

## 1 PERSONAL DETAILS

Title  Dr  Mr  Mrs  Ms  Miss Gender  Male  Female

Family Name

Given Names

Mailing Address

Affix  
Photo  
Here

Telephone

Country code

Area code

Number

Mobile

Number

Facsimile

Country code

Area code

Number

Email

Date of Birth

Day

Month

Year

Citizenship

Passport / NRIC No.

### Emergency Contact

Name

Telephone

Country code

Area code

Number

Relationship

## 2 COURSE APPLICATION

### Pre-University Studies

English Language Preparatory Program (ELPP)

Pre-University Foundation Program

### Undergraduate Studies

Bachelor of Business (Hospitality Management)

Bachelor of Business (International Business)

Bachelor of Business (Tourism Management)

Bachelor of Business (Marketing)

Bachelor of Business (Management & Entrepreneurship)

Bachelor of Business can be chosen with any 2 majors

Bachelor of Business (Accounting)

Bachelor of Business & Environmental Science

Bachelor of Information Technology (Computing and Networking)

Bachelor of Information Technology (Interactive Technologies and Games Design)

Bachelor of Arts (Psychology)

Bachelor of Psychology

### Postgraduate Studies

- |  |   |
|--|---|
| <input type="checkbox"/> Master of Business Administration (MBA)*                      | <input type="checkbox"/> Master of Information Technology (Interactive Technologies and Games Design) |
| <input type="checkbox"/> Master of Business Administration (Marketing)                 | <input type="checkbox"/> MBA and Master of Information Technology (Joint Degree)                      |
| <input type="checkbox"/> Master of Business Administration (Managerial Accounting)     | <input type="checkbox"/> Master of Guidance and Counselling   |
| <input type="checkbox"/> Master of Business Administration (Human Resource Management) | <input type="checkbox"/> Master of Education  |
| <input type="checkbox"/> Master of Professional Accounting (MPA)                       | <input type="checkbox"/> Graduate Certificate of Education (Tertiary Teaching)                        |
| <input type="checkbox"/> MBA and MPA (Joint Degree)                                    | <input type="checkbox"/> Graduate Certificate of Research Methods                                     |
| <input type="checkbox"/> Master of International Tourism and Hospitality Management    | <input type="checkbox"/> Graduate Certificate of Career Development                                   |
| <input type="checkbox"/> Master of Information Technology (Business Informatics)       | <input type="checkbox"/> Postgraduate Diploma in Psychology   |
| <input type="checkbox"/> Master of Information Technology (Computing & Networking)     | <input type="checkbox"/> Master of Psychology (Clinical)  |
|  | <input type="checkbox"/> Doctor of Psychology (Clinical)  |

\*MBA can be chosen with any 1 major

### Mode of Study

- Full time (Day classes)
- Evening/weekend classes  
(only for Singaporeans, Permanent Residents, and Foreigners on work permit/employment pass)

### Intake

- March       July       October

Year

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|--|--|--|--|

## 3 ENGLISH LANGUAGE PROFICIENCY

Is English your first language?     Yes     No – my first language is \_\_\_\_\_

If no, please fill in the following:

Have you undertaken studies in courses (secondary/high school/university) conducted in English for 2 years?     Yes \*     No

\* Please attach documentary evidence

Have you taken an English Language Test (e.g. TOEFL, IELTS) within the past 2 years?     Yes \*     No

\* Please attach result sheet

| If yes,   | Test Name   | Test Date | Test Score |
|-----------|---|-----------|------------|
| If no,    | I will be <input type="checkbox"/> sitting for an English Language Test <input type="checkbox"/> receiving my results from an English Language Test |           |            |
| Test Name | Test Date   |           |            |

