no band lower than 6.0
Canadian (Carleton) English Language Test (CAEL)	60
GCSE/IGCSE/GCE Ordinary level English or English Language	Grade 'C' (or in progress)
International Baccalaureate English A1 or A2 Higher or Standard Level	Grade of 5 (or in progress)
CPE (Certificate of Proficiency in English) by University of Cambridge Local Examinations Syndicate, English as a Foreign Language (EFL) Division	Grade of 'C'
Michigan English Language Assessment Battery (MELAB)	85, with no part below 80
Advanced Placement International English Language (APIEL) by the College Board	Grade of 4

Please note that English Language Proficiency requirements are subject to change without prior notice.

Applicants who have not achieved the minimum grade required in English in the Canadian, American School System, GCE or IB program are required to show proof of English proficiency by any of the above noted examinations. An applicant whose primary language is not English, or whose previous education has been conducted in another language, or who has studied for less than three years at an internationally accredited school where English is the primary language of instruction, must show proof of English language proficiency.

Applicants who do not meet the English language proficiency requirement are invited to apply for **gradual admission** through the **TRENT-ESL: English for University** program. For more information, please visit [www.trentu.ca/esl](http://www.trentu.ca/esl)

## 3. International Application Fee and Courier Fee:

Students who wish to apply directly to Trent University (except exchange students) are required to pay a CDN\$50.00 (US\$50.00) application fee. Applicants, except those who are applying from within Canada, are also required to pay a one-time courier fee of CDN\$40.00 or US\$40.00. This ensures that applicants receive important university correspondence quickly and assuredly. Please note that our courier company does not recognize P.O. Boxes as deliverable addresses. Therefore, it is necessary to provide a street name and number. The application and courier fee is NON-REFUNDABLE and not credited against tuition. Please do not send cash. Acceptable forms of payment include: international money order or bank drafts (in Canadian funds ONLY, payable to Trent University), cheque (in US or Canadian funds, payable to Trent University), VISA, MasterCard or American Express. See application form for details.

## UNDERGRADUATE APPLICATION INSTRUCTIONS:

Please review the following checklist to ensure you have enclosed all required documents.

- A completed and signed application form ("International Application for Undergraduate Admission")
- Application fee (CDN\$50.00 or US\$50.00) and if required  Courier fee (CDN\$40.00 or US\$40.00)
- Official high school, and if applicable, post-secondary institution, transcript(s) with mid-term results or predicted grades
- If completed high school, official high school diploma
- If completed post-secondary institution, official degree certificate/diploma
- If applicable, official English language proficiency results

Detailed information regarding country specific admission requirements can be found on [www.trentu.ca/international](http://www.trentu.ca/international) (under "How Do I Apply").

## UNDERGRADUATE ADMISSION AND APPLICATION DEADLINES (Exchange Students: Consult the International Office of your home university)

Undergraduate degree studies	January/Winter 2010	September/Fall 2010		
Deadline	October 15, 2009	June 1, 2010		
<b>TRENT-ESL: English for University</b>	January/Winter 2010	April/Spring 2010	July/Summer 2010	September/Fall 2010
Deadline	October 15, 2009	March 1, 2010	June 1, 2010	June 1, 2010

## FOR MORE INFORMATION:

Trent University, Trent International Program  
1600 West Bank Drive

Peterborough, Ontario, Canada, K9J 7B8

Tel: (705) 748-1314, E-mail: [tip@trentu.ca](mailto:tip@trentu.ca), Web: [www.trentu.ca/international](http://www.trentu.ca/international)