## 4 ACADEMIC BACKGROUND

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> GCE O-Level          | <input type="checkbox"/> 1-year Diploma | <input type="checkbox"/> 2-year Undergraduate Degree | <input type="checkbox"/> Postgraduate Degree |
| <input type="checkbox"/> Year 11              | <input type="checkbox"/> 2-year Diploma | <input type="checkbox"/> 3-year Undergraduate Degree |  |
| <input type="checkbox"/> GCE A-Levels/Year 12 | <input type="checkbox"/> 3-year Diploma | <input type="checkbox"/> 4-year Undergraduate Degree | <input type="checkbox"/> Other _____         |

| Qualification / Award<br><small>(Please insert the highest qualification first)</small> | School / Institution / University | Country | Years Attended<br><small>(month / year to month / year)</small> | Course Completed<br><small>(yes / no)</small> |
|---|-----------------------------------|---------|---|---|
|   |                                   |         |   |   |
|   |                                   |         |   |   |
|   |                                   |         |   |   |

## 5 CREDIT/EXEMPTION FOR PREVIOUS STUDIES

Do you wish to apply for credit/exemption for previous studies?     Yes     No

If yes, please attach the course syllabus for each of the subjects for which you wish to receive credit/exemption.

Note: All exemptions are subject to the approval of the Campus Dean

## 6 SOURCE OF INFORMATION

### How did you hear about JCU Singapore?

|   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> JCU Website          | <input type="checkbox"/> Press Advertisement      | <input type="checkbox"/> Agent Recommendation  | <input type="checkbox"/> Current Student Recommendation |
| <input type="checkbox"/> JCU Facebook/Twitter | <input type="checkbox"/> Trade Fair/Exhibition    | <input type="checkbox"/> Alumni Recommendation | <input type="checkbox"/> Others                         |
| <input type="checkbox"/> Banners              |   |  |   |
| <input type="checkbox"/> Course Preview       | Please provide details/name: <input type="text"/> |  |   |

## 7 APPLICATION FEE

Non Singaporean Students: S\$250.00 (incl. GST)

|                         |                      |      |                      |
|-------------------------|----------------------|------|----------------------|
| (for official use only) | <input type="text"/> | Date | <input type="text"/> |
|-------------------------|----------------------|------|----------------------|

Singaporean Students / Permanent Residents: S\$200.00 (incl. GST)

|                         |                      |      |                      |
|-------------------------|----------------------|------|----------------------|
| (for official use only) | <input type="text"/> | Date | <input type="text"/> |
|-------------------------|----------------------|------|----------------------|

### Mode of Payment

- Bank Draft/Cheque – I have attached a bank draft made payable to "JCU Singapore" for
- Electronic Fund Transfer – I have attached a copy of my Electronic Fund Transfer receipt for



#### JCU Singapore bank account details are:

DBS Bank Limited  
 DBS Buona Vista Branch  
 Block 43 Holland Drive, #01-53 / 59 Singapore 270043  
 Account Number: 032-900070-8 (Singapore Dollar account)

- Credit Card – please select one:  American Express  MasterCard  Visa

Credit Card Number  /  /  /

Credit Card Expiry Date

Payment Amount

Name of Card Holder

Signature of Card Holder

## 8 IMPORTANT INFORMATION FOR APPLICANTS

### a. Change of Name

If you have changed your name or if any of your documents show a name which is different from this application form, then you must present certified documentary evidence of the change.

### b. International Student Registration Fees

All international students registering with and receiving an offer from JCU Singapore are required to pay International Student Registration Fee of S\$500.00 (incl. GST). The fees cover a range of services provided to international students by JCU Singapore and is paid in instalments together with other fees stipulated in Student Contract.

### c. Regulation of Student Pass

International students holding a Student Pass issued by the Singapore Immigration and Checkpoints Authority (ICA) are strictly forbidden to engage in any form of employment during the validity of their student pass.

### d. Fee Protection Scheme (FPS)

JCU Singapore is EduTrust Certified. The EduTrust certification scheme which is administered by the Council for Private Education (CPE) requires all students to be covered under a Fee Protection Scheme. In JCU Singapore, this is provided through an insurance protection scheme. This insurance serves to protect the students' fees in the event that JCU Singapore is unable to continue operations. Furthermore, the FPS protects the student if the school fails to pay penalties or return fees to the student arising from judgments made against it by the Singapore courts. This scheme also provide for insurance that entitles you up to SGD\$10,000 coverage upon death or total permanent disability.

### e. Medical Insurance

EduTrust also requires that all students must be covered under a medical insurance coverage for the students' hospitalisation, surgery and treatment costs throughout their course duration. The details are available at [www.jcu.edu.sg](http://www.jcu.edu.sg) (Direct link: <http://bit.ly/jhCCKM>)

## 9 DECLARATION (All applicants must complete)

1. I declare that I have read and understood all the information provided by the University in this application and all the information I have supplied on the application form is, to the best of my knowledge, complete and correct.
2. I acknowledge that my application for enrolment is subject to acceptance by the University which has the right to impose conditions.
3. I acknowledge that JCU Singapore reserves the right to reverse or vary any decision regarding admission made on the basis of incomplete or false information.
4. I acknowledge that in the event my application for enrolment as a student at the University is accepted by the University, and in consideration of provision of educational resources by the University, I will be bound by the provisions of the relevant student handbooks, statutes, rules and policies of the University as are in force from time to time, and will be subject to the lawful instructions of officers of the University.

### Release

I understand that in connection with the raising of awareness and general publicity of the University and its courses, images (including voice recordings, likeness, photographs and video recordings) of students of the University may be displayed or printed for educational and promotional purposes in an appropriate and lawful manner, and I agree to allow the use of such images of me for such purposes.

### Privacy

Personal information supplied on this form will be handled in accordance with JCU Singapore's Privacy Policy (available at [www.jcu.edu.sg](http://www.jcu.edu.sg)).

I acknowledge that this information may be provided to other areas of JCU and to third parties for administrative and legislative purposes (under the Private Education Act 2009 and the Private Education Regulation 2009) including but not limited to the JCU Student Association; JCU's educational representatives and business partners; Australian Commonwealth and State agencies; other academic institutions to verify my previous qualifications; and the Fee Protection and Medical Insurance providers.

Name and Signature

Date / /

## 10 DECLARATION BY AGENT (Only applicable when application is submitted through an agent)

1. I, on behalf of the agency, declare that I have supplied information to the best of my knowledge to this applicant with regards to James Cook University's programs, tuition fees, administrative fees and any other related fees.
2. I, on behalf of the agency, declare that this applicant has been advised that he/she is forbidden to engage in any form of employment during the validity of their student pass.
3. I, on behalf of the agency, declare that any documentation provided with this application is to the best of my knowledge accurate.

Name of Agency

Name of Counsellor

Signature of Counsellor

Date / /

Email

Contact Number

## 11 CHECKLIST

### Have you:

Answered all questions?

Supplied English language proficiency score sheets?

Enclosed payment/payment details for application fee?

Enclosed a Referral form, if applicable?

Made a copy of this application for your records?

Read and signed the declaration?

Enclosed notarized/certified copies of academic transcripts, including certified translation, if necessary?

## 12 SUBMISSION OF APPLICATION

This application form can be downloaded from [www.jcu.edu.sg](http://www.jcu.edu.sg)

Send completed application forms to:

**Admissions Office**  
JCU Singapore  
600 Upper Thomson Road  
Singapore 574421

Or email to:

[admissions@jcu.edu.sg](mailto:admissions@jcu.edu.sg)

For further information, please contact:

**Admissions Office**  
**Telephone** +65 6576 6833  
**Facsimile** +65 6455 2833  
**Email** [admissions@jcu.edu.sg](mailto:admissions@jcu.edu.sg)  
**Web** [www.jcu.edu.sg](http://www.jcu.edu.sg)

JCU attempts to ensure that the information contained in this form is correct at the time of printing (January 2012). However, sections may be amended without notice by the University in response to changing circumstances or for any other reason. Applicants should check with the University at the time of application whether any later information is available.